

Marshall County Board of Supervisors

Regular Session April 10, 2024 at 9:00 a.m.

Courthouse, First Floor Meeting Room

1 E Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0LDEXVVEHPLSVROA3LVRDVTCTXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0LDEXVVEHPLSVROA3LVRDVTCTXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Consent Agenda:

5.a. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

5.b. Personnel Changes:

5.b.i. Conservation - Seasonal Workers

- Approve new hire, Seasonal Naturalist Intern, Bill Carey, \$15.25/hr, to start on or after 5/20/2024 and ending on 8/31/2024.
- Approve new hire, Seasonal Conservation Aid, Julie Stahl, \$15.50/hr, to start on or after 4/10/2024 and ending on 10/1/2024.

Documents:

[JULIE STAHL SEASONAL EMPLOYEE.PDF](#)
[BILL CAREY SEASONAL EMPLOYEE.PDF](#)

5.c. File Manure Management Plans.

- PI-341 Finisher #67142, 1422 Davidson Ave, St. Anthony, signed with no changes.
- Bangor Finisher Farm #59034, 1326 Hopkins Ave, Union, signed with changes.
- Aaron Borton # 65862, 1359 140th St, Liberty, signed with no changes.
- TriOak Foods #61016, 1131 140th St, St. Anthony, signed with no changes.
- J.T. Farms East Site #63208, 2348 290th St, Haverhill, signed with no changes.

Documents:

[MMP AARON BORTON.PDF](#)
[MMP BANGOR FINISHER FARM.PDF](#)
[MMP TRIOAK FOODS.PDF](#)
[MMP J.T. FARMS EAST SITE.PDF](#)
[MMP PI-341 FINISHER.PDF](#)

5.d. Approve Change of the Marshalltown City 3rd Ward Polling Location.

6. End of Consent Agenda. Roll call vote:

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

7. Schedule Special Board of Supervisor's Meeting on June 26, 2024 for an Additional Claims Run Prior to Fiscal Year End. Discussion, Possible Action.

Motion by ___, second by ___ to approve a special Board of Supervisor's meeting on June 26, 2024 for an additional claims run prior to fiscal year end.

Roll Call Vote: Heil, Salasek, Hibbs.

8. Marshalltown Mall Rent Checks. Discussion, Possible Action.

Motion by ___, second by ___ to [continue/stop] holding rent checks to the Marshalltown Mall.

Roll Call Vote: Heil, Salasek, Hibbs.

9. Approve New Lease Contract for Copiers in the Department of Health and Human Services Office and Authorize the Chair to Sign.

Motion by ___, second by ___ to _____ a new lease contract for copiers in the Department of Health and Human Services Office and authorize the Chair to sign.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[REVISED MARSHALL COUNTY XEROX AGREEMENT DHS.PDF](#)

10. Approve Transfer of Funds.

Motion by ___, second by ___ to approve transfer of funds #946, a quarterly transfer of \$700,000.00 from the Rural Services Fund to the Secondary Roads Fund.

Roll Call Vote: Heil, Salasek, Hibbs.

11. Approve Transfer of Funds.

Motion by ___, second by ___ to approve transfer of funds # 947, a one-time transfer of \$1,894,156.21 from Capital Projects to General Basic of the remaining balance from the courthouse renovation back to General Basic.

Roll Call Vote: Heil, Salasek, Hibbs.

12. Approve Transfer of Funds.

Motion by ___, second by ___ to approve transfer of funds #948, a one-time transfer of \$1,894,200.00 from General Basic to General Supplemental to help with low General Supplemental Levy Rate and still be able to cover expenses and maintain an appropriate fund balance.

Roll Call Vote: Heil, Salasek, Hibbs.

13. Secondary Roads - FY2024 Iowa DOT Budget Amendment.

Motion by ___, second by ___ to approve Secondary Roads - FY2024 Iowa DOT budget

amendment.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[2024 SECONDARY ROADS BUDGET AMENDMENT.PDF](#)

14. Secondary Roads - FY2025 Iowa DOT Budget.

Motion by ___, second by ___ to approve Secondary Roads - FY2025 Iowa DOT budget.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[2025 SECONDARY ROADS BUDGET.PDF](#)

15. Secondary Roads - Marshall County FY2025 Secondary Roads Construction Program.

Motion by ___, second by ___ to approve Secondary Roads - Marshall County FY2025 Secondary Roads Construction Program.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[2025 FIVE YEAR PROGRAM.PDF](#)

16. Veterans Affairs Commission Memorial Project:

16.a. Proposals.

Company	Bid Price
Con-Struct, Inc.	\$4, 320.00

Documents:

[VA MEMORIAL PROJECT ADVERTISEMENT.PDF](#)

16.b. Accept and Award Quote for Slab and Foundation Work and Authorize the Chair to Sign.

Motion by ___, second by ___ to accept and award quote for slab and foundation work to Con-Struct, Inc. to provide labor, equipment and materials to complete the work in the amount of \$4,320.00 and authorize the Chair to sign. Time and materials are being donated with the exception of the concrete. Not included in this quote: seeding and sodding. Engineer's Estimate: \$36,785.00.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

16.c. Accept the Martha Ellen Tye Foundation Grant Award of \$25,000, Approve Grant Contract #2024-01, and Authorize the Chair to Sign the Grant Acceptance.

Motion by ____, second by ____ to accept the Martha Ellen Tye Foundation Grant Award of \$25,000, approve grant contract 2024-01, and authorize the Chair to sign the grant acceptance. VA staff will provide the final report to the Martha Ellen Tye Foundation upon project completion.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[2024-04-10_METF ACCEPTANCE AND CONTRACT.PDF](#)

16.d. Groundbreaking.

Notice that the Groundbreaking for this project, weather permitting, will take place following this Board of Supervisor's meeting.

16.e. Project Report: Executive Director Kevin Huseboe.

17. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

18. Adjournment.

The next regular session is Wednesday, April 24, 2024 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, April 17, 2024, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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