

Marshall County Board of Supervisors
Regular Session March 27, 2024, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on March 27, 2024, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Salasek moved to approve the agenda second by Hibbs. Motion carried 3-0.

Service Awards: March 2024

- 25 Years: Williams Parker, Sheriff's Office, Deputy Sheriff.

Joel Phillips, Marshall County Sheriff, spoke briefly on Parker's career and thanked him for his years of service.

The Board of Supervisors declared April 2024 as Sexual Assault Awareness Month. The proclamation was read by Rebecca Fleming, Victim Witness Coordinator for the Marshall County Attorney's Office.

Hibbs moved to approve the Consent Agenda, second by Salasek. Motion carried 3-0. Items:

1. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
2. Personnel Changes:
 - a. Status Change, Attorney's Office, Lisa Crouch, from Administrative Assistant to Victim Witness Coordinator, \$17.99/hr to \$22.84/hr, to start on or after 4/1/2024.
 - b. Approve New Hire, Assistant to Engineer for the Marshall County Engineer's Office, Bruce Dieken, full time Assistant to Engineer, \$95,000 annual salary, to start on or after 4/15/2024. Paul Geilenfeldt, Marshall County Engineer, spoke briefly about Dieken who has worked in this same position for Hardin County for over 14 years.
3. File Manure Management Plans:
 - a. Bill Havelka Site 3 #64515, 2833 Garwin Rd, signed with no changes.
 - b. Dennis A Anderson #62848, 1833 Main Street Rd, State Center, signed with no changes.
 - c. PI-349 Finisher #67105, 1441 120th St, Clemons, signed with no changes.
 - d. Edler Brothers Farm – Section 36 #58297, 1507 220th St, State Center, signed with no changes.
 - e. BL Farms Inc – Larsen Site #67141, 73890 160th St, St Anthony, signed with changes.
4. Authorize Form of Allocation for the Marshall County Annex IRS Section 179D Tax Deduction for OPN Architects and Authorize Chair to Sign.

End of Consent Agenda.

March 25-29 is Severe Weather Awareness Week in Iowa.

Kim Elder, Marshall County Emergency Management, and Rhonda Braudis, Marshall County Communications Director, spoke briefly about events happening for Severe Weather Awareness Week.

Resolution 2024-0011 Approval of FY2025 Proposed Property Tax Dollars.

Whereas, SF634, modified provisions governing the establishment and approval of county and city budgets by requiring an annual resolution to approve proposed property tax dollars, and

Whereas, the Marshall Board of Supervisors has considered the proposed FY2025 county property tax dollars for both General County Services and Rural County Services, and

Whereas, a notice concerning the proposed county property tax dollars was published as required and posted on county web site and/or applicable social media accounts, and

Whereas, a public hearing concerning the proposed county property tax dollars was held on March 25, 2024,

Now, Therefore, Be It Resolved by the Board of Supervisors of Marshall County that the proposed property tax dollars for General County Services and Rural County Services for FY2025 shall not exceed the following:

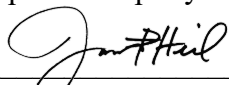
General County Services: \$12,652,289

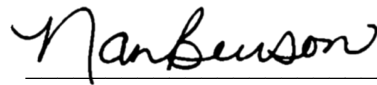
Rural County Services: \$2,946,864

The Proposed Property Tax dollars requested in either General County Services or Rural County Services for FY2025 represents an increase of less than 102% (101.9) from the Proposed Property Tax dollars requested for FY2024.

Passed and approved this 27th day of March, 2024.

Motion by Salasek, second by Hibbs to adopt Resolution 2024-0011 Approval of FY2025 Proposed Property Tax Dollars. Motion carried 3-0.


Jarret P. Heil
Board of Supervisors, Chairman

Attest: 
Nan Benson, Auditor and Recorder

Set Public Hearing on Proposed 2023-2024 Marshall County Budget Amendment.

Motion by Hibbs, second by Salasek to set April 9, 2024, at 8:30 a.m., in the Marshall County Courthouse, BOS Meeting Room 1st Floor, 1 East Main Street, Marshalltown, Iowa, as the time and place to conduct the Proposed 2023-2024 Marshall County Budget Amendment Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of public hearing. Motion carried 3-0.

Set Public Hearing on Proposed 2023-2024 Marshall County Decrease in Appropriations.

Motion by Salasek, second by Hibbs to set April 9, 2024, at 8:30 a.m., in the Marshall County Courthouse, BOS Meeting Room 1st Floor, 1 East Main Street, Marshalltown, Iowa, as the time and place to conduct the Proposed 2023-2024 Marshall County Decrease in Appropriations

Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of public hearing. Motion carried 3-0.

Set Public Hearing on Proposed 2024-2025 Marshall County Budget.

Motion by Hibbs, second by Salasek to set April 9, 2024, at 8:30 a.m. in the Marshall County Courthouse, BOS Meeting Room 1st Floor, 1 East Main Street, Marshalltown, Iowa, as the time and place to conduct the Proposed 2024-2025 Marshall County Budget Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of the public hearing. Motion carried 3-0.

Resolution 2024-0012 Marshall County Conservation Board User Fee Distribution.

