

Marshall County Board of Supervisors
Regular Session Wednesday, December 20, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)
[PWD=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Consent Agenda:

5.a. Approve Minutes, December 6, 2023.

Documents:

[2023-12-06_REG BOS MEETING MINUTES.PDF](#)

5.b. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

5.c. Set Meeting Date and Time for Organization Meeting, January 2, 2024, 8:30 am

5.d. Personnel Changes:

5.d.i. Status Change, Secondary Roads, Randy Kunzie, from MECH1 to MECH2, full time, from 29.66/hr to \$29.83/hr, effective 12/23/23.

Documents:

[KUNZIE RANDY.PDF](#)

5.d.ii. Approve new hires, Marshall County Jailer for Sheriff's Department

- Parker Reese, full time Jailer, \$22.30 per hour, to start on or after 01/02/2024
- Ismary Gonzalez, full time Jailer, \$22.30 per hour, to start on or after 01/02/2024

Documents:

[REESE HIRE APPROVAL \(002\).PDF](#)
[GONZALEZ HIRE APPROVAL.PDF](#)

5.d.iii. Approve New Hires, Marshall County Court Security for Sheriff's Department

- Steven Kieffer, part time court security, \$23.00 per hour, to start on or after 12/20/2023
- Jackie Kenneth McAllister Jr, part time court security, \$23.00 per hour, to start on or after 12/20/2023

Documents:

[NEW HIRE FORMS 12-20-23 BOS.PDF](#)

5.d.iv. Approve new hire, Marshall County Executive Secretary for Sheriff's Department

- Hayley Noelle Paige, full time executive secretary, \$20.59 per hour, to start on or after 12/20/2023

Documents:

[NEW HIRE FORMS 12-20-23 BOS.PDF](#)

5.d.v. Approve new hire, Marshall County Auditor/Recorder Assistant-Vitals, DNR, RE Transfers, & Elections for Auditor/Recorder Department

Joey Rudkin, full time auditor/recorder assistant-vitals, DNR, RE transfers, & elections, \$20.75 per hour, to start on or after 01/02/2024

Documents:

[NEW HIRE FORM JOEY RUDKIN.PDF](#)

5.e. File Report: Clerk of District Court, November 2023 receipts.

Documents:

[CLERK COURT NOVEMBER 2023 RECEIPTS.PDF](#)

5.f. File Auditor/Recorder's Quarterly Report July-September 2023, total \$66,825.22

Documents:

[TREASURES QUARTERLY REPORT JULY-SEPTEMBER 2023.PDF](#)

5.g. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

6. Adopt Resolution 2023-0045 Assessed/Taxable Values of Utility Companies, Payable 2024-2025

Be It Resolved, that pursuant to Section 433.9, Code of Iowa, there be ordered entered in the minute book the length of lines and the assessed value of the property of each of the following utility companies situated in each city, township, or lesser taxing district in its county as fixed by the Director of Revenue & Finance and certified to the County Auditor.

These values shall constitute the taxable value for 2023 Property Taxes, Payable in 2024-2025, and the taxes on said property when collected by the County Treasurer shall be disposed of as other taxes on real estate. A detailed report showing the value for each company, by taxing district, is on file in the County Auditor's office. (see attachment for values)

Motion by _____, second by _____ to _____ Resolution #2023-0045 Assessed/Taxable Values of Utility Companies, Payable 2024-2025

Documents:

[UTILITY RES 2023-0045.PDF](#)

7. Approve State of Iowa Alcohol Beverage Division License Renewal Jensen Golf, LC, LC0040617. DBA: The Harvester Golf Club

Motion by ___, second by ___ to (approve) State of Iowa Alcohol Beverage Division License Renewal Jensen Golf, LC, LC0040617. DBA: The Harvester Golf Club, effective date 2/1/2024.

Roll Call Vote: Heil, Salasek, Hibbs.

8. County Farm Cash Rent Lease Auction

A) Motion by ___, second by ___ to open Auction.

Roll call vote: Heil, Hibbs, Salasek

B) Motion by ___, second by ___ to place on file written sealed bids received by Auditor/Recorder's Office and open them.

Roll call vote: Heil, Hibbs, Salasek

C) Auction Bids received in person / on Zoom, etc:

D) Motion by ___, second by ___ to close Auction.

Roll call vote: Heil, Hibbs, Salasek

E) Motion by ___, second by ___ to [approve] Cash Rent Lease with _____ in the amount of _____, for three years.

Roll call vote: Heil, Hibbs, Salasek

9. Purchase New Holland T6.180 Tractor, Central Iowa Farm Store \$173,850.00

Motion by ___, second by ___ to [approve] purchase of a New Holland T6.180 Tractor from Central Iowa Farm Store in Marshalltown for \$173,850.00, tractor is in stock for immediate delivery and will be paid for from the FY 2024 equipment budget.

Roll call vote: Heil, Hibbs, Salasek

Documents:

[NEW HOLLAND TRACTOR T6-180MARSHALLCOUNTY.PDF](#)

10. Purchase of 2025 Volvo VHD64F300 Tandem Axle Chassis from GATR Truck Center in Waukee for \$149,597.61

Motion by ___, second by ___ to [approve] purchase of a 2025 Volvo VHD64F300 Tandem

Axle Chassis from GATR Truck Center in Waukee for \$149,597.61. This purchase will be paid from FY2025 equipment budget.

Roll call vote: Heil, Hibbs, Salasek

11. Purchase of dump body, plows, pre-wetting system and sander box to fully outfit the 2025 Volvo VHD64F300 from Henderson Products of Manchester for \$178,859.00

Motion by __, second by __ to [approve] purchases of dump body, plows, pre-wetting system and sander box to fully outfit the 2025 Volvo VHD64F300 from Henderson Products of Manchester for \$178,859.00 to be paid from our FY 2025 equipment budget.

Roll call vote: Heil, Hibbs, Salasek

Documents:

[QUOTE MARSHALL COUNTY MKE RSP HWS UBS FSH PWS NOV 2023 - UPDATED DATE.PDF](#)

12. Assessor Door. Discussion, possible action

Motion by __, second by __, to _____.

Roll call vote: Heil, Hibbs, Salasek.

Documents:

[ASSESSORS OFFICE DOOR OPN ARCHITECTS PLANS.PDF](#)

13. Tabled: Additional Building and Grounds Employee. Discussion, Possible Action.

A) Motion by __, second by __ to remove item from table for discussion and possible action.

Roll call vote: Heil, Hibbs, Salasek.

B) Motion by __, second by __ to [approve] additional Building and Grounds employee.

Roll call vote: Heil, Hibbs, Salasek

14. Tabled:

14.a. Motion by ____, second by ____, to remove item from table for discussion and possible action.

Roll call vote: Heil, Salasek, Hibbs.

14.a.i. Marshall County Sheriffs Office and Jail Complex - design upgrades

Motion by __ second by __ to [approve] OPN to complete design of upgrades to the Marshall County Sheriffs Office and Jail Complex and

to authorize Chair to sign acceptance of proposal. Lump Sum Fee for Project Total of \$847,983.00 including reimbursable expenses.

Roll call vote: Heil, Hibbs, Salasek.

Documents:

[2023-10-18 PROPOSAL FOR SHERIFF OFFICE - CDS WITH SEPARATE CA.PDF](#)

15. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

16. Adjournment.

The next regular session is Wednesday, January 3, 2024, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, December 27, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

Subscribe to receive Marshall County notifications: <http://www.marshallcountytia.gov/list.aspx>