

Marshall County Board of Supervisors

Regular Session June 19, 2024 at 9:00 a.m.

Courthouse, First Floor Meeting Room

1 E Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?PWD=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Service Awards

5 Years:

- Keaton Dierking, Sheriff's Office, Patrol Deputy

6. Consent Agenda:

6.a. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.b. Personnel Changes:

6.b.i. Status Change - Secondary Roads

- Randy Kunzie, from Mechanic 2 to Mechanic 3, full time, from \$29.83 per hour to \$30.39 per hour, effective June 22, 2024

Documents:

[STATUS CHANGE RANDY KUNZIE.PDF](#)

6.c. File Manure Management Plans.

- Justin Whitaker #66798, 1775 Binford Ave, State Center, signed with changes.

Documents:

[MMP JUSTIN WHITAKER.PDF](#)

7. End of Consent Agenda.

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

8. Presentation by John Hall: Marshalltown Chamber of Commerce Contract Discussion and Possible Action.

Motion by _____, second by _____ to _____.

Roll Call Vote: Heil, Salasek, Hibbs.

9. Approve Transfer of Funds.

Motion by _____, second by _____ to _____ transfer of funds #949, a quarterly transfer of no more than \$700,000.00 from the Rural Services Fund to the Secondary Roads Fund, but not to exceed the maximum transfer yet be above the minimum transfer amount required by Iowa Code 331.429(b).

Roll Call Vote: Heil, Salasek, Hibbs.

10. Approve Transfer of Funds.

Motion by ___, second by ___ to _____ transfer #950, an annual transfer from LOST revenue in the Rural Services Fund to the Secondary Roads Fund in the amount of \$841,291.98.

Roll Call Vote: Heil, Salasek, Hibbs.

11. Resolution 2024-0025 Appropriation of Funds FY 2024-2025.

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2024, in accordance with Section 331.434(6), Code of Iowa; Now Therefore Be It Resolved by the Board of Supervisors of Marshall County, Iowa, as follows:

<u>Department</u>	<u>Appropriation</u>
#01 Supervisors	258,640.00
#02 Auditor and Recorder	1,288,407.30
#03 Treasurer	906,999.00
#04 County Attorney	1,947,390.00
#05 Sheriff	8,117,150.00
#08 Buildings and Grounds	1,197,310.00
#09 Zoning	34,740.00
#15 Information Systems	805,560.00
#16 GIS	304,015.00
#19 General Assistance	15,500.00
#20 County Engineer	12,075,650.00
#21 Veteran Affairs	204,100.00

#22 County Conservation	1,820,830.00
#23 Local Health Board	254,260.00
#24 Weed Eradication	35,960.00
#25 Dept. of Human Services	68,900.00
#28 Medical Examiner	232,600.00
#31 District Court	427,200.00
#33 County Library Contract	80,000.00
#42 Gateway TIF	70,000.00
#60 Mental Health Administration	4,000.00
#70 Local Emergency Management	2,008,143.00
#84 County Capital Building	0.00
#87 E-911 Towers	0.00
#99 Nondepartmental	4,983,769.20
Total	37,141,123.50

Section 1. The amounts itemized by department are hereby appropriated from the resources of the County to the department or officer listed.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, these appropriations shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2024.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any

contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2024-25 budget year the Auditor and Recorder shall ascertain that the available resources of a department for that year will be less than said department's total appropriation, the Auditor and Recorder shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor and Recorder shall establish separate accounts for the appropriations, each of which shall indicate the amount of appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor and Recorder shall report the status to the applicable departments and officers monthly during the 2024-25 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2025.

Passed and approved this 19th day of June, 2024.

Motion by ____, second by ____ to adopt Resolution 2024-0025 Appropriation of Funds FY 2024-2025.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[RES 2024-0025 APPROPRIATION FY24-25.PDF](#)

12. Resolution 2024-0026 Advance Issuance of Payments FY 2024-2025.

The Board of Supervisors, pursuant to Section 331.506 (3a and b), Code of Iowa, may authorize the County Auditor and Recorder to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the Auditor and Recorder.

2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

NOW, THEREFORE, BE IT RESOLVED, to authorize the County Auditor and Recorder to issue payments for the aforementioned when said Board is not in session.

BE IT FURTHER RESOLVED, all bills paid under provisions of Section 331.506 (3a and 3b), Code of Iowa, shall be submitted to the board for review and approval following the payment.

Passed and approved this 19th day of June, 2024.

Motion by ___, second by ___ to adopt Resolution 2024-0026 Advance Issuance of Payments FY 2024-2025.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[RES 2024-0026 ADVANCE ISSUANCE OF PMTS.PDF](#)

13. Resolution 2024-0027 Abatement of Real Estate Taxes.

WHEREAS, pursuant to Chapter 445.16, Code of Iowa, the County Treasurer has the authority to determine when it is impractical to pursue collection of property taxes through the tax sale or lawsuit remedies;

WHEREAS, upon making this determination the County Treasurer shall provide a recommendation of abatement to the Board of Supervisors, and the Board shall abate the following mobile home taxes:

908 S 9th Ave, Marshalltown, Iowa, Parcel #8418-36-376-005 for current and delinquent taxes during the 2022 property tax year in the amount of \$2,352.00. which includes penalty and interest.

307 N 13th Ave, Marshalltown, Iowa, Parcel #8418-25-402-018 for current and delinquent taxes during the 2022 property tax year in the amount of \$2,728.21. which includes penalty and interest.

204 E 2nd St, Haverhill, Iowa, Parcel #8218-04-151-003 for current and delinquent taxes during the 2022 tax year in the amount of \$2,948.00. which includes penalty and interest.

NOW, THEREFORE, BE IT RESOLVED, by the Marshall County Board of Supervisors that the amount due be abated and the County Treasurer is directed to strike the amounts due from the county system.

Passed and approved this 19th day of June, 2024.

Motion by ___, second by ___ to adopt Resolution 2024-00247 Abatement of Real Estate Taxes.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[RES 2024-0027 ABATEMENT OF REAL ESTATE TAXES.PDF](#)

14. Approve State of Iowa Tobacco License Renewal, Prime Stop.

Motion by ___, second by ___ to _____ State of Iowa retail permit application for

cigarette/tobacco/nicotine/vapor for Prime Stop, 1659D Marshalltown Blvd, Melbourne, Iowa, permit effective July 1, 2024 - June 30, 2025.

Roll Call vote: Heil, Salasek, Hibbs.

Documents:

[PRIMESTOP TOBACCO PERMIT APPLICATION.PDF](#)

15. Approve Participation in the Iowa Byrne Justice Assistance Grant (JAG) Program, Grant #21-JAG-550121, from July 1, 2024 Through June 30, 2025 and Authorize the Chair to Sign.

Motion by _____, second by _____ to _____ participation in the Iowa Byrne Justice Assistance Grant (JAG) Program, Grant #21-JAG-550121, from July 1, 2024 through June 30, 2025 and authorize the chair to sign.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[JAG GRANT CONTRACT.PDF](#)

16. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

17. Adjournment.

The next regular session is Wednesday, July 3, 2024 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, June 26, 2024 , at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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