

Marshall County Board of Supervisors
Regular Session December 20, 2022, at 9:05 a.m.
Marshall County Courthouse First Floor Meeting Room 1
1 E Main Street, Marshalltown, Iowa
AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings:

- Attend in person.
- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](https://us02web.zoom.us/j/87136221316?pwd=Q0lDEXVVEHPLSVROA3LVRDVTCXHAQT09)
[PWD=Q0lDEXVVEHPLSVROA3LVRDVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDEXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the microphone, state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call.

Chair Thompson, Vice Chair Salasek, Member Patten.

RCV: Thompson: Absent__ Present__ By Zoom__ / Salasek: Absent__ Present__ By Zoom__ / Patten: Absent__ Present__ By Zoom__

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

RCV: Thompson Y N / Salasek Y N / Patten Y N

5. Service Awards - December

- 20 Years: Joel Phillips, Sheriff
- 5 Years: Tracy Anderson, Court Security Officer, Sheriff's Office

6. Consent Agenda:

6.a. Approve Minutes, December 6, 2022, and File receipt of November 2022 Claims List

Documents:

[2022-12-06_MINUTES.PDF](#)

[2022-11_NOVEMBER CLAIMS RPT_CLAIMSPUB.PDF](#)

6.b. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.c. File Clerk of District Court Report: November 2022. General Supplemental Fund Surcharge \$190.09

Documents:

[REPORT CLERK OF COURT REIMB FEES NOVEMBER 22.PDF](#)

6.d. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

RCV: Thompson Y N / Salasek Y N / Patten Y N

7. PUBLIC HEARING: PROPOSED BUDGET DECREASE IN APPROPRIATIONS and Adopt Resolutions 2022-0036 and 2022-0037

Pursuant to Section 331.434(6), Code of Iowa, the Board of Supervisors of Marshall County, Iowa, will conduct a public hearing on December 20, 2022, at 9:05 a.m. regarding a proposed decrease in 2022-2023 budget appropriations. The hearing will take place in the Marshall County Election Center, 107 S 1st Avenue, Marshalltown, Iowa. The following departmental decreases in appropriation of more than 10% or \$5,000, whichever is greater, are proposed: Non-departmental: \$2,250,000

Time: _____ Motion by _____, second by _____ to _____ open the public hearing.

RCV: Thompson Y N / Salasek Y N / Patten Y N

At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2022-2023 county budget. There were _____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the _____ individuals attending the public hearing, _____ individual(s) presented oral comments, questions, or objections.

Supervisor comment:

Staff Comment:

Public Comment:

Time: ____ Motion by ____ ,second by ____ to ____ close the public hearing.

RCV: Thompson Y N / Salasek Y N / Patten Y N

Following the public hearing, the Board will consider adopting Resolutions:

Resolution #2022-0036, Budget Decrease in Appropriation 2022-2023

Pursuant to Section 331.434(6) Code of Iowa, the 2022-2023 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater; and

The proposed decrease in appropriations for, Non-departmental departments was published in the Marshalltown Times - Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on December 8th , 2022; and

There were ____ written comments, questions, or objections on file in the County Auditor and Recorder's Office. There were ____ individuals attending the public hearing, and ____ individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Dated at Marshalltown, Iowa this 20th day of December, 2022.

Motion by _____, second by _____, to adopt **Resolution #2022-0036, Budget Decrease in Appropriations 2022-2023.**

RCV: Thompson Y N / Salasek Y N / Patten Y N

Resolution #2022-0037, Re-Appropriation of Funds for FY 2022-2023

Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2022-2023 decrease in appropriations

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

<u>Department</u>	<u>Current Appropriation</u>	<u>Re- Appropriation</u>

#01 – Supervisors	193,010	193,010
#02 – Auditor and Recorder	1,190,971	1,190,971
#03 – Treasurer	786,472	786,472
#04 - County Attorney	1,536,510	1,536,510
#05 – Sheriff	6,640,650	6,640,650
#08 – Buildings & Grounds	1,125,670	1,125,670
#09 – Zoning	18,900	18,900
#15 - Information Systems	861,540	861,540
#16 – GIS	274,985	274,985
#19 - General Assistance	30,980	30,980
#20 - County Engineer	9,173,400	9,173,400
#21 - Veteran Affairs	101,180	101,180
#22 - County Conservation	2,669,925	2,669,925
#23 - Local Health Board	217,541	217,541
#24 - Weed Eradication	78,450	78,450

#25 - Dept. of Human Services	69,450	69,450
#28 - Medical Examiner	163,350	163,350
#31 - District Court	232,250	323,250
#33 - County Library Contract	69,442	69,442
#42 – Gateway TIF	60,000	60,000
#60 - Mental Health Admin	6,000	6,000
#70 - Local Emergency Mgmt.	1,460,956	1,460,956
#84 - County Capital Building	4,827,561	7,077,561
#87 – E-911 Towers	677,500	1,380,000
#99 – Nondepartmental	6,992,216	3,948,716
Total	39,458,909	39,458,909

Dated at Marshalltown, Iowa this 20th day of December, 2022.

