

**Marshall County Board of Supervisors
Regular Session July 7, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate
In The
Board of Supervisor's Public Meeting**

Go to: Zoom for Participation Join Zoom Meeting https://us02web.zoom.us/j/82017378114?pwd=a2llUTZjcWFFYmtPUWphekNXZkEvdz09	Dial In By Phone +1-312-626-6799 US Meeting ID: 820 1737 8114 Password: 004543	Go to: YouTube for comments during meeting Marshall County YouTube
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The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors
Regular Session July 7, 2020 at 9:05 a.m.**

MINUTES

The Board met in regular session on Tuesday, July 7, 2020, at 9:05 a.m. in the Grand Courtroom and via online ZOOM with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Patten, second by Thompson, to approve the agenda as printed.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

Consent Agenda:

2. Approve Minutes--from Regular Session of June 9, 2020.

3. Appointment Commencing –July 7, 2020

- a. **Marshall County Conservation Board** – Appoint Tom Deimerly to fulfill the unexpired term of Jeff Mathis—term dates July 7, 2020 to December 31, 2022.

4. Accept the Independent Auditor’s Report–Central Iowa Juvenile Detention Services Commission–year ended June 30, 2019.

5. Annual Publication of Salaries—in accordance with Section 349.18, Code of Iowa, the salary listing for fiscal year 2019/2020:

<u>Name</u>	<u>Annual Salary</u>
Acosta, Isabella	49,092.32
Akins, Debra	24,838.11
Allen, Debra	162.00
Allison, Dawn	49,481.59
Amendt, Richard	55,930.55
Anderson, Tracy	18,320.34
Apfel, Todd	21,363.64
Arterburn, Laura	59,620.63
Atcher, Steven	55,759.74
Austin, Kathryn	6,499.99
Bach, Roxanne	39,788.22
Baedke, Lucas	63,080.64
Barnes, Rita	52,385.27
Bausman, Douglas	1,420.58
Beals, Paul	300.00
Beane, Wesley	66,758.42

<u>Name</u>	<u>Annual Salary</u>
Beichley, Lynn	72.50
Bellile, Valerie	300.00
Benson, B Nanette	72,458.74
Bethel, David	15,545.00
Bethel, Mark	25,380.00
Bethel, Mary	35,890.66
Blackburn, Alisha	3,119.50
Blackburn, Mickey	747.50
Borton, Todd	54,459.42
Box, Donald	21,713.56
Brennecke, Allen	300.00
Brockman, Jill	44,894.23
Brockman, Jill	614.25
Bullock, Aaron	48,111.30
Bunting, Jade	34,719.15
Burchland, Eric	14.50
Cahalan, Daniel	54,552.94
Carter, Richard	54,544.42
Caster, James	67,407.96
Childs, Justin	43,352.25
Chizek, Jessica	37,685.01
Christensen, Christopher	48,639.02
Collins, Kibby	53,178.57
Cornwell, Debra	51,618.91
Coulter, Stephanie	35,220.80
Crandon, Arthur	14.50
Crandon, Robert	56,098.57
Davis, Donald	56,783.76
Dean, Demorris	65,060.58
Decoster, Stacy	2,079.00
Deeter, Brian	7,446.97
Devig, Eric	53,638.31
Dierking, Keaton	52,733.70
Donaldson, Christopher	25,940.57
Dunham, Delores	72.50
Eaton, Jill	75,924.96
Elder, Kimberly	59,292.00
Eliason, Kyle	54,695.85
Ellenbecker, Brady	59,132.88
Estrada, Armando	56,126.19

<u>Name</u>	<u>Annual Salary</u>
Ewalt, Austin	57,513.70
Ewalt, Melanie	57,055.25
Eygabroad, Phyllis	4,308.63
Ferneau, Janine	15,689.46
Fisher, Gina	1,442.40
Fleming, Bowen	42,230.07
Fleming, Danielle	40,962.78
Folk, Evan	47,620.69
Fouch, Dennis	54,590.47
Fredregill, Nichole	47,160.30
Freese, Cynthia	43,404.27
Freiberg, Stacey	55,431.24
Fricke, Daryl	54,977.52
Fuller, James	54,914.22
Fuller, Linda	166.50
Gaffney, Jordan	90,715.20
Gassman, Lisa	41,535.35
Geilenfeldt, Paul	111,916.08
Gerke, Kelly	35,707.25
Giannetto, Mark	56,464.39
Giannetto, Sherry	51,778.00
Gibson, James	77,700.39
Goecke, Kim	2,963.53
Grimes, Robert	600.00
Grove, Alexis	28,802.43
Hansen, Luke	70,501.20
Hart, Bryan	46,162.45
Hartgers, Sandra	30,889.92
Hassett, Branden	4,044.65
Hayes, Kent	56,476.73
Heil, Jarret	62,379.08
Heil, Tom	57,452.42
Hentges, Mark	71,619.60
Herring, Emily	37,473.23
Hilderbrand, Kody	42,853.11
Hilderbrand, Wendy	25,862.00
Hildreth, Cody	10,456.23
Hoffman, Steven	90,295.79
Hotchkiss McEltree, Dallynn	1,800.00
Hungerford, Timothy	68,528.09

