

**Marshall County Board of Supervisors  
Regular Session October 27, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate  
In The  
Board of Supervisor's Public Meeting**

|                                                                                                                                                                                                                                                     |                                                                                                                   |                                                                                                                            |
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| <p><b>Go to: Zoom<br/>for Participation</b></p> <p>Join Zoom Meeting</p> <p><a href="https://us02web.zoom.us/j/82017378114?pwd=a2lIUTZjcWFFYmtPUWphekNXZkEvdz09">https://us02web.zoom.us/j/82017378114?pwd=a2lIUTZjcWFFYmtPUWphekNXZkEvdz09</a></p> | <p><b>Dial In By Phone</b></p> <p>+1-312-626-6799 US</p> <p>Meeting ID: 820 1737 8114</p> <p>Password: 004543</p> | <p><b>Go to: <b>YouTube</b><br/>for comments during<br/>meeting</b></p> <p><a href="#">Marshall County<br/>YouTube</a></p> |
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The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors  
Regular Session October 27, 2020 at 9:05 a.m.**

**AGENDA**

The Board will meet in regular session on Tuesday, October 27, 2020, at 9:05 a.m. in the Grand Courtroom and via online ZOOM with \_\_\_\_\_ members present.

**Pledge of Allegiance**

**Notice to the public**--The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

**1. Approval or Amendment of Agenda—**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the agenda as printed.

|                 |          |               |         |
|-----------------|----------|---------------|---------|
| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

- 2. Years of Service Recognition-** Mark Bethel (Medical Examiner's Office)-20 years, Rodrick Oaks (Secondary Road Dept.)-20 years, Marilee Weatherman (Assessor's Office)-15 years, Jordan Gaffney (County Attorney's Office)-10 years

**Consent Agenda:**

- 3. Approve Minutes**--from Regular Session of October 13, 2020.

**4. Accept Sheriff's Quarterly Report- July-Sept, 2020**

General Basic – Service Fees               \$11,660.50

General Basic – Interest Checking     \$     10.27

General Basic – Mileage Fees             \$   2,951.66

**5. File District Court Report-9- 2020**

- a. General Supplemental Fund Surcharge- \$649.44

- 6. Approve Transfer of Funds**— Transfer #913, a quarterly transfer of \$670,000.00 from Rural Services Fund to Secondary Road Fund.

- 7. Accept Annual Manure Management Plan-** Burt Farm & Livestock, Inc., id no. 60557, manure management plan received and placed on file with no changes made to MMP.

**8. Accept Recorder's Quarterly Report-9-20**

Records Management Fund               \$1,788.00

E-Commerce Fund                      \$1,788.00  
General Basic Fund                      \$63,928.33

**9. Approve Claims**—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of October will be published as part of the first meeting in November.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the consent agenda as printed.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**10. Approve Personnel Action:**

**a. Hire, Courtney Watson**, Marshall County Medical Examiner's Office, Death Investigator, fulltime, \$200/Case, effective November 1, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ this personnel action.

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|-----------------|----------|---------------|---------|
| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**b. Hire, Travis Conder**, County Attorney's Office, Assistant County Attorney, fulltime, \$65,000/year, effective October 30, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ this personnel action.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**c. Change of Status and Change Rate of Pay, Donnie Box**, Change of Status from Truck Driver 2 to Truck Driver 3, Change Rate of Pay from \$26.07/hr. to \$26.39/hr., effective October 31, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ personnel action.

