

**Marshall County Board of Supervisors
Regular Session May 26, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate
In The
Board of Supervisor's Public Meeting**

Go to: Zoom for Participation Join Zoom Meeting https://us02web.zoom.us/j/82017378114?pwd=a2lUTZjcWFFYmtPUWphekNXZkEvdz09	Dial In By Phone +1-312-626-6799 US Meeting ID: 820 1737 8114 Password: 004543	Go to: YouTube for comments during meeting Marshall County YouTube
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The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors
Regular Session May 26, 2020 at 9:05 a.m.**

MINUTES

The Board met in regular session on Tuesday, May 26, 2020, at 9:05 a.m. in the Courthouse Grand Courtroom and via online ZOOM with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Thompson, second by Patten, to approve the agenda as printed.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Consent Agenda:

- 2. Approve Minutes**--from Regular Session of May 12, 2020.
- 3. Accept Manure Management Plan Update-** Burt Farm & Livestock Co., Tom Butters, Site 8, id no. 59927, annual update report received and placed on file no changes to MMP.
- 4. Accept Manure Management Plan Update-** Jared Whitaker, id no. 70163, annual update report received and placed on file with no changes to the MMP.
- 5. Accept Manure Management Plan Update-** MTM Farms, id no. 61010, annual update report received and placed on file with no changes to the MMP
- 6. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of May will be published as part of the first meeting in June.

Motion by Patten, second by Thompson, to approve the consent agenda as printed.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Resolution #2020-0020

7. Re-Appropriation of Funds for FY 2019-2020

— Pursuant to Section 331.434(6) Code of Iowa, as long as each class of proposed expenditures contained in the budget summary is not increased, a re-appropriation of funds can be done when expenditures may exceed the current appropriation. A change in appropriations between the Zoning and Weed Eradication Departments in the amount of \$1,000 is necessary for FY2019-2020.

Re-Appropriation of Funds for FY 2019-2020

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County at the beginning and during the fiscal year are adjusted to reflect the expenditures incurred and to be incurred.

<u>Department</u>	<u>Current Appropriation</u>	<u>Re-Appropriation</u>
#01 – Supervisors	183,720	183,720
#02 – Auditor and Recorder	1,040,387	1,040,387
#03 – Treasurer	688,597	688,597
#04 - County Attorney	1,450,044	1,450,044
#05 – Sheriff	6,221,290	6,221,290
#08 – Buildings & Grounds	1,189,300	1,189,300
#09 – Zoning	54,590	53,590
#15 - Information Systems	694,300	694,300
#16 – GIS	167,155	167,155
#19 - General Assistance	31,670	31,670
#20 - County Engineer	8,791,200	8,791,200
#21 - Veteran Affairs	95,000	95,000
#22 - County Conservation	1,084,949	1,084,949
#23 - Local Health Board	213,216	213,216
#24 - Weed Eradication	73,230	74,230
#25 - Dept. of Human Services	164,028	164,028
#28 - Medical Examiner	118,800	118,800
#31 - District Court	274,163	274,163
#33 - County Library Contract	69,442	69,442
#40 – Harvester TIF	16,500	16,300
#42 – Gateway TIF	46,000	46,200
#60 - Mental Health Admin	1,350,800	1,350,800
#70 - Local Emergency Mgmt.	1,169,477	1,169,477
#84 - County Capital Building	11,000,000	11,000,000
#99 – Nondepartmental	579,107	579,107
Total	36,766,965	36,766,965

Dated at Marshalltown, Iowa this 26th day of May, 2020.

Motion by Thompson, second by Patten, to adopt Resolution #2020-0020 Re-appropriation of funds for FY 2019-2020 with the \$200.00 change to items #40 and #42.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

8. 206 West State Street Building Proposals—Ben Brackett, Ferguson Commercial Real Estate Services will be presenting building proposals information on 206 West State Street.

Discussion: Ben Brackett asked if his attachments were received. He showed the 3 proposals which were requested at the meeting he attended about a month ago.

- 6 month Proposal - \$9.64/sf for 10,688 sq ft with no improvements
- 1 Year Proposal - \$8.75/sf includes kitchenette and restroom improvements
- 5 Year Proposal – escalating rent averages \$8.75 with a 6 figure improvement

Dave proposed 6 month proposal. Discussion regarding DHS thoughts on space needs. Bill does not like the 6 months due to price, length of time we have been renting the space, and not sure if that is long enough. We will wait until after we open bids on 6/17/2020.

Motion by Thompson, second by Patten to table to June 23, 2020 BOS meeting.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

9. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of Liscomb for Law Enforcement Protection—Discussion and possible action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of Liscomb for law enforcement protection within the corporate limits of the City of Liscomb. The agreement is effective July 1, 2020 - June 30, 2021. The City of Liscomb agrees to pay Marshall County the sum of \$7,175.00.

