

Marshall County Board of Supervisors
Regular Session Wednesday, December 6, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNxf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)
[PWD=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Consent Agenda:

5.a. Approve Minutes, Regular Session November 22, 2023.

Documents:

[2023-11-22_REG BOS MEETING MINUTES.PDF](#)

5.b. Approve November 2023 Claims

Documents:

[2023-11_NOVEMBER_RPT_CLAIMSPUB.PDF](#)

5.c. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

5.d. Personnel Changes:

5.d.i. Approve New Hire, Treasurer's Office, Universal Clerk, Emma Thye, permanent full time, 40 hours per week, \$19.14/hour, start date on or after December 6th, 2023.

Documents:

[EMMA THYE NEW-CHG EMPLOYEE APPROVAL .PDF](#)

5.e. File Manure Management Plans

Clemons Finisher Farm ID58020 1460 120th St Clemons - with changes

Documents:

[CLEMONS FINISHER FARM ID58020 1460 120TH ST CLEMONS - WITH CHANGES.PDF](#)

5.f. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

6. Reappoint Board of Public Health Members

Motion by ___ second by ___ to [reappoint] the following Board of Health Members for three year terms:

- Dr Lyons thru 12/31/2026
- Dr Kerri Metzger thru 12/31/2025
- James Goodman thru 12/31/2026
- Kim Elder thru 12/31/2026

Roll call vote: Heil, Hibbs, Salasek.

Currently Serving, is not being reappointed:

- Teresa Jenkins thru 12/31/2024

There are five members of the Board of Health that serve 3 years, alternate expiration dates.

7. DevNet Contract Renewal

Motion by __, second by __ to [approve] five year contract, with DEVNET, March 1, 2024 through February 28, 2029, for software license, maintenance and support, and authorize Chair to sign.

Roll call vote: Heil, Hibbs, Salasek

Documents:

[MARSHALL COUNTY IOWA PT WEDGE AND RECORDING RENEWAL CONTRACT 03.01.2024.PDF](#)

8. Approve Court House Change Order Requests from Breiholz construction. Discussion and possible action.

Motion by __ second by __ to [approve] Court House Change Order Requests from Breiholz construction and authorize Chairman to sign Change Order 11.

- COR 127 Stair Nosing and Riser Additions \$2207.95
- COR 131 Sod Credit (\$18,995.87)
- COR 132 Window Replacement \$4,441.64

Roll call vote: Heil, Hibbs, Salasek

Documents:

[COR 127 COURTROOM 460 ADDED STAIR NOSING WOOD AT RISERS.PDF](#)

[COR 131 SOD TO SEED CREDIT.PDF](#)

[COR 132 WINDOW SASHES - REVISED 11-14-23.PDF](#)

9. Additional Buildings and Grounds employee. Discussion, possible action.

Motion by __ second by __ to [approve] additional Building and Grounds Employee.

Roll call vote: Heil, Hibbs, Salasek.

10. Tabled:

10.a. Motion by ____, second by ____, to remove item from table for discussion and possible action.

Roll call vote: Heil, Salasek, Hibbs.

10.a.i. Marshall County Sheriffs Office and Jail Complex - design upgrades

Motion by __ second by __ to [approve] OPN to complete design of upgrades to the Marshall County Sheriffs Office and Jail Complex and to authorize Chair to sign acceptance of proposal. Lump Sum Fee for Project Total of \$847,983.00 including reimbursable expenses.

Roll call vote: Heil, Hibbs, Salasek.

Documents:

[2023-10-18 PROPOSAL FOR SHERIFF OFFICE - CDS WITH SEPARATE CA.PDF](#)

11. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

12. Adjournment.

The next regular session is Wednesday, December 20, 2023, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, December 13, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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