

Marshall County Board of Supervisors
Regular Session April 10, 2024, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met in regular session according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on April 10, 2024, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Steve Salasek, Member Carol Hibbs. Hibbs moved to approve the agenda second by Salasek. Motion carried 3-0.

Salasek moved to approve the Consent Agenda, second by Hibbs. Motion carried 3-0. Items:

1. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
2. Personnel Changes: Conservation - Seasonal Workers
 - a. Approve new hire, Seasonal Naturalist Intern, Bill Carey, \$15.25/hr, to start on or after 5/20/2024 and ending on 8/31/2024.
 - b. Approve new hire, Seasonal Conservation Aid, Julie Stahl, \$15.50/hr, to start on or after 4/10/2024 and ending on 10/1/2024.
3. File Manure Management Plans:
 - a. PI-341 Finisher #67142, 1422 Davidson Ave, St. Anthony, signed with no changes.
 - b. Bangor Finisher Farm #59034, 1326 Hopkins Ave, Union, signed with changes.
 - c. Aaron Borton #65862, 1359 140th St, Liberty, signed with no changes.
 - d. TriOak Foods #61016, 1131 140th St, St. Anthony, signed with no changes.
 - e. J.T. Farms East Site #63208, 2348 290th St, Haverhill, signed with no changes.
4. Approve change of the Marshalltown City 3rd Ward Polling Location. Marshall County Auditor/Recorder Nan Benson gave clarification on this item. The current polling location has charged \$1,500-\$1,800 to use this location in the past so they are looking at a couple of churches located within 3rd ward to move the polling location to.

End of Consent Agenda.

Schedule Special Board of Supervisor's Meeting on June 26, 2024 for an Additional Claims Run Prior to Fiscal Year End. Discussion, Possible Action.

Motion by Hibbs, second by Salasek to approve a special Board of Supervisor's meeting on June 26, 2024 for an additional claims run prior to fiscal year end. Benson provided clarification on this meeting. Motion carried 3-0.

Marshalltown Mall Rent Checks. Discussion, Possible Action

No action was taken on this item. It was discussed that the owner of the Marshalltown Mall has not paid the second half of the property taxes due, so until that payment has been made the rent checks will continue to be held.

Approve New Lease Contract for Copiers in the Department of Health and Human Services Office and Authorize the Chair to Sign.

Motion by Hibbs, second by Salasek to approve a new lease contract for copiers in the Department of Health and Human Services Office and authorize the Chair to sign. Motion carried 3-0.

Approve Transfer of Funds.

Motion by Salasek, second by Hibbs to approve transfer of funds #946, a quarterly transfer of \$700,000.00 from the Rural Services Fund to the Secondary Roads Fund. Motion carried 3-0.

Approve Transfer of Funds.

Motion by Hibbs, second by Salasek to approve transfer of funds #947, a one-time transfer of \$1,894,156.21 from Capital projects to General Basic of the remaining balance from the Courthouse renovation back to general basic. Motion carried 3-0.

Approve Transfer of Funds.

Motion by Salasek second by Hibbs to approve transfer of funds #948, a one-time transfer of \$1,894,200.00 from General Basic to General Supplemental to help with low Supplemental levy Rate and still be able to cover expenses and maintain an appropriate fund balance. Benson gave clarification on the transfers of funds and why the transfer couldn't go directly from Capital Projects to General Supplemental. Motion carried 3-0.

Secondary Roads – FY2024 Iowa DOT Budget Amendment.

Motion by Hibbs, second by Salasek to approve Secondary Roads – FY2024 Iowa DOT budget amendment. Motion carried 3-0.

Secondary Roads – FY2025 Iowa DOT Budget.

Motion by Salasek, second by Hibbs to approve Secondary Roads – FY2025 Iowa DOT Budget. Motion carried 3-0.

Secondary Roads – Marshall County FY2025 Secondary Roads Construction Program.

Motion by Hibbs, second by Salasek to approve Secondary Roads – Marshall County FY2025 Secondary Roads Construction Program. Paul Geilenfeldt, Marshall County Engineer, provided clarification on all three Secondary Roads items. Motion carried 3-0.

Veterans Affairs Commission Memorial Project:

Proposals.

There was one proposal submitted to the Veteran's Affairs office by Con-struct, Inc. for a bid price of \$4,320.00.

Accept and Award Quote for Slab and Foundation Work and Authorize the Chair to Sign.

Motion by Salasek, second by Hibbs to accept and award quote for slab and foundation work to Con-struct, Inc. to provide labor, equipment, and materials to complete the work in the amount of \$4,320.00 and authorize the Chair to sign. Time and materials are being donated with the exception of concrete. Not included in this quote: seeding and sodding. Engineer's estimate: \$36,785.00. Kevin Huseboe, Veteran's Affairs Director, provided and update on the project and details about the bid proposal. He gave many thanks to everyone who has had a hand in making this project possible. Motion carried 3-0.

Accept the Martha Ellen Tye Foundation Grant Award of \$25,000, Approve Grant Contract #2024-01, and Authorize the Chair to Sign the Grant Acceptance.

Motion by Hibbs, second by Salasek to accept the Martha Ellen Tye Foundation Grant Award of \$25,000, approve grant contract 2024-01, and authorize the Chair to sign the grant acceptance. VA staff will provide the final report to the Martha Ellen Tye Foundation upon project completion. Hibbs provided an update. Motion carried 3-0.

Groundbreaking and Project Report: Kevin Huseboe.

Huseboe spoke briefly about the groundbreaking for the memorial that will take place at 10:00 following the Board of Supervisor's meeting.

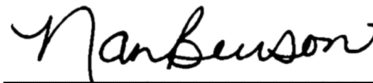
Public Forum. Geilenfeldt spoke briefly about the Dillon Road project which started on Monday April 8th and is estimated to be completed by late May.

Adjournment. The next regular session is Wednesday, April 24, 2024 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, April 17, 2024, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:35 a.m.



Jarret P. Heil
Board of Supervisors, Chairman

Attest:



Nan Benson, Auditor and Recorder