

**Marshall County Board of Supervisors
Regular Session January 18, 2022, at 9:05 a.m.
1 E MAIN ST, GRAND COURT ROOM AND VIA ZOOM
MINUTES**

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Grand Courtroom, 1 E Main Street, and via online ZOOM. Due to active construction in the courthouse area and the concern for the safety of all residents of Marshall County, the Board of Supervisors' Public Meetings will be available LIVE online, as previously established on March 31, 2020, through the COVID-19 Virus pandemic, to continue until the courthouse area, including the grounds, courthouse building and the Grand Courtroom, is no longer an official construction site. The Board passed "Resolution 2021-0030 Restricting Public Access to Courthouse During Active Construction" at their meeting of July 20, 2021, per advisement of legal counsel. The Board encourages the public to remain engaged and actively participate via the ZOOM process. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM.

Chair Thompson called the meeting to order on January 18, 2022, at 9:05 a.m. and led the Pledge of Allegiance. Present: Chair David E Thompson, Vice Chair Steve Salasek, Member Bill Patten, attending by Zoom. Salasek moved to approve the agenda as printed, second by Patten. Roll call vote, motion carried 3-0.

Employee Service Awards: Louis Modlin, Patrol Sergeant, Sheriff's Office, 5 years of service; Adam Winkowitsch, Patrol Deputy, Sheriff's Office, 5 years of service; 1 Mark Giannetto, Truck Driver 3, Secondary Road, 15 years of service.

Patten moved to adopt the **Consent Agenda**, second by Salasek. Motion carried 3-0. Items:

1. Approve Minutes, January 3, 2022.
2. Approve corrected Regular Session Minutes, January 4, 2022.
 - a. Change: correct Lucas's No Limit Vacation until 3/31/2023 (not 2022).
"Personnel Changes. Patten moved, second by Salasek, to approve Building and Grounds Director Lucas Baedke Vacation change to No Limit, through March 31, 2023. Motion carried 3-0."
 - b. Change: Correct policy name and include policy implementation relating to court action.
"Patten moved, second by Salasek, to approve the Marshall County Vaccination, Testing, and Face Covering Policy, effective January 4, 2022, to be in place January 10, 2022. The OSHA Policy template was utilized and Benson will work with Ahlers and Cooney on anything that arises. Employees will be required to wear face coverings beginning January 10, 2022, and submit to at least weekly covid testing beginning in early February 2022, unless they submit proof of vaccination status. This issue is being heard by the Supreme Court beginning January 7, 2022, which could change this implementation with their action. The policy will be placed on hold if anything happens with the courts on Friday, January 7, 2022. Motion carried 3-0."
3. December 2021 Claims
4. Approve Special Session Minutes, January 11, 2022
5. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
6. File Clerk of District Court Report: December 2021. General Supplemental Fund Surcharge \$142.27; File Auditor/Recorder's Quarterly Report October - December, dated 1/5/2022, Total:

\$79,158.56. Records Management Fees: \$1,867.00; E-commerce Fees: \$1,867.00; General Basic: \$75,424.56.

7. File Manure Management Plan, Edler Brothers Farm- Section 36 # 58297 - no changes

Salasek moved, second by Patten to approve Reappointments: Conservation Board - Rich Naughton, five year term, expires 12/31/2026; Zoning Commission - Mike Sharp, five year term, expires 12/31/2026. Motion carried 3-0.

Patten moved to accept the resignation of Melvin Pitzen, current Chair of the Veterans Affairs Commission, appoint Tom Lamb as new Chair of the Commission, and appoint new member Julie Miller as Commissioner to fill the remainder of Pitzen's three year term, through 12/31/2022, second by Salasek. Motion carried 3-0. Chair Thompson thanked Melvin Pitzen for his years of service to the Veterans of our community and thanked Julie Miller for serving on the commission.

