

**Marshall County Board of Supervisors
Special Session May 12, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate
In The
Board of Supervisor's Public Meeting**

Go to: Zoom for Participation Join Zoom Meeting https://us02web.zoom.us/j/82017378114?pwd=a2IIUTZjcWFFYmtPUWphekNXZkEvdz09	Dial In By Phone +1-312-626-6799 US Meeting ID: 820 1737 8114 Password: 004543	Go to: YouTube for comments during meeting Marshall County YouTube
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The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors
Regular Session May 12, 2020 at 9:05 a.m.**

MINUTES

The Board met in regular session on Tuesday, May 12, 2020, at 9:05 a.m. via online ZOOM with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Patten, to approve the agenda as printed.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

Consent Agenda:

- 2. Approve Minutes**--from Regular Session of April 28, 2020.
- 3. Accept Annual Manure Management Plan Update-** Prestage Farms of Iowa, Site PI-295 Finisher, id no. 65971, annual update report received and placed on file with the following change to the MMP: 4 year update.
- 4. Accept Annual Manure Management Plan Update-** Prestage Farms of Iowa, Site PI-296 Finisher, id no. 65970, annual update report received and placed on file with the following change to the MMP: 4 year update.
- 5. Accept Annual Manure Management Plan Update-** Prestage Farms of Iowa, Site PI-333 Finisher, id no. 67102, annual update report received and placed on file with the following change to the MMP- 4 year update.
- 6. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of May will be published as part of the first meeting in June.

Motion by Patten, second by Thompson, to approve the consent agenda as printed.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

7. Approve Personnel Actions:

- a. Hire, **Jessica L. Riedell**, Sheriff's Office, Deputy Sheriff, fulltime, rate of pay \$22.07/hr., effective May 17, 2020.

Dave asked if there is any federal funding for additional expenses. Nan said yes we are receiving a grant of \$6,000 from the State of Iowa. It will be used for PPE and cleaning supplies. On Friday, we did lower our polling locations from 7 to 4 due to Election Workers dropping out. Nan, clarified that the Precinct Election Official Chair will have one per polling location and Precinct Election Officials will be approximately 10 per polling location.

Motion by Patten, second by Thompson to approve personnel action, Hire, **Jessica L. Riedell**, Sheriff's Office, Deputy Sheriff, fulltime, rate of pay \$22.07/hr., effective May 17, 2020.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

b. Hire, **Kim Lee Goecke**, Sheriff's Office, Jailer, fulltime, rate of pay \$18.35/hr., effective May 18, 2020.

Motion by Thompson, second by Patten to approve personnel action, Hire, **Kim Lee Goecke**, Sheriff's Office, Jailer, fulltime, rate of pay \$18.35/hr., effective May 18, 2020.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

c. Hire, **Alishia Nicole Blackburn**, Sheriff's Office, Jailer, fulltime, rate of pay \$18.35/hr., effective May 18, 2020.

Motion by Patten, second by Thompson to approve personnel action, Hire, **Alishia Nicole Blackburn**, Sheriff's Office, Jailer, fulltime, rate of pay \$18.35/hr., effective May 18, 2020.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

d. Elections Change Rate of Pay, **Phyllis Eygabroad**, Elections, Election Absentee Voting Lead, Change rate of pay from \$9/hr. to \$11/hour, effective May 12, 2020.

Motion by Thompson, second by Patten to approve personnel action, Elections Change Rate of Pay, **Phyllis Eygabroad**, Elections, Election Absentee Voting Lead, Change rate of pay from \$9/hr. to \$11/hour, effective May 12, 2020..

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

e. Hire, Kathryn Elizabeth Austin, County Attorney's office, Assistant County Attorney, Fulltime, Rate of Pay \$65,000/yrs., effective May 26, 2020.

Motion by Patten, second by Thompson to approve personnel action, Hire, Kathryn Elizabeth Austin, County Attorney's office, Assistant County Attorney, Fulltime, Rate of Pay \$65,000/yrs., effective May 26, 2020

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

f. Hire, 4 people, Elections, Equipment Delivery Persons, rate of pay \$13/hour, effective May 26, 2020 – June 5, 2020.

