

**Marshall County Board of Supervisors
Regular Session September 15, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate
In The
Board of Supervisor's Public Meeting**

Go to: Zoom for Participation Join Zoom Meeting https://us02web.zoom.us/j/82017378114?pwd=a2lIUTZjcWFFYmtPUWphekNXZkEvdz09	Dial In By Phone +1-312-626-6799 US Meeting ID: 820 1737 8114 Password: 004543	Go to: YouTube for comments during meeting Marshall County YouTube
---	---	--

The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors
Regular Session September 15, 2020 at 9:05 a.m.**

MINUTES

The Board met in regular session on Tuesday, September 15, 2020, at 9:05 a.m. in the Grand Courtroom and via online ZOOM with all members present.

Pledge of Allegiance

Motion by Patten, second by Thompson to approve the agenda as printed.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

- 1. Years of Service Recognition-** Bowen Fleming (Buildings and Grounds Dept.) -5 years, Kent Hayes (Secondary Road Dept.) – 5 years, Stephanie Coulter (County Attorney’s Office) – 5 years

Consent Agenda:

3. Approve Minutes--from Regular Session of September 1, 2020.

4. Appointment Commencing –July 1, 2020

Marshall County Compensation Board- Doug Beals, Auditor and Recorder Representative, Tom Swartz, Treasurer Representative- 4 year terms

5. Accept Annual Manure Management Plan Update- PAG LC, id no. 59611, annual update received and placed on file with the following change to the MMP: 4 year update.

6. Accept Annual Manure Management Plan Update- Edler Brothers Farm, Section 13, id no. 62427, annual update received and placed on file with no changes to the MMP.

7. Accept Annual Manure Management Plan Update- MDH Finishers, id no. 62120, annual update received and placed on file with no to the MMP.

8. Approve Claims—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of September will be published as part of the first meeting in October.

Motion by Thompson, second by Patten, to approve the consent agenda as printed.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-
	Member	Chairman	Vice Chairman

9. Approve Personnel Action:

- a. Hire, **Joshua Gunsaulus**, Sheriff's Office, fulltime, Jailer, rate of pay \$19.41/hr., effective September 16, 2020.

Motion by Patten, second by Thompson, to approve the personnel action to hire, **Joshua Gunsaulus**, Sheriff's Office, fulltime, Jailer, rate of pay \$19.41/hr., effective September 16, 2020.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

10. Teamster's Local 238 - Discussion and possible action of Teamsters' Grievance regarding vacation.

Discussion: Mike Galloway, Ahlers and Cooney lawfirm, commented this particular meeting doesn't require a closed session. Based on the language in the agreement in either Section 16.5 or 17.5 he recommends the BOS deny the grievance consistent with the language in the agreement.

Motion by Thompson, second by Patten to deny the grievance and direct Michael Galloway to write a letter of response to the union.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

11. Resolution #2020-0028

A Resolution by Marshall County to opt out of deferring the payment of employee social security tax due to this being a deferment rather than a tax break and Marshall County may be liable for repaying for anyone who leaves county employment before the repayment is complete.

NOW, THEREFORE BE IT RESOLVED, Marshall County will opt out of the presidential directive to defer the payment of employee social security tax from September through December, 2020 to January through April, 2021.

Discussion: Nan said it has to be paid regardless. Without this resolution Marshall County is liable for both halves.

Motion by Thompson, second by Patten to adopt Resolution #2020-0028.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

12. Resolution #2020-0029 – Abatement of Real Estate Taxes –

Whereas, pursuant to Chapter 445.16, Code of Iowa, the County Treasurer has the authority to determine when it is impractical to pursue collection of property taxes through the tax sale or law suit remedies;

Whereas, upon making this determination the County Treasurer shall provide a recommendation of abatement to the Board of Supervisors, and the Board shall abate the following taxes:

908 S 6th Ave, Marshalltown, Iowa, Parcel # 8418-35-479-005 for current and delinquent taxes during the 2016 – 2019 property tax years in the amount of \$3,485.00, which includes penalty, interest and costs.

402 N 3rd Ave, Marshalltown, Iowa, Parcel # 8418-26-403-030 for current and delinquent taxes during the 2017 – 2019 property tax years in the amount of \$2,913.00, which includes penalty, interest and costs.

Now, Therefore, Be it Resolved, by the Marshall County Board of Supervisors that the amount due be abated and the County Treasurer is directed to strike the amounts due from the county system.

Motion by Patten, second by Thompson to adopt Resolution #2020-0029, Abatement of Taxes.

Discussion: Jarret said these are abandoned properties in the City of Marshalltown. Not sure what City plans for these buildings. To demolish?

