

**Marshall County Board of Supervisors
Regular Session November 24, 2020 at 9:05 a.m.**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all residents of Marshall County, IA, the Board of Supervisors' Public Meetings will now be available **LIVE** online beginning Tuesday, March 31, 2020 until further notice. There are 3 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate
In The
Board of Supervisor's Public Meeting**

Go to: Zoom for Participation Join Zoom Meeting https://us02web.zoom.us/j/82017378114?pwd=a2llUTZjcWFFYmtPUWphekNXZkEvdz09	Dial In By Phone +1-312-626-6799 US Meeting ID: 820 1737 8114 Password: 004543	Go to: YouTube for comments during meeting Marshall County YouTube
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The meeting agenda is listed on the page following.

**Marshall County Board of Supervisors
Regular Session November 24, 2020 at 9:05 a.m.**

MINUTES

The Board met in regular session on Tuesday, November 24, 2020, at 9:05 a.m. in the Grand Courtroom and via online ZOOM with all members present.

Pledge of Allegiance

1. Approval or Amendment of Agenda—

Motion by Patten, second by Thompson, to approve the agenda as printed.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

~~2. Years of Service Recognition~~ Mark Hentges (Engineer's Office)—20 years

Consent Agenda:

3. Approve Minutes--from Regular Session of November 10, 2020.

4. File District Court Report-10- 2020

a. General Supplemental Fund Surcharge- \$672.82

5. Accept Youth and Shelter Services Foundation Inc. Consolidated Financial Report for years June 30, 2019 and 2018

6. Approve Claims—Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the month of November will be published as part of the first meeting in December.

Motion by Thompson, second by Patten, to approve the consent agenda as printed.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

7. Amendment to the HealthPartners UnityPoint Summary Plan Description—Discussion and possible action to accept the COVID-19 Amendment to the HealthPartners UnityPoint Health Summary Plan Description for the Marshall County Employee Medical Benefit Plan. The amendment extends the provision of coverage for testing of COVID-19 and the associated provider visit at no cost through the end of the national public health emergency and extends the coverage through December 31, 2020, for the treatment of COVID-19 by a Network Provider at no cost.

Motion by Patten, second by Thompson, to approve the Amendment to the HealthPartners UnityPoint Summary Plan Description.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

8. Amendment to the HealthPartners UnityPoint Summary Plan Description—Discussion and possible action to accept the Amendment to the HealthPartners UnityPoint Health Summary Plan Description for the Marshall County Employee Medical Benefit Plan. This amendment will affect out of network services only and removes all references to CareCheck, Pre-certification, and Pre-service Claims.

Motion by Thompson, second by Patten, to approve the Amendment to the HealthPartners UnityPoint Summary Plan Description.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

9. Warrants Outstanding for Over One Year - Pursuant to Section 331.554(7), Code of Iowa, warrants outstanding for more than one year shall be canceled by the auditor and the amount of the warrants shall be credited to the fund upon which the warrants were drawn. Said warrants are as follows:

<u>Warrant</u>	<u>Fund</u>	<u>Name</u>	<u>Amount</u>	<u>Issued</u>
263496	General Basic	Tanner Parrish	\$10.00	7/23/2019
263515	General Basic	Zello Inc.	\$612.00	7/23/2019
263636	General Basic	MMIT Business Solutions	\$191.03	8/6/2019

Motion by Patten, second by Thompson, to approve the County Auditor and Recorder to cancel these warrants.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

10. Request for Special Use Permit—Discussion and possible action to approve the Marshall County Zoning Commission’s approval of #SU-2020-03.

On Tuesday November 17th the Marshall County Zoning Commission met and approved request #SU-2020-03 by Brad and Marci Nichols, legal owners of the land under request which is described as **17-84-19 PARCEL D IN SE, NW** PIN #8419-17-100-010. The request was to grant a Special Use Permit to split the house from farm ground. The Nichols’ are refinancing their home and currently there is a grain bin located on parcel which the bank won’t allow. There have been too many splits in this section to allow another split. This would be a Special Use not normally allowed under Article III, Section 3 of the Marshall County Zoning Ordinance No. 10.

Section 3. SUBDIVISION PLAT REQUIRED. A subdivision plat shall be made when a parcel of land of record as of January 1, 2005, located in the unincorporated portion of the county is divided by repeated divisions or simultaneous divisions into three or more parcels. January 1, 2005 shall be known as the subdivision trigger date. The subdivision trigger date shall be revised to be January 1 of every tenth year following the initial trigger date of January 1, 2005.

The Marshall County Zoning Commission approved the request on a 3-0 vote.

Discussion: Bill said that this is something that we should look at this as this is the owner's land and we are stepping into the farmer's land ownership.

Todd Apfel clarified that the Zoning Commission is going to meet again in December 2020 on this issue.

Motion by Thompson, second by Patten to approve Special Use Permit #SU-2020-03.

Roll call vote:	Patten-Aye	Salasek-Aye	Thompson-Aye
	Member	Chairman	Vice Chairman

Discussion Only Items:

11. Discussion: Radio Project Update-- Steve has done further research. He spoke to Diana Richardson and felt he needed additional information. Steve, Brad Pfantz and Kristine Stone (Ahlers & Cooney) met because Brad questioned if the attorney had all the information. Brad said that breaking out the civil work is very complicated and would have hired a Project Manager and Civil Engineer. Brad spoke to Washington County getting clarification on how they did their project. They were doing an entire project versus Marshall County has ½ of the tower work complete. Brad highlighted additional issues that need to be done for the Consultant versus RACOM. Brad also added the Conflict of Interest between Mike Miller, CEO of RACOM and Jennifer Miller, Marshall County Attorney. Brad highlighted the Conflict of Interest requirements and how the process has worked for Marshall County. The additional information is that RACOM will do bids for the civil side of this project. Brad confirmed that the Conflict of Interest can be done properly. Steve agreed with everything Brad shared. Steve clarified about the Contracts and will follow up with Ms. Stone for an updated letter. We will go back to the original contract. We will also need to determine funding. Brad added the information about a fire in Marshalltown last week with the volunteer departments could not speak with the Marshalltown Fire Chief.

12. Discussion: Approvals of New Hires Prior to the Recruitment Process vs. the end of the process-- Nan discussed the option of approval of a new hire prior to the recruitment process vs. at the end of the hiring project. Pat White added clarification. Dave said he preferred doing a Special Session whenever there was a new hire. Steve Hoffman provided clarification on how the hiring process how it used to be. Zoom makes the Special Session work great.

13. Discussion: Current COVID-19 Situation- Nan discussed the option of staying open for employee safety. Nan discussed the vaccine and Kim provided clarification. Paul is requiring masks if two people are in a truck or working within 6 feet of each other. Nan mentioned Treasurer's Office added additional Plexiglas between each of the Universal Clerks. Additional safeguards were mentioned by other departments.

14. Public Forum— Lucas said that we have approvals for all Courthouse Interior. We met with General Contractor on construction sequencing with starting demo after Thanksgiving. We will do east half of first floor and all of second floor so we can move all the employees in the building to their new location.

Steve asked if Paul has enough additional workers. Paul said "no" he has hired all of his part time workers.

15. Adjournment--The next regular session is December 8, 2020, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by **Thursday, December 3, 2020 at 1:00 p.m.** There being no further business to come before the Board, the meeting was adjourned at 10:00 a.m.

Steve Salasek
Board of Supervisors, Chairman

Attest:

Nan Benson
Marshall County
Auditor and Recorder

The Board of Supervisors' calendar can be viewed at: <http://goo.gl/yubHzV>