Hire, **Toni Johnson, Jill Brockman** and up to 8 additional people, Elections, Election Absentee Voting Worker, rate of pay \$9 /hour, effective May 12, 2020. Note: Toni Johnson and Jill Brockman were hired due to tremendous workload due to statewide mailing of Absentee Ballot Requests on May 4, 2020. Auditor/Recorder Benson deemed this an emergency situation.

Hire, Election Precinct Election Official Chair, Elections, rate of pay \$11/ hour, effective June 2, 2020 only.

Hire, Election Precinct Election Official, Elections, rate of pay \$9/hour, effective June 2, 2020 only.

Hire, Election Special Precinct Board, Up to 21 people, Elections, rate of pay \$9/ hour, effective June 1, 2020 – June 5, 2020

Motion by Thompson, second by Patten to approve personnel actions.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

Previously approved at 4-28-20 BOS meeting

8. Correction to Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of Clemons for Law Enforcement Protection—The City of Clemons agrees to pay Marshall County the sum of the corrected amount of \$3,875.00 not \$4,175.00 as approved at 4-28-20 BOS meeting.

Motion by Patten, second by Thompson, to approve the extension to 28E Agreement between Marshall County and the City of Clemons effective July 1, 2020- June 30, 2021. The City of Clemons agrees to pay Marshall County the sum of corrected amount of \$3,875.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

9. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of Haverhill for Law Enforcement Protection—Discussion and possible action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of Haverhill for law enforcement protection within the corporate limits of the City of Haverhill.

The agreement is effective July 1, 2020 - June 30, 2021. The City of Haverhill agrees to pay Marshall County the sum of \$4,175.00.

Motion by Thompson, second by Patten, to approve the extension to 28E Agreement between Marshall County and the City of Haverhill effective July 1, 2020- June 30, 2021. The City of Haverhill agrees to pay Marshall County the sum of \$4,175.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

10. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of Laurel for Law Enforcement Protection—Discussion and possible action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of Laurel for law enforcement protection within the corporate limits of the City of Laurel. The agreement is effective July 1, 2020 - June 30, 2021. The City of Laurel agrees to pay Marshall County the sum of \$7,175.00.

Motion by Patten, second by Thompson, to approve the extension to 28E Agreement between Marshall County and the City of Laurel effective July 1, 2020- June 30, 2021. The City of Laurel agrees to pay Marshall County the sum of \$7,175.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

11. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of Albion for Law Enforcement Protection—Discussion and possible action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of Albion for law enforcement protection within the corporate limits of the City of Albion. The agreement is effective July 1, 2020 - June 30, 2021. The City of Albion agrees to pay Marshall County the sum of \$13,100.00.

Motion by Thompson, second by Patten, to approve the extension to 28E Agreement between Marshall County and the City of Albion effective July 1, 2020- June 30, 2021. The City of Albion agrees to pay Marshall County the sum of \$13,100.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

12. Approve West Marshall Golf Course Association Liquor License Renewal-Class C Liquor License #LC0010945 with Sunday Sales Privilege and Outdoor Service—request from West Marshall Golf Course Association, d/b/a Lincoln Valley Golf, for renewal of their Class “C” Liquor License.

Motion by Thompson, second by Patten, to approve the Class C liquor license #LC0010945 renewal request from Lincoln Valley Golf, State Center, IA. This license includes Sunday Sales Privilege and Outdoor Service, effective 6-30-2020 to 6-29-2021.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

13. Central Iowa Community Services Region FY21 Statement of Understanding(SOU)

Renewal-Discussion and possible action to approve renewal of the Central Iowa Community Services Employee Statement of Understanding between Marshall County, IA and the Central Iowa Community Services Governing Board. The statement identifies the individual employees, the position filled, and portion of the employee's wages and benefits that will be the responsibility of the region. Included in the renewal this year is the Regional Reimbursement rates with each SOU.