Motion by _____, second by _____, to adopt **Resolution #2022-0037, Re-Appropriation of Funds for FY 2022-20233.**

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[RES 2022-0036 AND RES 2022-0037 FY-23 RE-APPROPRIATION AGENDA DEC 20 2022.PDF](#)

8. Personnel Changes:

8.a. Approve Treasurer's Office, Status Change, Katie Sharer, from PT to FT, no change in wage rate, \$17.00, effective 12/26/2022

Motion by _____, second by _____ to _____ Treasurer's Office, Status Change, Katie Sharer, from PT to FT, no change in wage rate, \$17.00, effective 12/26/2022.

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[K SHARER PT TO FT.PDF](#)

8.b. Approve New Hire, Sheriff Department, Jailer, Jose Sanchez, Permanent Full Time, \$20.41/hour, effective on or after 12/26/2022.

Motion by _____, second by _____ to _____ New Hire, Sheriff Department, Jailer, Jose Sanchez, Permanent Full Time, \$20.41/hour, effective on or after 12/26/2022.

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[JAILER NEW HIRE JOSE SANCHEZ.PDF](#)

9. Adopt Resolution 2022-0038 Assessed/Taxable Values of Utility Companies, Payable 2023-2024

Be It Resolved, that pursuant to Section 433.9, Code of Iowa, there be ordered entered in the minute book the length of lines and the assessed value of the property of each of the following utility companies situated in each city, township, or lesser taxing district in its county as fixed by the Director of Revenue & Finance and certified to the County Auditor.

These values shall constitute the taxable value for 2022 Property Taxes, Payable in 2023-2024, and the taxes on said property when collected by the County Treasurer shall be disposed of as other taxes on real estate. A detailed report showing the value for each company, by taxing district, is on file in the County Auditor's office. (see attachment for values)

Motion by _____, second by _____ to _____ Resolution #2022-0038 Assessed/Taxable Values of Utility Companies, Payable 2023-2024

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[2022-0038_12-20-2022_UTILITY RESOLUTION FY24.PDF](#)

10. Approve Annual Urban Renewal Report, Fiscal Year 2021-2022.

Motion by _____, second by _____ to _____ Annual Urban Renewal Report, Fiscal Year 2021-2022.

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[ANNUAL URBAN RENEWAL REPORT FY2021-2022.PDF](#)

11. Approve Waiver BOA #2022-VAR-6013 James Zeisneiss

Motion by _____, second by _____ to _____ 2022-VAR-6013, a waiver of the subdivision requirement, allow new parcel of 2.5 acres, in Parcel 8319-22-200-007 and authorize Chair to sign.

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[BOARD OF ADJUSTMENT AGENDA - DEC 13 2022 VARIANCES.PDF](#)

[BOS ZONING VARIANCE APPROVAL FOR 2022-VAR-6013.PDF](#)

12. Approve Waiver BOA #2022-VAR-6014 Irene Oetker

Motion by _____, second by _____ to _____ 2022-VAR-6014, a waiver of the subdivision requirement, allow two new parcels for the purpose of dividing 2 tracts of farm ground and authorize Chair to sign.

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[BOARD OF ADJUSTMENT AGENDA - DEC 13 2022 VARIANCES.PDF](#)

[BOS ZONING VARIANCE APPROVAL FOR 2022-VAR-6014.PDF](#)

13. Approve use of Coliseum and rental agreement with the City of Marshalltown for Court Jury Trials

Motion by _____, second by _____ to _____ rental agreement with the City of Marshalltown for Court Jury Trials in January, February and early March 2023 at the Coliseum for 14 dates, \$300 each, for a total of \$4200, and authorize the (chair/ county attorney/ auditor& recorder) to sign.

RCV: Thompson Y N / Salasek Y N / Patten Y N

14. Appoint Steve Salasek to the E911 Communications Board / Marshall County Communications Commission Board and Commission to

replace Bill Patten.

Motion by _____, second by _____ to _____ appointment of Appoint Steve Salasek to the E911 Communications Board / Marshall County Communications Commission Board and Commission to replace Bill Patten.

RCV: Thompson Y N / Salasek Y N / Patten Y N

15. Adopt Resolution #2022-0039 Establishing the Marshall County Radio Governance Board

- Whereas Marshall County has acquired equipment for the operation of public safety communication,
- Whereas it is in the best interest of Marshall County to establish the Marshall County Radio Governance Board.
- Be It Resolved, the Marshall County Radio Governance Board is established upon passage of this Resolution and the Policy and Bylaws are hereby adopted.
- Dated at Marshalltown, Iowa this 20th day of December 2022.

Motion by _____, second by _____ to _____ and authorize Chair to sign.

RCV: Thompson Y N / Salasek Y N / Patten Y N

Documents:

[2022-0039_12-20-2022_RESOLUTION ESTABLISHING RADIO BOARD.PDF](#)
[MARSHALL COUNTY RADIO GOVERNANCE BOARD BYLAWS - 120722 AND POLICY.PDF](#)

15.a. Motion to Appoint members to the Marshall County Radio Governance Board

Motion by _____, second by _____ to _____ appointment of the following members to the Marshall County Radio Governance Board: Sheriff Joel Phillips, Communications Commission Director Rhonda Braudis, EMA Director Kim Elder, MCCC Representative Evan Folk, Fire Chief John Worden, and non voting Board of Supervisor Representative Steve Salasek.

RCV: Thompson Y N / Salasek Y N / Patten Y N

16. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

17. Adjournment.

The next regular session is January 3, 2023, at 9:00 a.m. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, December 28, 2022, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at

_____a.m.

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