

**Marshall County Board of Supervisors
Regular Session March 31, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate
In The
Board of Supervisor's Public Meeting**

Go to: Zoom for Participation https://zoom.us/j/486296704	Dial In By Phone Dial :+1 312 626 6799 US Use Meeting ID: 486 296 704	Go to: YouTube for comments during meeting Marshall County YouTube
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The meeting agenda is listed on the pages following.

**Marshall County Board of Supervisors
Regular Session March 31, 2020 at 9:05 a.m.**

AGENDA

The Board will meet in regular session on Tuesday, March 31, 2020, at 9:05 a.m. in the Annex, 101 East Main St.(just west of Zenos), Marshalltown, Iowa, with _____ members present.

Pledge of Allegiance

Notice to the public--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

1. Approval or Amendment of Agenda—

Motion by _____, second by _____, to _____ the agenda as printed.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

2. 2019-2020 Budget Amendment, Public Hearing—

At the public hearing, any resident may present objections to or arguments in favor of any part of the amendment to the current 2019-2020 county budget.

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the _____ individuals attending the public hearing, _____ individual(s) presented oral comments, questions, or objections.

Motion by _____, second by _____, to close the public hearing at _____ a.m.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

3. 2019-2020 Decrease in Appropriations, Public Hearing—

At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations the current 2019-2020 county budget.

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the _____ individuals attending the public hearing, _____ individual(s) presented oral comments, questions, or objections.

Motion by _____, second by _____, to close the public hearing at _____ a.m.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

4. Resolution #2020-0016 – Pursuant to Section 331.434(6) Code of Iowa, an Amendment to the 2019-2020 County Budget proposes decreases in appropriations of more than 10%, or \$5,000, whichever is greater, to the individual departments.

Budget Decrease in Appropriation 2019-2020--

The proposed decrease in appropriations was published in the Marshalltown Times-Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on March 19, 2020; and

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. There were _____ individuals attending the public hearing, and no individual presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Dated at Marshalltown, Iowa this 31st day of March, 2020.

Motion by _____, second by _____, to adopt Resolution #2020-0016, Budget Decrease in Appropriations 2019-20.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

5. Resolution #2020-0017 – Pursuant to Section 331.435 Code of Iowa, an Amendment to the 2019-2020 is necessary to permit an increase in any class of expenditures.

2019-2020 Budget Amendment

There were _____ written comments, questions, or objections on file in the County Auditor Marshalltown Times-Republican and the State Center Mid-Iowa Enterprise on March 19, 2020; and

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office, and _____ individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the 2019-2020 county budget amendment be adopted and the County Auditor and Recorder be authorized to certify and file the budget amendment as published and presented at the hearing.

Dated at Marshalltown, Iowa this 31st day of March, 2020.

Motion by _____, second by _____, to _____ Resolution #2020-0017, 2019-2020 Budget Amendment.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

Attest:

Steve Salasek
Board of Supervisors, Chairman

Nan Benson
Marshall County
Auditor and Recorder

6. Resolution #2020-0018 – Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following the resolutions for the 2019-2020 decrease in appropriations and budget amendment.

Re-Appropriation of Funds for FY 2019-2020

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County at the beginning and during the fiscal year are adjusted to reflect the expenditures incurred and to be incurred.

<u>Department</u>	<u>Current Appropriation</u>	<u>Re-Appropriation</u>
#01 – Supervisors	178,070	183,720
#02 – Auditor and Recorder	1,045,435	1,040,387
#03 – Treasurer	685,797	688,597
#04 - County Attorney	1,472,520	1,450,044
#05 – Sheriff	6,121,690	6,221,290
#08 – Buildings & Grounds	1,176,300	1,189,300
#09 – Zoning	67,470	54,590
#15 - Information Systems	732,000	694,300

<u>Department</u>	<u>Current Appropriation</u>	<u>Re-Appropriation</u>
#16 – GIS	201,355	167,155
#19 - General Assistance	31,670	31,670
#20 - County Engineer	8,420,500	8,791,200
#21 - Veteran Affairs	95,000	95,000
#22 - County Conservation	997,361	1,084,949
#23 - Local Health Board	258,070	213,216
#24 - Weed Eradication	80,310	73,230
#25 - Dept. of Human Services	164,028	164,028
#28 - Medical Examiner	118,800	118,800
#31 - District Court	423,033	274,163
#33 - County Library Contract	69,442	69,442
#40 – Harvester TIF	16,500	16,500
#42 – Gateway TIF	46,000	46,000
#60 - Mental Health Admin	1,066,000	1,350,800
#70 - Local Emergency Mgmt.	1,146,053	1,169,477
#84 - County Capital Building	22,502,525	11,000,000
#99 – Nondepartmental	674,107	579,107
Total	47,790,036	36,766,965

Dated at Marshalltown, Iowa this 31st day of March, 2020.