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|-----------------|----------|---------------|---------|
| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**d. Change of Status and Change Rate of Pay, Bryan Hart** Change of Status from Truck Driver 2 to Truck Driver 3, Change Rate of Pay from \$26.07/hr. to \$26.39/hr., effective October 31, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ personnel action.

|                 |          |               |         |
|-----------------|----------|---------------|---------|
| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**11. Memorandum of Understanding**-Discussion and possible action on approval of a Memorandum of Understanding between the Teamsters Local 238 and Marshall County (Sheriff's Office Unit) relating to the assignment of overtime for deputies.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the Memorandum of Understanding between the Teamsters Local 238 and Marshall County (Sheriff's Office Unit) relating to the assignment of overtime for deputies. This memorandum of understanding shall be in effect for 60 days effective October 4 - October 31, 2020 and may be extended upon mutual agreement of the parties.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**12. Buildings and Grounds Dept.** - Discussion and possible action to approve additional metal repairs on the Courthouse by Renaissance Roofing of Belvidere IL in the amount of \$55,162.24.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to \_\_\_\_\_ additional metal repairs on the Courthouse by Renaissance Roofing of Belvidere IL in the amount of \$55,162.24.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**13. Marshall County Engineer Contract**—Discussion and possible action to approve contract with Paul C. Geilenfeldt III, Marshall County Engineer for next 3 years.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the contract with Paul C. Geilenfeldt III, Marshall County Engineer effective December 1, 2020-November 30, 2023.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**14. Approval of Lease Agreement Addendum**-Discussion and possible action to approve a lease agreement addendum between Marshall County, Iowa and Iowa Valley Community College District – Orpheum Theater, 220 E Main St. This lease agreement addendum is for temporary office space for Marshall County Courts to hold Court proceedings as a result of COVID-19 to assist with proper social distancing.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ the lease agreement addendum between Marshall County, IA and Iowa Valley Community College District – Orpheum Theater for use by Marshall County Courts. This addendum is effective July 22, 2020 – August 31, 2021.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**15. Secondary Road-Permanent Easement for J-15 Bridge Replacement Project -**

Discussion and possible action on approval for Right of Entry Agreement with Dustin T. and Sarah D. Dower. This agreement is for permanent right of way on approximately 0.30 acres needed for the construction of Bridge J-15 on 260th St.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ this agreement for permanent right of way on approximately 0.30 acres needed for the replacement of Bridge J-15 on 260<sup>th</sup> St in the amount of \$540.00.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**16. Secondary Road-Permanent Easement for J-15 Bridge Replacement Project -**

Discussion and possible action on approval for Right of Entry Agreement with Rene D. and Debra M. Holsapple. This agreement is for permanent right of way on approximately 0.30 acres needed for the construction of Bridge J-15 on 260th St.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ this agreement for permanent right of way on approximately 0.30 acres needed for the replacement of Bridge J-15 on 260<sup>th</sup> St in the amount of \$540.00.

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|-----------------|----------|---------------|---------|
| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**17. Secondary Road-Permanent Easement for J-15 Bridge Replacement Project -**

Discussion and possible action on approval for Right of Entry Agreement with Larry A. and Joynell E. Raymon. This agreement is for permanent right of way on approximately 0.130 acres needed for the construction of Bridge J-15 on 260th St.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to \_\_\_\_\_ this agreement for permanent right of way on approximately 0.130 acres needed for the replacement of Bridge J-15 on 260<sup>th</sup> St in the amount of \$1,340.00.

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| Roll call vote: | Salasek- | Thompson-     | Patten- |
|                 | Chairman | Vice Chairman | Member  |

**18. Official Notice to Agencies Considering Requesting County Funding for Fiscal Year 2021/2022--**The Board of Supervisors requires that all funding requests are submitted to the

Board of Supervisors by Tuesday, December 1, 2020, at 4:30 p.m. Applications must be accompanied by documentation to substantiate the request. You may provide documentation of your own or you may request a budget packet from the County Auditor and Recorder's Office.

**19. Public Forum**— is a time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

**20. Adjournment**--The next regular session is November 10, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday, November 5, 2020 at 1:00 p.m.** There being no further business to come before the Board, the meeting is adjourned at \_\_\_\_ a.m.

\_\_\_\_\_  
Steve Salasek  
Board of Supervisors, Chairman

Attest:

\_\_\_\_\_  
Nan Benson  
Marshall County  
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>