

Marshall County Board of Supervisors
Regular Session December 6, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on December 6, 2023, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Hibbs moved to approve the agenda second by Salasek. Motion carried 3-0.

Salasek moved to adopt the Consent Agenda, second by Hibbs Motion carried 3-0. Items:

1. Approve Minutes, Regular Session November 22, 2023.
2. Approve November 2023 Claims
3. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
4. Personnel Changes: Approve New Hire, Treasurer's Office, Universal Clerk, Emma Thye, permanent full time, 40 hours per week, \$19.14/hour, start date on or after December 6th, 2023.
5. File Manure Management Plans: Clemons Finisher Farm ID58020 1460 120th St Clemons - with changes.

End of Consent Agenda.

Reappoint Board of Public Health Members

Motion by Hibbs second by Salasek to reappoint the following Board of Health Members for three-year terms: Dr Lyons thru 12/31/2026; Dr Kerri Metzger thru 12/31/2025; James Goodman thru 12/31/2026; 1 Kim Elder thru 12/31/2026. Motion carried 3-0. Motion by Motion carried 3-0.

DevNet Contract Renewal

Motion by Salasek, second by Hibbs to approve five-year contract, with DEVNET, March 1, 2024, through February 28, 2029, for software license, maintenance and support, and authorize Chair to sign. Motion carried 3-0. Supervisors and Assessor discussed the DEVNET service, citing some concerns about meeting deadlines. Auditor/Recorder Benson compared this with the current contract, the only changes were an additional Article which was not applicable for us, plus the cost increase which was reasonable with other IT increases. There is termination language in the contract and recommended signing the five-year contract. IT Director Nehring stated the five-year contract was "nothing out of the ordinary."

Approve Court House Change Order Requests from Breiholz construction.

Motion by Hibbs second by Salasek to approve Court House Change Order Requests from Breiholz construction and authorize Chairman to sign Change Order 11. Motion carried 3-0. Building & Grounds Director Baedke reviewed the changes and recommended approval. Assessor Wurr requested a secure door in his area. The width of the opening presents challenges to adding a door.

- COR 127 Stair Nosing and Riser Additions \$2207.95

- COR 131 Sod Credit (\$18,995.87)
- COR 132 Window Replacement \$4,441.64.

Tabled: Additional Buildings and Grounds employee.

Building & Grounds Director Baedke suggested hiring an additional person for housekeeping duties for all county buildings to allow his staff to work on projects, and recommended discontinuing the contract cleaning. More information on costs, hours, and specific detail prior to resuming discussion at the next meeting. Motion by Salasek second by Hibbs to table consideration of additional Building and Grounds Employee. Motion tabled 3-0.

Tabled: Design Upgrades, Sheriff's Office & Jail Complex.

Motion by Salasek, second by Hibbs, to remove item from table for discussion and possible action. Motion carried 3-0. Baedke updated the Supervisors on the project, OPN Architects willingness to help with funding by providing bond education materials. The supervisors requested more information on funding services and fees.

Motion by Salasek second by Hibbs to table OPN to complete design of upgrades to the Marshall County Sheriff's Office and Jail Complex and to authorize Chair to sign acceptance of proposal. Lump Sum Fee for Project Total of \$847,983.00 including reimbursable expenses. Motion carried 3-0.

Public Forum. Emergency Management Coordinator Kim Elder provided an update of the Siren Project.

Adjournment. The next regular session is Wednesday, December 20, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, December 13, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:42 a.m.


Jarret P. Heil
Board of Supervisors, Chairman

Attest: 
Nan Benson, Auditor and Recorder