

Marshall County Board of Supervisors
Regular Session August 28, 2024 at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 E Main Street, Marshalltown, Iowa
AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNxf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?pwd=Q0lDEXVVEHPLSVROA3LVRDVTcXhAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDEXVVEHPLSVROA3LVRDVTcXhAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Service Awards

5 Years:

- Bryan Hart, Secondary Roads, Truck Driver 3
- Justin Childs, Secondary Roads, Patrolman 2

25 Years:

- Thomas Stanley, Secondary Roads, Patrolman 2
- Patrick White, Sheriff's Office, Chief Jailer

6. Consent Agenda:

6.a. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.b. Personnel Changes:

6.b.i. Approve New Hire - Secondary Roads

- Jeff Robinson, full time Truck Driver 1, \$30.60 per hour, to start on or after August 29, 2024.

Documents:

[NEW HIRE JEFF ROBINSON.PDF](#)

6.b.ii. Status Change - Secondary Roads

- Connor Reyes, Truck Driver 2 to Truck Driver 3, full time, \$31.38 per hour to \$31.77 per hour, effective August

31, 2024.

Documents:

[CONNOR REYES.PDF](#)

6.c. Approve 2023 Property Tax Rates Payable 2024-2025

Documents:

[2023 PROPERTY TAX RATES.PDF](#)

7. End of Consent Agenda.

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

8. Discussion and Possible Action to Approve the Renewal of the Masonic Holding Corporation 3-Year Lease Proposal From September 1, 2024 Through August 30, 2027.

Motion by _____, second by _____ to _____ the renewal of the Masonic Holding Corporation 3-Year lease proposal from September 1, 2024 through August 30, 2027.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[MASONIC HOLDING CORPORATION LEASE PROPOSAL.PDF](#)

9. Approve State of Iowa Alcohol Beverage Division License, Cammy Kolterman dba MidWest Sips.

Motion by _____, second by _____ to _____ State of Iowa Alcohol Beverage Division License, Cammy Kolterman dba MidWest Sips, effective date September 28, 2024.

Roll Call Vote: Heil, Salasek, Hibbs.

10. Resolution 2024-0028 A Resolution to Approve the Region 6 Housing Trust Fund Marshall County Cash Contribution.

Whereas the Region 6 Housing Trust Fund can annually apply for approximately \$450,560 of Iowa Finance Authority State Housing Trust Funds if the trust fund secures \$112,640 of local contributions, and

Whereas the per capita state share for Marshall County is \$194,759 if \$48,690 of local assistance is secured, and

Whereas the IFA expects that 30% of the state funds be expended for households under 30% of the County median which is \$135,168 and it can be difficult some years to find projects under these income values, and

Whereas the Housing Trust Fund directly supports at least 8-10 construction jobs annually, and

Whereas the housing trust fund has expended \$1,147,650 in Marshall County from 2015 to 2023 which is less than the per capita level of \$1,277,080 so Region 6 HTF proposes to reserve about \$300,000 of funding for Marshall County projects in 2025, and

Whereas all the applicants must have annual incomes under 80% of the county median as determined by HUD.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MARSHALL COUNTY:

Section 1: Marshall County will provide \$48,690 of cash assistance to support the 2025 Region 6 Housing Trust Fund application. This funding will be provided in FY 25/26.

Approved this 28th day of August, 2024.

Motion by _____, second by _____ to adopt Resolution 2024-0028 A Resolution to Approve the Region 6 Housing Trust Fund Marshall County Cash Contribution.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[REGION 6 HOUSING TRUST FUND.PDF](#)
[RES 2024-0028 HOUSING TRUST FUND.PDF](#)

11. Secondary Roads L-Wolf Lake-- 73-64 Letting.

a. Motion by _____, second by _____ to place on file the written, sealed bids received by the Auditor/Recorder's Office and open them.

Company	Bid Price
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- 1.
- 2.
- 3.
- 4.
- 5.

Roll Call Vote: Heil, Salasek, Hibbs.

b. Motion by _____, second by _____ to award L-Wolf Lake--73-64 Letting to _____ (contractor) of _____ (city) in the amount of \$_____ and authorize the Chair to sign the contract and bond.

Roll Call Vote: Heil, Salasek, Hibbs.

12. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

13. Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation.

a. Motion by _____, second by _____ to enter into Closed Session pursuant to Section 21.3, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with council in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the office of the Marshall County Attorney and Ahlers & Cooney P.C. Time: _____.

Roll Call Vote: Heil, Salasek, Hibbs.

b. Motion by _____, second by _____ to end closed session and return to open session. Time: _____.

Roll Call Vote: Heil, Salasek, Hibbs.

c. Motion by _____, second by _____ to proceed as discussed in closed session, directing staff or attorney's action.

Roll Call Vote: Heil, Salasek, Hibbs.

14. Adjournment.

The next regular session is Wednesday, September 11, 2024 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, September 4, 2024, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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