<u>Name</u>	<u>Annual Salary</u>
Hunt, Whitney	51,218.66
Hunter, John	70,090.21
Huston, F Allen	59,421.23
Hutzel, Peter	54,907.85
Ihde, Blake	70,311.36
Janes, Michele	34,201.62
Jennings, Rex	56,155.72
Jennings, Timothy	54,700.76
Johnson, Andrea	3,251.02
Johnson, Nicole	242.88
Johnson, Toni	1,014.75
Jorpeland, Scott	54,145.12
Juel, Denise	162.00
Kellogg, Susan	53,989.71
Kelly, Christine	57,748.44
Kieffer, Kiyoko	70,501.20
Kirk, Kyle	36,708.00
Kriegel, James	54,742.60
Krough, Tamara	37,236.80
Kunc, John	11,812.96
Lamb, Tommy	600.00
Lampe, Jessica	49,566.27
Leichty, Joseph	58,089.92
Maddick, Breanne	35,581.46
Mahaffey, Richelle	63,553.36
Malloy, Michael	52,875.72
Malloy, Nicole	40,099.21
Mandi, Dennis	1,920.00
Manken, Jeremiah	50,003.22
McAllister, Jackie	22,052.33
McMillen, Joseph	63,326.53
Meling, Raymond	53,453.87
Michels, Emma	36,048.48
Miller, Curtis	55,693.32
Miller, Jennifer	106,582.49
Millizer, Wendell	58,625.68
Modlin, Louis	63,590.58
Monroe, Richard	13,166.42
Moore, Tera	43,987.20
Mullins, Melinda	44,389.18

<u>Name</u>	<u>Annual Salary</u>
Myers, Susan	17,760.80
Nason, Cheri	162.00
Naughton, Alan	5,425.88
Nauman, Rolland	28,499.88
Nehring, James	88,767.12
Nelson, Breanna	15,878.60
Nelson, Matthew	14.50
Nelson, Tina	15,637.79
Nichols, Brad	67,140.48
Novak, Joyce	37,439.24
Oaks, Rodrick	53,810.28
Overstake, Dave	45,508.00
Overstake, Jerry	49,235.80
Paige, Joseph	52,975.99
Pansegrau, Brian	55,508.55
Pansegrau, Timothy	55,778.55
Parker, William	70,235.74
Parrish, Tanner	46,538.26
Parrish, Todd	20,354.96
Patten, William	37,366.45
Pennington Nyheim, Shelby	52,420.69
Phillips, Joel	77,361.52
Pitzen, Melvin	600.00
Purvis, Eric	53,441.16
Randall, Kaitlyn	51,503.32
Raska, Jennifer	57,716.44
Rasmussen, Kenneth	139.75
Reeder, Lisa	42,366.25
Renze, Tyler	38,353.11
Reutzel, Cynthia	55,096.95
Reutzel, Daniel	503.75
Rhodes, Andrew	62,615.04
Robak, James	61,132.00
Rogers, Jonathan	72,502.43
Ruopp, Wade	83,073.60
Rutherford, Paula	5,675.31
Salasek, Steven	37,366.45
Sanchez, Matias	54,297.55
Sanchez, Yeimi	38,694.28
Sawyer, Thomas	56,510.83