Salasek moved to Approve a Lease / Management Agreement Heart of Iowa Nature Trail with the Pickard Farm Family, second by Patten. Motion carried 3-0. Conservation Director Michael Stegmann reviewed the lease, with allows the Pickards access and use of the land owned by the Conservation Board. The agreement is agreeable to both parties.

Patten moved to Approve Transfer of Funds #923, a quarterly transfer of \$700,000.00 from Rural Services Fund to Secondary Road Fund, second by Salasek. Motion carried 3-0.

Patten moved to approve a Retention Plan for employee records related to the Marshall County Vaccination, Testing, and Face Covering Policy, second by Salasek. Auditor and Recorder Benson explained the temporary OSHA rule expires on May 2, and since individuals voluntarily placed records relating to their vaccination status with the county, those records will be securely held throughout the expiration of the OSHA rule, with the intent to destroy those records when they are no longer needed. Motion carried 3-0.

Emergency Management Coordinator Elder reported progress on the Siren project for unincorporated areas. Population data is being gathered by county staff to determine population density, and vendors have been contacted. Elder is awaiting news of the grant receipt. The state has accepted the county's Hazard Mitigation Plan. Should the grant not be awarded, the county will earmark general funds and/or ARPA funds for the project.

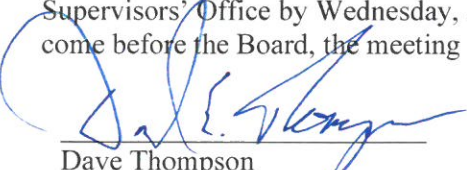
Judges Miller, Greer and Haney were present by ZOOM for a review of the Courthouse Remodel for the Courts. Judges asked for firm commitment of the county to add a 5th court room and to dedicate a portion of the third floor for Juvenile court, citing confidentiality issues and the sensitive nature of the cases. The county has invested in several months of planning and around \$100K for architectural fees for remodeling of the 4th and 5th floors for court services, with additional conference rooms and multi media room on the 3rd floor for shared use by all court house occupants. Storage areas have been relocated, and a court scanning project is underway that will provide more office area for the court's clerks as well as efficient document retrieval. Most of the county departments housed in the courthouse have reduced their footprint with the exception of the county attorney offices. The first floor meeting room for the Supervisors will be a fixed dais with chairs, and is not easily used for general meetings requiring tables. The county intends to work with state agencies to develop a room booking process to allow efficient booking of the 3rd floor media room and adjacent conference rooms. The county has tracked courtroom use since 2019, before tornado and COVID, providing data the number of courtrooms are adequate, however, appear to be not efficiently utilized. There was no action by the Supervisors, although parties expressed a desire to meet again and to continue to work together, and see how the propose plan works out for the court after the newly remodeled space is occupied.

Tabled: Review and possible Approval of selected project expenditures recommended by the Marshall County ARPA Committee, to be paid from the AMERICAN RESCUE PLAN ACT (ARPA) FUND:

Total \$253,060.00. PROJECTS recommended by ARPA Committee at their meeting 10/21/2021:
Attorney-Enhanced Supervision (Drug Court) Mental Health for 1 year: \$253,060.00.

Public Forum. Benson reported on the courthouse project, with insulation and sheetrock being completed for the 1st floor. Contractors have asked for Benson to move her office and GIS equipment out of the 3rd floor so they can begin work. Information Technology will remain on the 5th floor until their transition to 1st floor when it is complete. The public hearing is scheduled for January 31, published for the Grand Court room. Due to the noise of construction, the Supervisors discussed moving the board meetings to the Election Center, now that the area has media capability for ZOOM meetings. Benson advised due to COVID and other illnesses meeting should still offer ZOOM attendance.

Adjournment. The next regular session is February 1, 2022, at 9:05 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, January 26, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:17 a.m.



Dave Thompson
Board of Supervisors, Chairman

Attest:



Nan Benson, Auditor and Recorder