

**Marshall County Board of Supervisors
Regular Session October 27, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate
In The
Board of Supervisor's Public Meeting**

Go to: Zoom for Participation Join Zoom Meeting https://us02web.zoom.us/j/82017378114?pwd=a2lIUTZjcWFFYmtPUWphekNXZkEvdz09	Dial In By Phone +1-312-626-6799 US Meeting ID: 820 1737 8114 Password: 004543	Go to: YouTube for comments during meeting Marshall County YouTube
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The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors
Regular Session October 27, 2020 at 9:05 a.m.**

MINUTES

The Board met in regular session on Tuesday, October 27, 2020, at 9:05 a.m. in the Grand Courtroom and via online ZOOM with all 3 members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Patten, second by Thompson, to amend the agenda correcting items #15 and #16.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

- 2. Years of Service Recognition-** Mark Bethel (Medical Examiner's Office)-20 years, Rodrick Oaks (Secondary Road Dept.)-20 years, Marilee Weatherman (Assessor's Office)-15 years, Jordan Gaffney (County Attorney's Office)-10 years

Consent Agenda:

- 3. Approve Minutes--**from Regular Session of October 13, 2020.

4. Accept Sheriff's Quarterly Report- July-Sept, 2020

General Basic – Service Fees \$11,660.50

General Basic – Interest Checking \$ 10.27

General Basic – Mileage Fees \$ 2,951.66

5. File District Court Report-9- 2020

- a. General Supplemental Fund Surcharge- \$649.44

- 6. Approve Transfer of Funds—** Transfer #913, a quarterly transfer of \$670,000.00 from Rural Services Fund to Secondary Road Fund.

- 7. Accept Annual Manure Management Plan-** Burt Farm & Livestock, Inc., id no. 60557, manure management plan received and placed on file with no changes made to MMP.

8. Accept Recorder's Quarterly Report-9-20

Records Management Fund \$1,788.00

E-Commerce Fund \$1,788.00

General Basic Fund \$63,928.33

- 9. Approve Claims—**Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of October will be published as part of the first meeting in November.

Motion by Thompson, second by Patten to approve the consent agenda as printed.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

10. Approve Personnel Action:

a. Hire, Courtney Watson, Marshall County Medical Examiner's Office, Death Investigator, fulltime, \$200/case effective November 1, 2020.

Motion by Patten, second by Thompson to approve this personnel action.

Discussion: Mark Bethel said to add Courtney as she is the crime scene coordinator in Marshalltown and handles family very well which is a big plus. We have approval for this from Chief Tupper for adding these duties for Courtney. His dad also is impressed with her skills. She cannot be involved in any cases involving the Marshalltown PD. She can do all other deaths not involving law enforcement. The training will be provided by St. Louis University but are currently on hold due to COVID. She needs to be approved from the state, then will proceed with insurance coverage.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

b. Hire, Travis Conder, County Attorney's Office, Assistant County Attorney, fulltime, \$65,000/year, effective October 30, 2020.

Motion by Thompson, second by Patten to approve this personnel action.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

c. Change of Status and Change Rate of Pay, Donnie Box, Change of Status from Truck Driver 2 to Truck Driver 3, Change Rate of Pay from \$26.07/hr. to \$26.39/hr., effective October 31, 2020.

Motion by Patten, second by Thompson to approve personnel action.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

d. Change of Status and Change Rate of Pay, Bryan Hart Change of Status from Truck Driver 2 to Truck Driver 3, Change Rate of Pay from \$26.07/hr. to \$26.39/hr., effective October 31, 2020.

Motion by Thompson, second by Patten to approve personnel action.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

11. Memorandum of Understanding-Discussion and possible action on approval of a Memorandum of Understanding between the Teamsters Local 238 and Marshall County (Sheriff's Office Unit) relating to the assignment of overtime for deputies.

Motion by Patten, second by Thompson, to approve the Memorandum of Understanding between the Teamsters Local 238 and Marshall County (Sheriff's Office Unit) relating to the assignment of overtime for deputies. This memorandum of understanding shall be in effect for 60 days effective October 4 - October 31, 2020 and may be extended upon mutual agreement of the parties.

Discussion: Dave said this is similar to the memorandum of understanding we have had in the past. This allows the Sheriff to schedule staff as need. There was discussion about the 60 day time length with clarification that it can be extended upon mutual agreement.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

12. Buildings and Grounds Dept. - Discussion and possible action to approve additional metal repairs on the Courthouse by Renaissance Roofing of Belvidere IL in the amount of \$55,162.24.