<u>Name</u>	<u>Annual Salary</u>
Scheetz, James	84,602.88
Schossow, Drew	7,833.89
Schulte, David	53,577.62
Shearer, David	177.75
Slifer, Carol	5,788.26
Soder, Lisa	51,479.23
Stahl, Julie	5,142.38
Stanley, Thomas	54,953.07
Stark, Steve	53,631.63
Stebniski, Katie	28,178.00
Stegmann, Michael	55,429.92
Stokes, Rebekah	35,626.14
Stubbs, Mary	65,755.51
Stupp, Ashlee	49,340.36
Sweitzer, Shane	55,240.86
Tellez, Mariela	20,602.90
Thompson, David	37,366.45
Thompson, Patricia	73,153.68
Thompson, Tiffany	43,908.31
Tinius, Tonia	52,249.79
Tomlinson, Deann	58,514.61
Tompkins, Jill	43,035.24
Tupper, Sarah	75,831.84
Umbdenstock, Susan	34,094.37
Van Horn, Jonathan	44,534.45
Vanderhart, Olivia	36,264.04
Vargas-Gonzalez, Maria	41,969.50
Veren, Benjamin	82,906.16
Weatherman, Marilee	73,196.08
Welch, Keaton	20,558.09
White, James	55,383.68
White, Patrick	74,774.88
Wildman, Shannon	58,385.68
Willis, Andrew	44,125.95
Winkowitsch, Adam	66,751.35
Winters, Noah	3,775.00
Witt, Robert	695.50
Woosley, Tammi	51,106.80
Wurr, Blaze	43,642.74
Yeomans, Kenneth	20,808.63

<u>Name</u>	<u>Annual Salary</u>
Zimmerman, James	23,764.16
Zitzow, Dennis	1,818.12
Total Salaries	8,947,980.12

<u>Name</u>	<u>Miscellaneous Reimbursement</u>
Cornwell, Debra	275.00
Eaton, Jill	111.27
Folk, Evan	225.00
McMillen, Joseph	15.72
Soder, Lisa	33.73
Total Misc. Reimbursements	660.72

6. Approve Claims—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of July will be published as part of the first meeting in August.

Motion by Thompson, second by Patten, to approve the consent agenda as printed.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

7. Approve Personnel Actions:

a. Change of Status and Change Rate of Pay, **Justin Childs**, Secondary Roads Dept., fulltime, change of status from TD2 to TD3 and change rate of pay from \$26.07/hr. to 26.39/hr., effective July 11, 2020.

Motion by Patten, second by Thompson to approve personnel action,
Change of Status and Change Rate of Pay, **Justin Childs**, Secondary Roads Dept., fulltime, change of status from TD2 to TD3 and change rate of pay from \$26.07/hr. to 26.39/hr., effective July 11, 2020

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

b. Change of Status and Change Rate of Pay, **Tim Pansegrau**, Secondary Roads Dept., fulltime, change of status from TD3 to B-OP3 and change rate of pay from \$26.39/hr. to 26.63/hr., effective July 11, 2020.

Motion by Thompson, second by Patten to approve personnel action, Change of Status and Change Rate of Pay, **Tim Pansegrau**, Secondary Roads Dept., fulltime, change of status from TD3 to B-OP3 and change rate of pay from \$26.39/hr. to 26.63/hr., effective July 11, 2020.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

c. Change of Status and Change Rate of Pay, **Jim Fuller**, Secondary Roads Dept., fulltime, change of status from B-OP3- to A-OP3 and change rate of pay from \$26.63/hr. to 26.86/hr., effective July 11, 2020.

Motion by Patten, second by Thompson to approve personnel action, Change of Status and Change Rate of Pay, **Jim Fuller**, Secondary Roads Dept., fulltime, change of status from B-OP3- to A-OP3 and change rate of pay from \$26.63/hr. to 26.86/hr., effective July 11, 2020.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

8. Set the Date and Time for a Public Hearing-- Set the date of July 21, 2020 at 9:05 a.m. for Facility: Marco Pork LP Site, id no 61016, confinement feeding operation construction permit application, public hearing.

Motion by Thompson, second by Patten to set July 21, 2020 at 9:05 a.m. for the Marco Pork LP Site Facility confinement feeding operation construction permit application public hearing.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

9. Set the Date and Time for a Public Hearing-- Set the date of July 21, 2020 at 9:05 a.m. for Facility: Edler Brothers Farm Section 36 Site, id no 58297, confinement feeding operation construction permit application, public hearing.

Motion by Patten, second by Thompson to set July 21, 2020 at 9:05 a.m. for the Edler Brothers Farm Section 36 Site Facility confinement feeding operation construction permit application public hearing.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

10. Sheriff's Department-Extension to 28E Agreement between Marshall County and the City of St. Anthony for Law Enforcement Protection—Discussion and possible action on the Extension Agreement regarding the 28E Agreement between Marshall County and the City of St. Anthony for law enforcement protection within the corporate limits of the City of St. Anthony. The agreement is effective July 1, 2020 - June 30, 2021. The City of St. Anthony agrees to pay Marshall County, IA the sum of \$2,487.50.