Motion by Patten, second by Thompson, to approve the extension to 28E Agreement between Marshall County and the City of Liscomb effective July 1, 2020- June 30, 2021. The City of Liscomb agrees to pay Marshall County the sum of \$7,175.00.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

10. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of Ferguson for Law Enforcement Protection—Discussion and possible action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of Ferguson for law enforcement protection within the corporate limits of the City of Ferguson. The agreement is effective July 1, 2020 - June 30, 2021. The City of Ferguson agrees to pay Marshall County the sum of \$3,187.50.

Motion by Thompson, second by Patten, to approve the extension to 28E Agreement between Marshall County and the City of Ferguson effective July 1, 2020- June 30, 2021. The City of Ferguson agrees to pay Marshall County the sum of \$3,187.50.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

11. Addendum to Marshall County, IA, Infectious Disease Action Plan COVID-19 Pandemic Policy--Discussion and possible action to add an Addendum to the Marshall County, Iowa, Infectious Disease Action Plan COVID-19 Pandemic Policy to update restrictions on out of state travel.

Discussion-Nan explained Addendum #2 on a case by case basis. Dave like the flexibility on a case by case basis. Bill like the case by case in case things get worse or better.

Motion by Thompson, second by Patten, to approve addition of addendum to the Marshall County, Iowa, Infectious Disease Action Plan COVID-19 Pandemic Policy.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Resolution #2020-2021

12. Not to Exceed \$2,999,999 General Obligation Capital Loan Notes—A Resolution fixing date and time for a public meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of Marshall County, IA.

Motion by Patten, second by Thompson adopt Resolution #2020-2021, To Fix the Date and Time of the Public Hearing, Not to Exceed \$2,999,999 General Obligation Capital Loan Notes for Tuesday, June 9, 2020 at 9:05 a.m. online at the following link:

<https://us02web.zoom.us/j/82017378114?pwd=a2lUTZjcWFFYmtPUWphekNXZkEvdz09>

Or dial in by phone:
+1-312-626-6799 US
Meeting ID: 820 1737 8114
Password: 004543

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

13. Marshall County Personnel Policy Manual— Approval of Personnel Policy Revisions- Discussion and possible action to approve revisions to the Marshall County Personnel Policy. The Personnel Policy is available on the county website and by contacting the Auditor and Recorder's office upon request.

Discussion: Nan explained the updates to the following sections:

- 4.4 Longevity Pay
- 5.35 Sick Leave
- 5.5.2 Definitions – Pay Out
- 5.4 Sick Leave Conversion
- 6.5 Disability
- 6.5.1 Short-Term Disability
- 6.5.2 Long-Term Disability
- 7.4 Retiree Funded Health Reimbursement Account (R-FHRA)
- 5.1 Bill asked to add spacing in chart to assist in reading

Motion by Thompson, second by Patten, to approve the Marshall County Personnel Policy revisions effective May 26, 2020.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

14. Discussion on Reopening the County-Discussion and possible action about steps in reopening County offices for business.

Discussion on needs for Reopening the County.

Motion by Thompson, second by Patten to allow the Auditor and Recorder, Treasurer and Engineer open by appointment only, effective immediately.

Roll call vote:	Thompson-Aye	Patten-Aye	Salasek-Aye
	Vice Chairman	Member	Chairman

15. Please Complete Your 2020 Census Now—have you completed your 2020 Census yet? It only takes a few minutes to complete. The U.S. Constitution mandates the Census and it provides the information needed to determine local congressional representation and a critical funding source for our community. We won't have this opportunity again for another 10 years so your information counts now! You can simply go on online to: **my2020Census.gov**, call **1-844-330-2020 (English) or 1-844-468-2020 (Spanish) or return your 2020 Census by mail**. Thank you to those who have completed the 2020 Census. Please encourage your friends and family to do the same!

Percentage of Completed 2020 Census by Cities in Marshall County, IA-May 21, 2020

Name of City In Marshall County, IA	Percentage of Completed Census	Percentage of Change from Previous Date
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Albion	64.2%	
Clemons	63.6%	
Ferguson	62.1%	
Gilman	65.7%	
Haverhill	65.2%	
Laurel	64.2%	
Le Grand	68.8%	
Liscomb	59.5%	
Marshalltown	63.0%	
Melbourne	59.8%	
Rhodes	53.6%	
St. Anthony	43.5%	
State Center	63.2%	

16. Public Forum— Nan shared Primary Election on June 2nd any questions to Old Fire Station or call 641-754-6302.

17. Adjournment--The next regular session is June 9, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Thursday, June 4, at 1:00 p.m. There being no further business to come before the Board, the meeting was adjourned at 10:11 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>