Motion by Patten, second by Thompson, to approve additional metal repairs on the Courthouse by Renaissance Roofing of Belvidere IL in the amount of \$55,162.24.

Discussion: Lucas said this is work which needs done around the building in several locations. The bulk of the work is just below the gutters. This seems late but we wanted to make sure all the insurance items were picked up and these are items which are County responsibility. Discussion continued on repair process. There is a probable one more item to be done on the exterior which will be our responsibility.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

13. Marshall County Engineer Contract—Discussion and possible action to approve contract with Paul C. Geilenfeldt III, Marshall County Engineer for next 3 years.

Motion by Patten, second by Thompson, to approve the contract with Paul C. Geilenfeldt III, Marshall County Engineer effective December 1, 2020-November 30, 2023.

Discussion: Dave said that we started with the previous contract and updated the numbers. He only received a 1.75% and because of that would like to do an immediate bump of \$2,000 to rectify that. Dave proposed to make a 2.5% increase for each year on July 1 of each year similar to our union contracts. Discussion continued on comparison to other counties.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

14. Approval of Lease Agreement Addendum-Discussion and possible action to approve a lease agreement addendum between Marshall County, Iowa and Iowa Valley Community College District – Orpheum Theater, 220 E Main St. This lease agreement addendum is for temporary office space for Marshall County Courts to hold Court proceedings as a result of COVID-19 to assist with proper social distancing.

Motion by Patten, second by Thompson, to approve the lease agreement addendum between Marshall County, IA and Iowa Valley Community College District – Orpheum Theater for use by Marshall County Courts. This addendum is effective July 22, 2020 – August 31, 2021.

Discussion: Nan said that we can get reimbursement from CARES for 100% additional rental payment for the entire term through 8/31/2021 and an estimated payment for utilities. Any residual utility expenses can be reimbursed at 75% through FEMA.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

15. Secondary Road-Permanent Easement for J-15 Bridge Replacement Project - Discussion and possible action on approval for Right of Entry Agreement with Dustin T. and Sarah D. Dower. This agreement is for permanent right of way on approximately ~~0.30~~ **0.030** acres needed for the construction of Bridge J-15 on 260th St.

Motion by Thompson, second by Patten, to approve this agreement for permanent right of way on approximately ~~0.30~~ **0.030** acres needed for the replacement of Bridge J-15 on 260th St in the amount of \$540.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

16. Secondary Road-Permanent Easement for J-15 Bridge Replacement Project - Discussion and possible action on approval for Right of Entry Agreement with Rene D. and Debra M. Holsapple. This agreement is for permanent right of way on approximately ~~0.30~~ **0.030** acres needed for the construction of Bridge J-15 on 260th St.

Motion by Patten, second by Thompson, to approve this agreement for permanent right of way on approximately ~~0.30~~ **0.030** acres needed for the replacement of Bridge J-15 on 260th St in the amount of \$540.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

17. Secondary Road-Permanent Easement for J-15 Bridge Replacement Project -

Discussion and possible action on approval for Right of Entry Agreement with Larry A. and Joynell E. Raymon. This agreement is for permanent right of way on approximately 0.130 acres needed for the construction of Bridge J-15 on 260th St.

Motion by Thompson, second by Patten, to approve this agreement for permanent right of way on approximately 0.130 acres needed for the replacement of Bridge J-15 on 260th St in the amount of \$1,340.00.

Roll call vote:	Salasek-Aye	Thompson-Aye	Patten-Aye
	Chairman	Vice Chairman	Member

18. Official Notice to Agencies Considering Requesting County Funding for Fiscal Year 2021/2022--

The Board of Supervisors requires that all funding requests are submitted to the Board of Supervisors by Tuesday, December 1, 2020, at 4:30 p.m. Applications must be accompanied by documentation to substantiate the request. You may provide documentation of your own or you may request a budget packet from the County Auditor and Recorder's Office.

19. Public Forum— Jarret gave an update on uncollected property taxes and tax sale deferral to next year.

Paul said that the debris closed up south of town but the one at Green Mountain is our easement so could remain open if needed.

Steve said that budget time is approaching and they will work on the letter.

Nan reported that owl worked in the basement for moving Supervisor Meeting. Bill said no need for that we will keep doing Zoom as he has heard no complaints. Nan has had complaints and will forward them to the supervisors.

20. Adjournment--The next regular session is November 10, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday, November 5, 2020 at 1:00 p.m.** There being no further business to come before the Board, the meeting was adjourned at 10:56 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>