Motion by Thompson, second by Patten, to approve the extension to the 28E Agreement between Marshall County, IA and the City of St. Anthony effective July 1, 2020-June 30, 2021. The City of St. Anthony agrees to pay Marshall County the sum of \$2,487.50.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

11. Secondary Road Department-Calhoun-Burns and Associates, Inc. Agreement -

Discussion and possible action to approve the agreement with Calhoun-Burns and Associates, Inc. for a bridge inspection and rating program. The 2021/2022 estimate for inspection and rating is \$59,610 over the next two years.

Discussion: Paul Geilenfeldt clarified that this is a fair price for the bridge inspection services. We have been using them since before Paul was with Marshall County. Dave asked about critical inspections and Paul clarified. Bill asked if the \$59,610 is split between the two years. Paul answered that it isn't a 50%-50% split just depends on timing of actual inspection.

Motion by Patten, second by Thompson to approve the agreement with Calhoun-Burns and Associates, Inc. for 2021/2022 bridge inspection and rating program in the amount of \$59,610 and authorize the Chairman to sign the agreement.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

12. Tabled from June 9, 2020 BOS Meeting

206 West State Street Building Proposals—Ben Brackett, Ferguson Commercial Real Estate Services will be presenting building proposal information on 206 West State Street and provide an additional option for Marshall County to purchase the building.

Discussion: Ben Brackett said that we are here to see what Marshall County wants to do. Dave Thompson clarified information received from DHS are still unknown. He is proposing that we extend the current lease amount for one year for the same space until 7/31/2021. Dave clarified that due to COVID-19 DHS is in uncertain times. Bill Elson asked for clarification for current versus proposed lease options. Bill felt that we cannot continue at the \$8.20 (current lease rate) but need to do the \$8.75, with listed improvements. Bill is OK with the current \$8.20. Ben asked if the 7/31/2021 is a hard stop and Dave agreed it was. Bill added to put in additional month by month lease following 7/31/2021 for additional 20%.

Motion by Thompson, second by Patten to remove this item from the table.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

Motion by Thompson, second by Patten to approve extending the current lease at the current terms through 7-31-21.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

13. Lease between Masonic Holding Corporation and Marshall County—Discussion and action on a lease between the Masonic Holding Corporation and Marshall County regarding room nos. 204, 205, 206, 207, 208a, 209, and 216 consisting of approx. 2127 square feet, used for general office space by Juvenile Court Services, second floor, Masonic Temple Building, 26 South 1st Ave., Marshalltown.

Discussion: Bill talked to Mr. Hunt, and clarified that last year we paid \$14,340, they are asking for a 3.9% increase to \$14,899 per year. Bill had discussions with Mr. Hunt regarding possible reductions to the proposed increase. Steve asked when the last increase was, Bill confirmed that it was three years ago. Any variation to the 3.9% would need to go back to their Board. Discussion about the current location.

Motion by Thompson, second by Patten to table this lease agreement so the BOS can discuss additional term/lease options with Masonic Holding Corporation.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

14. Iowa Byrne Justice Assistance Grant (JAG) Program Grant #18-JAG-348085—

Acknowledgement of receipt of JAG grant award notice for the Iowa Byrne Justice Assistance Grant Program.

Motion by Patten, second by Thompson, to accept this award notice from the Iowa Byrne Justice Assistance Grant Program. The federal award is \$82,000 with a match of \$27,333.00 coming from the individual department budget line items. This grant period is for July 1, 2020 through June 30, 2022 and authorize the Chairman to sign documents.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

15. Fire and EMS Radio Project Discussion-- Brad Pfantz, Chief, State Center Fire and EMS will provide information and a request for the BOS to provide an update on their progress with the contract that was sent to them by RACOM on June 18th.

Discussion: Brad Pfantz asked for a status update for a status update to the contract sent by RACOM on 6/18/2020. Brad provided for clarification of equipment failure on 6/22/2020 and missed a fire call. Dave asked for clarification on the call failure from Rhonda. Rhonda Braudis said the first call that failed was due to an IT Server issue which James Nehring clarified. Rhonda Braudis said the second call that failed was due to hardware equipment failure and location of the hardware currently. Dave asked if this has been solved, Rhonda said,

yes for the time being. This can occur again. Clint with RACOM provided clarification on the radio failure. Dave asked Brad about meetings with Fire/EMS and 911 Commission. Brad said that Fire/EMS is meeting on Wednesday of this week and 911 Commission on Thursday of this week. Dave discussed going out for RFP. Diana provided clarification that we can purchase off existing contracts and because there is already two existing towers/radio equipment on the tower and server owned by RACOM which no other vendor could use. Steve said that this a 70 page contract and he is working on digest. Discussion on budget for the payment 15% of 2,690,000 would be due up front. Steve asked for follow up from Brad on what all Fire/EMS/Townships are thinking.