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

13. Approval of Lease Agreement-Discussion and possible action to approve a lease agreement between Marshall County, Iowa and David and Kathy Thompson. This lease agreement is for temporary space for Marshall County Elections in the Old Fire Station 107 S 1st Ave, Marshalltown, IA and 109 S 1st Ave, Marshalltown, IA. This space will be used as the Marshall County Election Center for the General Election beginning 9/15/2020.

Discussion: Nan said the need for the \$1.00 lease agreement is required so the insurance can be taken care of properly. Dave said given this is an election year and election duties will be performed here, he wants the locks rekeyed and the security code reset to protect both parties.

Motion by Patten, second by Salasek, to approve the lease agreement between Marshall County, IA and David and Kathy Thompson for use by Marshall County Elections.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

14. Extension for Waiving Member Cost Share for COVID-19 Treatment-Discussion and possible action to approve the extension of the Marshall County Medical Benefit Plan's ability to waive all copays, coinsurance and deductibles for in-network provider care for members' treatment of COVID-19 to 12-31-20.

Discussion-Nan said the waiver member Cost Share for COVID-19 treatment is expiring and this action extends the waiver to the end of the year.

Motion by Thompson second by Patten to approve the extension to Marshall County Medical Benefit Plan's ability to waive all copays, coinsurance and deductibles for in-network provider care for members' treatment of COVID-19, which comes from our health plan to 12-31-20.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

15. Approve Board of Adjustment and Zoning Commission Meeting Forms—Discussion and possible action to approve the time and travel forms for Board of Adjustment and Zoning Commission meetings.

Discussion: This is a non-paying job. These time and travel forms are used by individuals on these Boards and Commissions to use for tax purposes only, to claim a deduction on their personal income taxes.

Motion by Patten, second by Thompson to approve the time and travel forms for Board of Adjustment and Zoning Commission meetings.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

16. Retirement Gift Policy-Discussion and possible action to approve a gift retirement policy.

Draft--

Retirement and Recognition Gifts: Recognizing an employee's dedication to serving the community and commitment to the County, serves a public purpose by honoring individuals with a token gift, or honorarium, in recognition of their service.

The same is true for individual awards, mementos, or items purchased in recognition of employee service to the County. These purchases may use public funds, provided the expenditures are modest and approved by the Department Head.

Discussion: Nan explained this item came about due a claim that was denied at a previous BOS meeting. During the past audit review, the auditor suggested a retirement gift policy be put in place for an allowable expense.

Motion by Thompson, second by Patten to approve the retirement gift policy effective September 15, 2020 and forward.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

Discussion Only Items:

17. Door Monitor at Great Western Bank for County Offices- Continue to have the door monitor at the bank for County offices and how long?

Due to elections preparations and staff not available to monitor the door, it was suggested to continue with the door monitors to September 30, 2020, when property taxes are due. Following that date there will not be a door monitor and patrons will continue to be required to wear masks and practice social distancing. Great Western Bank opened Monday, September 14th, 2020 for business. Please use East door when entering bank for banking business.

18. Discussion Only Item – Board of Supervisor Meetings - Continue to have the Board of Supervisor Meetings via Zoom only or see about Great Western Bank Basement plus Zoom?

Dave and Bill would like continue to have the Board participate in their meetings via Zoom. This will be discussed again at the October 13th BOS meeting.

19. 2020 Census to Conclude September 30, 2020—to complete your 2020 Census go to: my2020Census.gov, call 1-844-330-2020 (English) or 1-844-468-2020 (Spanish) or return your 2020 Census by mail.

As of September 4, 2020 daily data is being rolled out showing Census housing unit completion rates that include the 2020 Census Self-Response Rate and Nonresponse Follow-Up Completion Rate for each state.

**State of Iowa - Completed 2020 Census
As of 9-10-20, Report date 9-11-20**

Self-Response Rate	Non-Response Follow-up Completion Rate	Total Household Completion Rate
70.4%	17.1%	87.5%

Marshall County, IA 67.9% (+.9%) Self - Response Rate

Lisa Gassman provided a Census update. Reminder that the 2020 Census concludes September 30, 2020. Census data is being rolled out daily to provide a state wide count for total household completion rates of the 2020 Census. They will make every effort to reach a 100% household completion rate by that date.

20. Public Forum—Kim Elder, Emergency Management Coordinator, announced that FEMA has set up a non-traditional location behind the VA Clinic for individual assistance Monday – Saturday 9-6pm for a limited time. Anyone can apply for assistance. The deadline for Public Assistance for the CARES act is September 15th, assistance beyond insurance.

21. Adjournment--The next regular session is September 29, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday, September 24, 2020 at 1:00 p.m.** There being no further business to come before the Board, the meeting was adjourned at 10:08 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>