Motion by _____, second by _____, to _____ Resolution #2020-0018,
Re-appropriation of funds for FY 2019-2020.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

7. 2020-2021 Budget, Public Hearing—

At the public hearing, any resident may present objections to or arguments in favor of any part of the proposed budget.

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the _____ individuals attending the public hearing, _____ individual(s) presented oral comments, questions, or objections.

Motion by _____, second by _____, to close the public hearing at _____ a.m.

Roll call vote:	Salasek-	Thompson-	Patten-
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	Chairman	Vice Chairman	Member
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8. Resolution #2020-0019 – Pursuant to Section 331.434(5)“a”, counties are required to adopt the county budget and certify taxes.

Adopt Budget and Certify Taxes for Fiscal Year 2020-2021

The proposed 2020-2021 County Budget was published in the Marshalltown Times-Republican and State Center Mid Iowa Enterprise, on March 19, 2020; and

There were _____ written comments, questions, or objections on file in the County Auditor and Recorder’s Office, and _____ individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved that the County Budget for fiscal year 2020-2021 be adopted and the County Auditor and Recorder be authorized to certify and file the budget and certificate of taxes as adopted.

Dated at Marshalltown, Iowa this 31st day of March, 2020.

Motion by _____, second by _____ to adopt Resolution #2020-0019, Adopt Budget and Certify Taxes for Fiscal Year 2020-2021.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

Consent Agenda:

9. Approve Minutes--from Regular Session of March 17, 2020.

10. Appointment Commencing March 31, 2020—

a. **Civil Service Commission**—Appoint Doug Svendsen to fulfill the unexpired term of Cindy Schulte effective March 31, 2020 through December 31, 2022.

11. Accept Annual Manure Management Plan Update- Aaron Borton, id no. 65862, has submitted a manure management plan update and placed on file with the following changes to the MMP: 4 year update.

12. Accept Annual Manure Management Plan Update- Bill Havelka, Site 3, id no. 64515, has submitted a manure management plan update and placed on file with the following changes to the MMP: 4 year update.

13. Accept Annual Manure Management Plan Update- Prestage Farms of Iowa, PI-341 Finisher, id no. 67142, has submitted a manure management plan update and placed on file with no changes to the MMP.

14. Accept Annual Manure Management Plan Update- BL Farms, Inc., Larsen Site, id no. 67141, has submitted a manure management plan update and placed on file with the following changes to the MMP: changed crop rotation or optimum yields and using manure analysis for determining application rates when applying manure.

15. Approve Claims—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of March will be published as part of the first meeting in April.

Motion by _____, second by _____, to _____ the consent agenda as printed.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

16. Personnel Action—Discussion and possible action to adjust Conservation Budget line items for FY 2020-2021.

Motion by _____, second by _____, to _____.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

17. Personnel Action:

- a. Hire, **Phyllis Eygabroad**, Auditor and Recorder's Office, Temp Election Staff, part-time, rate of pay \$____/hr., effective on/after April 15, 2020

Motion by _____, second by _____, to _____ personnel action,

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

18. Total Administrative Services Corporation Purchaser Details for Funded HRAs Agreement—Discussion and possible action on an agreement with Total Administrative Services Corporation (TASC) to administer the Marshall County VEBA Health Savings Trust effective 7/1/2020.

Motion by _____, second by _____ to _____ the agreement with TASC to administer the Marshall County Health Savings Trust effective 7/1/2020.

Roll call vote:	Salasek-	Thompson-	Patten-
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	Chairman	Vice Chairman	Member
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19. Marshall County Short-Term Disability Insurance Program with Sun Life

Financial—Discussion and possible action regarding an application to apply for group insurance from Sun Life Financial for short-term disability benefits effective 7/1/2020.

Motion by _____, second by _____ to _____ the application for group insurance from Sun Life Financial for short-term disability benefits effective 7/1/2020 and authorize the Chairman to sign the Application for Group Insurance and related documents.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

20. Wellness Certification Waiver—Discussion and possible action to waive the wellness certification deadline for the 7/01/20 – 06/30/21 plan year.