16. Marshall County Court System Discussion- Discussion between Marshall County Court System and the Marshall County Board of Supervisors in a request for funding to provide adequate space to the Marshall County Court System pursuant to Iowa Code Section 602.1303-In re: Covid-19 Pandemic.

Discussion: Judge Haney began discussion regarding reopening Court operations due to COVID-19. He included documents from Judicial Branch. We are to begin in person hearings 7/13/2020 and jury trials beginning 9/14/2020. The space in the Max Building only currently gives us one Court location as it is currently configured. Dave said that IVCCD has offered the Orpheum Theater. Senator Edler did a lot of work to coordinate this opportunity and because Marshall County is in a unique situation due to the Tornado having the Courts in temporary quarters. Dave asked Judge Haney if he was aware of any funding available from the Judicial Branch in Iowa. Judge Haney said that he was not aware of any but asked Scott Hand if he knew of any. Scott Hand said he was not aware of any extra funding. He said that the State would have PPE and the extra COVID cleaning expenses covered. Judge Haney said we need this space until Courthouse is reopen. They will need to coordinate the space in Orpheum, if this works out and at the Max Building. I would like to thank IVCCD for their support now and following the tornado. The State will need to coordinate with Marshall County to get items moved. Steve asked for clarification on IT and Judge Haney said this would be up to the State of Iowa. Steve asked Bill how he felt and Bill said that this sounded like a great option. There was additional discussion on details of the relationship. Dave asked if we could investigate utilities as just a difference in cost. Senator Edler asked Scott Hand about asking for funding due to Marshall County being in temporary quarters. Carol Haney added that she wanted to thank Steve Salasek for his assistance with this. Steve added that he wanted to publically thank his Alma Mater Marshalltown Community College (IVCCD).

17. Please Complete Your 2020 Census Now—have you completed your 2020 Census yet? It only takes a few minutes to complete. The U.S. Constitution mandates the Census and it provides the information needed to determine local congressional representation and a critical funding source for our community. We won't have this opportunity again for another 10 years so your information counts now! You can simply go on online to: **my2020Census.gov**, call **1-844-330-2020 (English)** or **1-844-468-2020 (Spanish)** or **return your 2020 Census by mail**. Thank you

to those who have completed the 2020 Census. Please encourage your friends and family to do the same! Governor Reynolds “**Key to the FUTURE Response Rate Challenge**” has begun!

Percentage of Completed 2020 Census by Cities in Marshall County, IA

City/Town In Marshall County, IA and 2018 5ry ACS total households	Percentage of Completed Census 6-18-20 Response Rate	Percentage of Change from Previous Date of June 23, 2020
Albion 252 households	64.2%	0%
Clemons 60 households	63.6%	0%
Ferguson 80 households	62.1%	0%
Gilman 203 households	66.1%	+.4%
Haverhill 73 households	68.1%	0%
Laurel 108 households	65.9%	0%
Le Grand 367 households	69.8%	0%
Liscomb 120 households	61.1%	0%
Melbourne 340 households	60.6%	.3+%
Rhodes 108 households	54.3%	0%
St. Anthony 25 households	43.5%	0%
State Center 583 households	64.6%	+.3%

Name of City in Marshall County, with population over 5,000 and 2018 5ry ACS total households	Percentage of Completed Census	Percentage of Change from June 23, 2020
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Marshalltown 10,231 households	64.2%	0%
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Iowa 67.9 Response Rate

Marshall County 65.3 % (+.1) Response Rate

18. Public Forum— Nan Benson shared that Marshall County did a Soft Opening on June 24th following multiple meetings by the Department Heads (Assessor, Auditor/Recorder, CICS, Engineer, and Treasurer. The planning went well and things have went very well as a whole. We will do a media release.

Kim Elder shared about that current COVID-19 Iowa Testing Location was moved to the north parking lot. Individuals need the “QR” code to be tested. We are scheduled to remain open until July 17th. She said that the PPE she has is for health care facilities.

Lucas Baedke said the work on the Annex will begin July 20th.

Dave Thompson wanted to publicly thank Senator Edler.

Steve Salasek wanted to share that his cell phone is in Wisconsin so please call his home or office phone for the next week.

19. Adjournment--The next regular session is July 21, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder’s Office or the Board of Supervisors’ Office by **Thursday, July 16, 2020 at 1:00 p.m.** There being no further business to come before the Board, the meeting was adjourned at 10:50 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors’ calendar can be viewed at: <http://goo.gl/yubHzV>

