

Marshall County Board of Supervisors
Regular Session December 20, 2023, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on December 20, 2023, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Hibbs moved to approve the agenda second by Salasek. Motion carried 3-0.

Hibbs moved to adopt the Consent Agenda, second by Salasek. Motion carried 3-0. Items:

1. Approve Regular Minutes of December 6, 2023.
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. Set meeting date and time for Organization Meeting, January 2, 2024 at 8:30 a.m. at the Marshall County Courthouse
4. Personnel Changes: Approve Secondary Road status changes:
 - a. Status Change, Randy Kunzie, from MECH1 to MECH2, full time, from \$29.66 per hour to \$29.83 per hour, effective 12/23/23
 - b. New Hire, Marshall County Jailer for Sheriff's Department, Parker Reese, full time jailer, \$22.30 per hour, to start on or after 01/02/2024.
 - c. New Hire, Marshall County Jailer for Sheriff's Department, Ismary Gonzalez, full time jailer, \$22.30 per hour, to start on or after 01/02/2024.
 - d. New Hire, Marshall County Court Security for Sheriff's Department, Steven Kieffer, part time court security, \$23.00 per hour, to start on or after 12/20/2023.
 - e. New Hire, Marshall County Court Security for Sheriff's Department, Jackie Kenneth McAllister Jr, part time court security, \$23.00 per hour, to start on or after 12/20/2023.
 - f. New Hire, Marshall County Executive Secretary for Sheriff's Department, Hayley Noelle Paige, full time executive secretary, \$20.59 per hour, to start on or after 12/20/2023.
 - g. New Hire, Marshall County Auditor/Recorder Assistant-Vitals, DNR, RE Transfers, & Elections for Auditor/Recorder Department, Joey Rudkin, full time Auditor/Recorder assistant-vitals, DNR, RE transfers, & elections, \$20.75 per hour, to start on or after 01/02/2024.
5. File Report: Clerk of District Court, November 2023 Receipts
6. File Auditor/Recorder's Quarterly Report July-September 2023, total \$66,825.22

End of Consent Agenda.

Motion by Hibbs, second by Salasek to adopt **RESOLUTION 2023-0045 ASSESSED/TAXABLE VALUES OF UTILITY COMPANIES, PAYABLE 2024-2025** Be It Resolved, that pursuant to Section 433.9, Code of Iowa, there be ordered entered in the minute book the length of lines and the assessed value of the property of each of the following utility companies situated in each city, township, or lesser taxing district in its county as fixed by the Director of Revenue & Finance and certified to the County Auditor. These values shall constitute the taxable value for 2023 Property Taxes, Payable in 2024-2025, and the taxes on said property when collected by the County Treasurer shall be disposed of as other taxes on real estate. A detailed report showing the value for each company, by taxing district, is on file in the County Auditor's office. Approved this 20th day of December, 2023. Resolution adopted 3-0.


Jarret P. Heil
Board of Supervisors, Chair

Attest: 
Nan Benson
Marshall County Auditor / Recorder

**State of Iowa Alcohol Beverage Division License Renewal Jensen Golf, LC, LC0040617.
DBA: The Harvester Golf Club**

Motion by Hibbs, second by Salasek to approve State of Iowa Alcohol Beverage Division License Renewal Jensen Golf, LC, LC0040617. DBA: The Harvester Golf Club, effective date 2/1/2024. Motion carried 3-0.

County Farm Lease - Bid Process for Three Year Cash Lease.

Written bids were received and recorded to start the public bidding to a lease for 230 acres, more or less. Lee Smith, 709 8th St, Belle Plaine, Iowa, 52208, was the high bidder at \$495 per acre for 230 acres for a total annual lease of \$113,850. Motion by Salasek, second by Hibbs to award the lease to Lee Smith, 709 8th St, Belle Plaine, Iowa 52208. The annual cash rent will be \$56,925, with one half payable the 1st of March and one-half payable the 1st of December of each year of the lease term. The lease is for 230.0 acres more or less, in Section 9 and 10, Township 83N, Range 19W, Washington Township, effective March 1, 2024-Feb 29th, 2027. Additional terms of the farm lease were contained in requested bid packets, as advertised in the Times Republican Newspaper on 11-24-2023 and Mid-Iowa Enterprise Newspaper on 11-30-2023 Published noticed specified bids were due in the Auditor's office by 4:00 PM, 12-15-2023 with additional bids being taken live during the farm lease auction held at this meeting on 12-20-2023. Motion carried 3-0.

Purchase of New Holland T6.180 Tractor, Central Iowa Farm Store \$173,850.00

Motion by Hibbs, second by Salasek to approve purchase of a New Holland T6.180 Tractor from Central Iowa Farm Store in Marshalltown for \$173,850.00, tractor is in stock for immediate delivery and will be paid from the FY 2024 equipment budget. Paul Geilenfeldt, Marshall County Engineer, joined the meeting via Zoom and provided clarification about the purchase. Motion carried 3-0.

Purchase of 2025 Volvo VHD64F300 Tandem Axle Chassis from GATR Truck Center in Waukee for \$149,597.61

Motion by Salasek, second by Hibbs to approve purchase of a 2025 Volvo VHD64F300 Tandem Axle Chassis from GATR Truck Center in Waukee for \$149,597.61. This purchase will be paid from the FY 2025 equipment budget. Paul Geilenfeldt, Marshall County Engineer, joined the meeting via Zoom and provided clarification on the purchase. Motion carried 3-0.

Purchase of dump body, plows, pre wetting system and sander box to fully outfit the 2025 Volvo VHD64F300 from Henderson Products of Manchester for \$178,859.00

Motion by Hibbs, second by Salasek to approve purchases of dump body, plows, pre-wetting system and sander box to fully outfit the 2025 Volvo VHD64F300 from Henderson Products of Manchester for \$178,859.00 to be paid from the FY 2025 equipment budget. Paul Geilenfeldt, Marshall County Engineer, joined the meeting via Zoom and provided clarification on the purchase. Motion carried 3-0.

Assessor's Office Door Discussion

Motion by Hibbs, second by Salasek to approve a secure door in the Assessor's Office per discussion. Blaze Wurr, Marshall County Assessor, spoke regarding the options available for a secure door and is willing to pay for the project out of the Assessor's budget. Lucas Baedke, Marshall County Buildings and Grounds Director, provided clarification on the options. Motion carried 3-0.

Tabled:

There was no action taken on the tabled items: **Marshall County Sheriff's Office and Jail Complex – design upgrades; and Additional Building and Grounds Employee**

Public Forum. Marshall County Auditor/Recorder Nan Benson gave an update on the Marshalltown Area United Way campaign. Marshall County doubled their contributions this year. County Sheriff Joel Phillips and County Attorney Jordan Gaffney will be on the United Way board beginning in 2024. Benson also stated that there is COTT Online Real Estate Book training happening this week for the Auditor/Recorder's office and those records should be available online to the public in the coming weeks. Benson added that Kelly Illum, the current shared admin for the Board of Supervisors, Auditor/Recorder's office and Public Health departments will have her last day with the county on Friday, December 22, 2023 and that the Auditor/Recorder portion of the duties will be carried out by Sara Badger.

Adjournment. The next regular session is Wednesday, January 3, 2024, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, December 27, 2023, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:42 a.m.


Jarret P. Heil
Board of Supervisors, Chairman

Attest:


Nan Benson, Auditor and Recorder