Discussion: Jill Eaton said this is the renewal we do annually. We did change the percentages a bit with the Assistant being covered 10% by Public Health.

Motion by Patten, second by Thompson, to approve the Central Iowa Community Services Employee FY21 Statement of Understanding for Marshall County Community Services employees.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

14. Cigarette/Tobacco/Nicotine/Vapor Permit Application Renewal—Request from Pandori Petroleum Inc. /Randhawa Travel Center for a Cigarette/Tobacco/Nicotine/Vapor Permit renewal effective July 1, 2020 through June 30, 2021.

Motion by Thompson, second by Patten, to approve this request.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

15. Approval of a Contract with Calhoun-Burns and Associates- Discussion and possible action to approve a contract with Calhoun-Burns and Associates for final design of Bridge J-15 on 260th St. East of Ridge Rd.

Motion by Patten, second by Thompson, to approve a Contract with Calhoun-Burns and Association for final design of Bridge J-15 on 260th St East of Ridge Rd. in the amount of \$17,270.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

16. Approval of Water Access Agreement —Discussion and possible to approve a water access agreement between Marshall County, Story County and Marshall Ridge Farms, LLC.

Discussion: Bill said this is on Kevin Blood's farm just south of his house. This has already been approved by the DNR. He would like to hook into a 48" tile which runs through there. It is in a Drainage District that we share with Story County. He is wanting to add a 4" tile for additional water to be used on his expanded dairy. Kevin Blood's attorney prepared paperwork and all approved by all except an attorney for Story County. There were several agreements going back and forth trying to get both parties to agree. We are ending with a 5 year agreement which is renewable 4 times which is a total of 20 years. Discussion continued regarding situation and politically could cause issues down the road. Dave said that we take this. Bill said that this was the Story County Attorney which caused the issue.

Motion by Patten, second by Thompson to approve the Water Access Agreement between Marshall County, Story County and Marshall Ridge Farms, LLC. This is a 5 year agreement with automatic renewal for 4 terms.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

17. 2020 Census Update--John Cook, Senior Partnership Specialist, Chicago Region/Iowa, U.S. Census Bureau, provided an update about how the Census Bureau is adapting to COVID-19 and provided statistics nationwide, statewide, countywide and citywide.

John Cook has been collecting data for two months. He has enjoyed working with Lisa Gassman and her getting the word out. We have extended to 10/31/2020 because of the pandemic. He shared Self Response Rate map of the U.S. is doing on Census. The country as a whole is at 58.6% and Iowa is at 65.8%. They are still looking for workers. Steve said we will continue to get the word out along with Lisa to continue participation.

18. Discussion on Reopening the County--Discussion and possible action about steps in reopening County offices for business.

Discussion: Kim Elder shared EMPG Supplemental Grant which is available to do some upgrades in the EOC. There will be about \$8,000 available if all Iowa counties apply which they will not all apply so we can get more. She will work with James to get the information.

Nan Benson shared that Building & Grounds are construction sneeze guards. We have masks, PPE, cleaning supplies, etc. that we are continuing to order. We will need to wait to reopen at Great Western Bank (GWB) until they are open to the public. I have been in conversations with Alyce at GWB frequently. They do not want to be the first bank in Marshalltown to open, or the last. At GWB, we need to decide on opening both west and north door, Nan and Jarret will discuss and make that decision since our offices have the majority of the public. We will also remove a majority of the seating at GWB and put down tape to aid customers in social distancing. We will have PPE for any employees who want it, masks, gloves, hand sanitizer, cleaning products, etc. Governor Reynolds is supposed to make a big announcement today. It

would be my recommendation to put this same topic on the next board of supervisor's meeting agenda. Dave agreed that it is hard to hit a moving target and we can discuss at our next meeting. If we need to schedule a Special BOS Meeting we can. Nan said the next meeting is on May 26th. Bill and Steve agreed.

Motion by _____, second by _____ to _____.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

19. Public Forum— There were no comments from the public.

20. Adjournment--The next regular session is May 26, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, May 21, 2020 at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 10:14 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed <http://goo.gl/yubHzV>