

Marshall County Board of Supervisors  
Regular Meeting March 26, 2025 at 9:00 a.m.  
Courthouse, First Floor Meeting Room  
1 East Main Street, Marshalltown, Iowa  
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Hibbs called the meeting to order on March 26, 2025, at 9:00 a.m. Present: Chair Carol Hibbs, Vice Chair Jarret Heil, Member Kevin Goodman.

Joel Phillips requested to remove Item 5.c. ii from the agenda.  
Motion by Goodman, second by Heil to strike Item 5.c. ii.  
Motion carried 3-0.

Goodman moved to approve the amended agenda second by Heil.  
Motion carried 3-0.

Goodman moved to approve the Consent Agenda, second by Heil. Motion carried 3-0.

1. Approve Previous Regular Session Minutes - March 12, 2025
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month
3. Personnel Changes:
  - a. Status Change - Secondary Roads: Jared Callahan - from TD1 to TD2, full time, from \$30.60 per hour to \$31.38 per hour, effective 3/29/25
4. File Manure Management Plans.
  - a. Prestige Farms, LLC - Site #67142, 1422 Davidson Ave, Saint Anthony, IA 50239, signed no changes.

End of Consent Agenda.

**State of Iowa Alcohol Beverage Division License Renewal CP3, LLC DBA: Collison Par 3**  
Motion by Heil, second by Goodman to approve State of Iowa Alcohol Beverage Division License Renewal CP3, LLC , BW0098831. DBA: Collison Par 3, effective date: April 1, 2025.  
Motion carried 3-0.

**Approval of Payment for Materials Inspection Costs**

Review Materials Inspection Costs for Project FM-C064(137)—55-64, Project FM-C064(138)—55-64, Project FM-C064(139)—55-64, and Project FM-C064(140)—55-64. This approval authorizes payment to the Iowa DOT from our Farm to Market account for materials testing performed during the construction of these projects.

Paul Geilenfeldt, Marshall County Engineer provided information on agenda item, explaining the DOT requires Board approval for payment from Farm to Market account.

Motion by Goodman, second by Heil to approve to authorize the Iowa Department of Transportation to process payment from the applicable Farm to Market Account, and authorize chair to sign.

Motion carried 3-0.

**PUBLIC HEARING: 2024-2025 Budget Amendment**

Motion by Heil, second by Goodman, to open the public hearing at 9:06 a.m.

Motion carried 3-0.

At the public hearing, any resident may present objections to or arguments in favor of any part of the amendment to the current 2024-2025 county budget. There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 10 individuals attending the public hearing, 0 individual(s) presented oral comments, questions, or objections.

Nan Benson gave explanation of why a budget amendment is needed. Gave example of Treasurer's office needing a budget amendment due to a legislative change that affect revenue. Heil provided more details on bottom line. There was a \$600,000 increase in revenue and a \$378,000 decrease in expenditures.

Motion by Goodman, second by Heil, to close the public hearing at 9:09 a.m.

Motion carried 3-0.

**Resolution #2025-0010, Approving 2024-2025 Budget Amendment**

Pursuant to Section 331.435 Code of Iowa, an Amendment to the 2024-2025 County Budget is necessary to permit an increase in any class of expenditures; and The Notice of Budget Amendment was published in the Marshalltown Times-Republican and the State Center Mid-Iowa Enterprise on March 13, 2025; and There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office, and 0 individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the 2024-2025 county budget amendment be adopted and the County Auditor and Recorder be authorized to certify and file the budget amendment as published and presented at the hearing.

Dated at Marshalltown, Iowa this 26th day of March, 2025.

Motion by Heil, second by Goodman, to Adopt Resolution #2025-0010, FY 2024-2025 Budget Amendment.

Motion carried 3-0.

**PUBLIC HEARING: 2024-2025 Decrease in Appropriations**

Motion by Heil, second by Goodman, to open the public hearing at 9:12 a.m.

Motion carried 3-0.

At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2024-2025 county budget. There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 10

individuals attending the public hearing, 0 individual(s) presented oral comments, questions, or objections.

Motion by Goodman, second by Heil, to close the public hearing at 9:13 a.m.

Motion carried 3-0.

**Resolution #2025-0011, Budget Decrease in Appropriation 2024-2025**

Pursuant to Section 331.434(6) Code of Iowa, the 2024-2025 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater; and The proposed decrease in appropriations for, Non-Departmental, District Court, GIS, Weed Eradication & Department of Human Services departments was published in the Marshalltown Times-Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on March 13, 2025; and There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office. There were 10 individuals attending the public hearing, and 0 individual(s) presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Dated at Marshalltown, Iowa this 26th day of March, 2025.