Whereas, the Marshall County Conservation Board seeks to change the method by which it appropriates the funds it receives, and

Whereas, the Marshall County Board of Supervisors desires to preserve the integrity of funding the actions and programs of the Marshall County Conservation Board, and

Whereas, the Marshall County Conservation board collects numerous funds in the form of user fees, those being monies generated from conservation lands, operations and facilities, and

Whereas, it is the intent of the Marshall County Board of Supervisors to permit the Marshall County Conservation board to appropriate user fees into the Conservation Board Reserve Account, and

Whereas, it is the intent of the Marshall County Conservation Board to internally manage and use fees collected in the Reserve Account for infrastructure upkeep and repairs from which the fees were collected, and

Whereas, the appropriation of the user fees to the account is permitted under Iowa Code Section 350.6(2016)

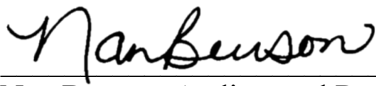
Now Therefore Be It Resolved, the Marshall County Board of Supervisors hereby orders that all user fees received by the Marshall County Conservation Board, be appropriated to the Reserve Account to be used for Capital Improvements, Programming and Land Acquisition, per Iowa Code Section 350.6, from which the funds were collected beginning this 27th day of March, 2024.

Adopted this 27th day of March, 2024.

Motion by Salasek, second by Hibbs to adopt Resolution 2024-0012 Marshall County Conservation Board User Fee Distribution. Emily Herring, Marshall County Conservation Director provided clarification on this resolution which now includes Green Castle. Motion carried 3-0.



Janet P. Heil
Board of Supervisors, Chairman

Attest: 

Nan Benson, Auditor and Recorder

Resolution 2024-0013 Appoint the Marshall County Public Health Director as the Marshall County HIPAA Privacy Officer.

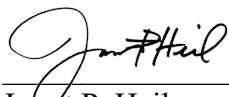
Whereas, Marshall County desires to appoint a privacy officer for policy and procedure implementation, as a contact person, and in carrying out other matters including decision making for purposes of complying with the Health Insurance Portability and Accountability Act, and

Whereas, such appointment and designation of the Marshall County Public Health Director is in the best interest of Marshall County.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the Marshall County Public Health Director is appointed and designated as the privacy officer to carry out the responsibilities listed above for the Marshall County group health policy plan.

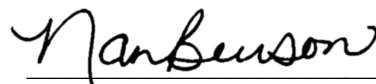
Passed this 27th day of March, 2024.

Motion by Hibbs, second by Salasek to adopt Resolution 2024-0013 Appoint the Marshall County Public Health Director as the Marshall County HIPAA Privacy Officer. Motion carried 3-0.



Jarret P. Heil
Board of Supervisors, Chairman

Attest:



Nan Benson, Auditor and Recorder

Approve 90 Day Notice to Tama County for Taveis Stevens, Planning and Zoning Director.

Motion by Salasek, second by Hibbs to approve a 90 day notice to Tama County for Taveis Stevens, Planning and Zoning Director. Heil provided clarification, this will be terminating the 28E agreement between Marshall County and Tama County at the end of the 90 days. Motion carried 3-0.

Approve Updated Buildings and Grounds Policies and Procedures.

Motion by Hibbs, second by Salasek to approve the updated Buildings and Grounds policies and procedures. Motion carried 3-0.

Approve Purchase of 2024 John Deere 772G Motor Grader with 6WD from Murphy Tractor and Equipment of Des Moines, IA for \$463,375.00.

Motion by Salasek, second by Hibbs to approve purchase of 2024 John Deere 772G Motor Grader with 6WD from Murphy Tractor and Equipment of Des Moines, IA for \$463,375.00. This will be paid for from the FY2025 Equipment Budget. Paul Geilenfeldt, Marshall County Engineer provided clarification on this purchase. This vehicle will include a plow and should be ready around July. Motion carried 3-0.

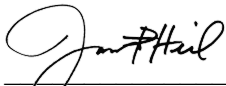
Sheriff's Office and Jail Project Proposal. Discussion, Possible Action.

Motion by Hibbs, second by Salasek to accept and proceed with the Sheriff's Office and Jail project proposal. This project will be paid for with the remaining ARPA funds for an estimate of \$2,251,000. Motion carried 3-0.

Public Forum. Harold Lanning was concerned that there is a waste of taxpayer money as a result of gravel being pushed into the ditches in Marshall County, which he has noticed on East

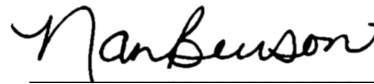
Main Street Rd. He also had concerns about road maintenance on Vine Ave. Paul Geilenfeldt, Marshall County Engineer, provided clarification on the issues, stating that the wet, heavy snow on top of the rock makes it difficult to keep the rock on the road with unusual snow pattern we've had this season. He also stated that that the rock shoulders were a requirement after lawsuits in previous years.

Adjournment. The next regular session is Wednesday, April 10, 2024 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, April 3, 2024 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:48 a.m.



Jarret P. Heil
Board of Supervisors, Chairman

Attest:



Nan Benson, Auditor and Recorder