Motion by _____, second by _____, to _____ this request.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

21. Marshall County Audit- Auditor RFP#20-01--Proposals for the annual audit of Marshall County for the fiscal years July 1, 2019, through June 30, 2022, were opened at the Regular Session of the Board of Supervisors on March 17, 2020.

Motion by _____, second by _____, to _____ the 20-01 RFP proposal from _____ for the annual audit for the fiscal years from July 1, 2019 to June 30, 2022 in the amounts listed below:

Fiscal Year ending 6/30/2020 \$ _____
Fiscal Year ending 6/30/2021 \$ _____
Fiscal Year ending 6/30/2022 \$ _____

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

22. Award of Contract for Project BROS-SWAP-C064 (132)—FE-64 and Project BROS-SWAP-C064 (133)—FE-64. These projects are tied into one contract and it will be awarded to Peterson Contractors Inc. of Reinbeck in the amount of \$2,579,869.00. This work is for the replacement of Bridge G-09 and Bridge G-11 on North Center St.

Motion by _____, second by _____ to award the contract to Peterson Contractors Inc., Reinbeck, IA in the amount of \$2,579,869.00 for Project BROS-SWAP-C064 (132)—FE-64 and Project BROS-SWAP-C064 (133) and authorize the Chairman to sign contract and bond when available.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

23. Approve Funding Agreement for Project BROSCBHP-C064 (134)—NC-64—
Discussion and possible action to approve the funding agreement for project BROSCBHP-C064 (134)—NC—64-- for the replacement of Bridge J-15 on 260th St.

Motion by _____, second by _____, to _____ the Funding Agreement for Project BROSCBHP-C064 (134)—NC-64- for replacement of Bridge J-15 on 260th St.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

24. Approve 28E Agreement between Marshall County, IA and Grundy County, IA –
Discussion and possible action to approve the 28E Agreement between Marshall County, IA and Grundy Co., IA which agrees that Marshall County, IA will be the Contracting Authority for the tied projects. This agreement has previously been approved by Grundy County. This work is partially funded because Iowa was awarded a grant by the USDOT in the Competitive Highway Bridge Program.

Motion by _____, second by _____ to _____ this 28E Agreement between Marshall County, IA and Grundy County, IA which agrees that Marshall County, IA will be the Contracting Authority for the tied projects. Grundy, IA project BRS-CHBP-C038 (114)—GB-38 and Marshall County, IA project BROSCBHP-C064 (134)—NC-64.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

25. Approval of a Contract with Calhoun-Burns and Associates- Discussion and possible action to approve a contract with Calhoun-Burns and Associates for historic bridge mitigation needed to progress with replacement of Bridge D-16 on 140th St near Durham Ave.

Motion by _____, second by _____, to _____ a Contract with Calhoun-Burns and Association for approximately \$15,000 for historic bridge mitigation needed to progress with replacement of Bridge D-16 on 140th St near Durham Ave.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

26. Discussion-Iowa Workforce Development to Combine Regions –Iowa Workforce Development to combine regions as a regional workforce.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

27. Approval of Tele-Work Agreement- Discussion and possible action to approve a Tele-Work agreement for eligible Marshall County, IA employees.

Motion by _____, second by _____, to _____ a Tele-Work Agreement for eligible Marshall County, IA employees.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

28. Protocol in the Event of a Marshall County, IA Employee Testing Positive for COVID-19 Virus -Discussion and possible action to approve the protocol in the event of a Marshall County, IA employee testing positive for COVID-19 virus.

Motion by _____, second by _____ to immediately close the building in which a Marshall County, IA employee tested positive for COVID-19 virus for a period of 14 days or further notice.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

29. Approval to Hire Company to Professionally Clean Employee Work Areas - Discussion and possible action to hire a company to professionally clean Marshall County, IA employee work areas following a positive COVID-19 virus case.

Motion by _____, second by _____ to hire _____ in the amount of _____ to clean a building following a positive COVID-19 Virus case.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

30. Implement Practice of Screening of Marshall County, Iowa Employees—Discussion and possible action to implement the screening of Marshall County, IA employees in the effort to prevent the potential spread of COVID-19 Virus.

Motion by_____, second by_____ to implement the screening of Marshall County, IA employees in the effort to prevent the potential spread of COVID-19 Virus effective immediately and until further notice.

Roll call vote:	Salasek-	Thompson-	Patten-
	Chairman	Vice Chairman	Member

31. Public Forum— is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

32. Adjournment--The next regular session is April 14, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, April 9, 2020 at 1:00 p.m. There being no further business to come before the Board, the meeting is adjourned at ____a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed: <http://goo.gl/yubHzV>.