

Marshall County Board of Supervisors
Regular Session December 4, 2024 at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 E Main Street, Marshalltown, Iowa
AGENDA

1. Call to Order.

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode
526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)
[PWD=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Salasek, Member Hibbs.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance.

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Salasek, Hibbs.

5. Service Awards

20 Years

- Cynthia Freese, Sheriff's Office, Clerical

6. Consent Agenda:

6.a. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.b. Personnel Changes:

6.b.i. Status Changes: Attorney's Office.

- Morgan Smith, Assistant County Attorney, full time, from \$74,500 annual salary to \$77,000 annual salary, effective December 16, 2024.
- Kaelee Keesee, Assistant County Attorney, full time, from \$74,500 annual salary to \$77,000 annual salary, effective December 16, 2024.

Documents:

[24.CHG EMPLOYEE APPROVAL -KAELEE KEESEE.PDF](#)
[24.CHG EMPLOYEE APPROVAL -MORGAN SMITH.PDF](#)

6.c. File Manure Management Plans.

- Woodford Creek Farms 177 #58100, 29542 335th St, Union, signed with changes.

Documents:

[MMP WOODFORD CREEK FARMS.PDF](#)

6.d. Reappoint Teresa Jenkins to the Marshall County Board of Health, Term Dates January 1, 2024 Through December 31, 2027.

6.e. Reappoint Pam Paone to the Marshall County Conservation Board, Term Dates January 1, 2025 Through December 31, 2029.

6.f. File Receipt of the 2024 GASB75 Actuarial Valuation Report and Year End Disclosure.

Documents:

[MARSHALL COUNTY GASB75 FY24 FINAL REPORT.PDF](#)

7. End of Consent Agenda.

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Salasek, Hibbs.

8. Discussion and Possible Action: January 2025 Annual Organization Meeting and January 1st Regular Meeting to January 2nd.

Motion by _____, second by _____ to _____ scheduling the Annual Organization Meeting for 8:30 A.M. on Thursday, January 2nd, 2025, and the Regular Board of Supervisor meeting for 9:00 A.M. on Thursday January 2nd, 2025 due to County offices being closed on January 1st, 2025 for New Years Day.

Roll Call Vote: Heil, Salasek, Hibbs.

9. Discussion and Possible Action: Property Insurance for the Marshall County Courthouse and Log Cabin Regarding the Replacement Value Insured and Debris Removal.

Motion by _____, second by _____ to _____.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[INSURANCE.PDF](#)

10. Presentation: LeGrand CAT Grant Application.

Motion by _____, second by _____ to _____.

Roll Call Vote: Heil, Salasek, Hibbs.

11. Marshalltown Mall Tenant Estoppel Certificate.

Motion by _____, second by _____ to _____ the completion of the Tenant Estoppel Certificate for the Marshalltown Mall and authorize the Chair to sign.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[TENANT ESTOPPEL FORM - COMPLETED.PDF](#)

[MARSHALLTOWN MALL LEASE.PDF](#)

12. Approve IDOT Federal-aid Agreement for a County Highway Bridge Program Project - Bridge H-01.

Motion by _____ second by _____ to _____ an IDOT Federal-aid Agreement for County Highway Bridge Program Project BROS-C064(145)--8J-64, Bridge H-01, on Abbot Avenue over Sugar Creek and authorize the Chair to sign.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[MARSHALL BROS-C064\(145\)--8J-64 036 UPDATED.PDF](#)

13. Approve IDOT Federal-aid Agreement for a County Highway Bridge Program Project - Bridge H-02.

Motion by _____, second by _____ to _____ an IDOT Federal-aid Agreement for County Highway Bridge Project BROS-C064(146)--8J-64, Bridge H-02 on Abbot Avenue over Sugar Creek and authorize the Chair to sign.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[MARSHALL BROS-C064\(146\)--8J-64 037 UPDATED.PDF](#)

14. Purchase of Temporary Easement and Permanent Easement from 5D Farms, LLC for Project BROS-C064(146)--8J-64 and Authorize the Chair to Sign.

Motion by _____, second by _____ to _____ the purchase of a temporary easement and a permanent easement from 5D Farms, LLC for Project BROS-C064(146)--8J-64 and authorize the Chair to sign. This easement purchase is for the replacement of Bridge H-02 on Abbot Ave over Sugar Creek.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[EASEMENT PURCHASE AGREEMENT.PDF](#)

15. Resolution 2024-0030: 2025 County Five Year Program Revision.

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Marshall County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2025), for approval by the Iowa Department of Transportation {Iowa DOT}, per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be MODIFIED as follows:

Project number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Modifications	Total

BROS-C064 (145)--BJ-64 Bridge H-1 in 1600 mile of Abbott Ave - replacing w/RCB 45114	On ABBOTT AVE, Over BR SUGAR CREEK, SI T84 R17 Shared with Tama County, Marshall County is the administrator.	29 miles 319210	3021 Culvert Replacement FA	added 110,000 FA dollars to 2025	\$260,000
BROS-C064 (146)--BJ-64 Bridge H-2 in 1600 mile of Abbott Ave - replacing w/RCB 45115	On ABBOTT AVE, Over BR SUGAR CREEK, SI T84 R17 Shared with Tama County, Marshall County is the administrator.	29 miles 319200	3021 Culvert Replacement FA	added 150,000 FA dollars to 2025	\$375,000
TAP-U-C064 ()--81 -64 HMA Paving of gravelportions of bike trail along IA 330 37613	Paving Bike Trail Int's at 233rd St,238th St,242nd St,250th St, Jessup Av,265th St,Ingram Av,Hart Av,GlickAv HMA Paving of existing gravel portions of bike trail intersections with gravel roads and IA HWY 330.	miles	366 HMA Paving FA	removed 45,000 Local dollars from 2025 added 45,000 Local dollars to 2026 removed 165,000 FA dollars from 2025 added 165,000 FA dollars to 2026	\$210,000

Belmont. VIN# 28403, with delinquent taxes in the amount of \$97.00 which includes penalty, interest, and cost.

408 W High St, Lot #10, Marshalltown, Iowa, a mobile home described as a 1968 Parkwood. VIN# 601210377, with delinquent taxes in the amount of \$112.00 which includes penalty, interest and cost.

3202 S 12th St, Lot #211, Marshalltown, Iowa, a mobile home described as a 1984 Park Avenue. VIN# 5970K, with delinquent taxes in the amount of \$2,304.00 which includes penalty, interest and cost.

Now, Therefore, Be it Resolved, by the Marshall County Board of Supervisors that the amount due be abated and the County Treasurer is directed to strike the amounts due from the county system.

Passed and Approved this 4th day of December, 2024.

Motion by _____, second by _____ to adopt Resolution 2024-0031 Abatement of Real Estate and Mobile Home Taxes.

Roll Call Vote: Heil, Salasek, Hibbs.

Documents:

[RES 2024-0031 ABATEMENT OF TAXES.PDF](#)

17. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

18. Adjournment.

The next regular session is Wednesday, December 18, 2024 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, December 11, 2024 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