Motion by Goodman, second by Heil, to adopt Resolution #2025-0011,

Budget Decrease in Appropriations 2024-2025.

Motion carried 3-0.

**Resolution #2025-0012, Re-Appropriation of Funds for FY 2024-2025**

Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2024-2025 decrease in appropriations.

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

| <u>Department</u>             | <u>Current<br/>Appropriation</u> | <u>Re-Appropriation</u> |
|-------------------------------|----------------------------------|-------------------------|
| #01 – Supervisors             | 258,640                          | 242,815                 |
| #02 – Auditor and Recorder    | 1,288,407                        | 1,274,771               |
| #03 – Treasurer               | 906,999                          | 846,274                 |
| #04 - County Attorney         | 1,947,390                        | 1,938,390               |
| #05 – Sheriff                 | 8,117,150                        | 8,011,047               |
| #08 – Buildings & Grounds     | 1,197,310                        | 1,275,460               |
| #09 – Zoning                  | 34,740                           | 47,007                  |
| #10 – County Home Farm        | 0                                | 7,100                   |
| #15 - Information Systems     | 805,560                          | 742,560                 |
| #16 – GIS                     | 304,015                          | 219,015                 |
| #19 - General Assistance      | 15,500                           | 15,500                  |
| #20 - County Engineer         | 12,075,650                       | 12,308,650              |
| #21 - Veteran Affairs         | 204,100                          | 193,850                 |
| #22 - County Conservation     | 1,820,830                        | 2,049,628               |
| #23 - Local Health Board      | 254,260                          | 360,766                 |
| #24 - Weed Eradication        | 35,960                           | 25,047                  |
| #25 - Dept. of Human Services | 68,900                           | 41,900                  |
| #28 - Medical Examiner        | 232,600                          | 215,600                 |

| <u>Department</u>             | <u>Current<br/>Appropriation</u> | <u>Re-Appropriation</u> |
|-------------------------------|----------------------------------|-------------------------|
| #31 - District Court          | 427,200                          | 351,700                 |
| #33 - County Library Contract | 80,000                           | 80,000                  |
| #42 – Gateway TIF             | 70,000                           | 70,000                  |
| #60 - Mental Health Admin     | 4,000                            | 4,000                   |
| #70 - Local Emergency Mgmt.   | 2,008,143                        | 2,008,143               |
| #84 - County Capital Building | 0.00                             | 169,378                 |
| #87 – E-911 Towers            | 0.00                             | 0.00                    |
| #99 – Non-departmental        | 4,983,769                        | 4,020,517               |
| Total                         | 37,141,124                       | 36,519,119              |

Dated at Marshalltown, Iowa this 26th day of March, 2025.

Motion by Heil, second by Goodman, to adopt Resolution #2025-0012,  
Re-appropriation of Funds for FY 2024-2025.

Motion carried 3-0.

**Set Public Hearing on Proposed 2025-2026 Marshall County Budget**

Motion by Goodman, second by Heil, to set April 09, 2024, at 9:00 a.m., in the Marshall County Courthouse, BOS Meeting Room 1 Floor, 1 East Main Street, Marshalltown, Iowa, as the time and place to conduct the Proposed 2025-2026 Marshall County Budget Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of public hearing.

Motion carried 3-0.

**Set Public Hearing on Proposed 2024-2025 Marshall County Budget  
Amendment**

Motion by Heil, second by Goodman, to set April 16, 2025, at 9:00 a.m., in the Marshall County Courthouse, BOS Meeting Room 1 Floor, 1 East Main Street, Marshalltown, Iowa, as the time and place to conduct the Proposed 2024-2025 Marshall County Budget Amendment Public Hearing and authorize the Marshall County Auditor and Recorder to publish notice of public hearing.

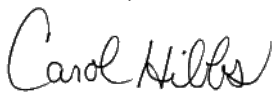
Motion carried 3-0.

**Veteran Memorial Dedication**

Announcement – Invitation for Veteran Memorial Dedicated, 10 am, Saturday March 29.

**Public Forum.** There were no public comments.

**Adjournment.** The next regular session is Wednesday, April 9, 2025, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday April 9, 2025, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:26 a.m.



Carol Hibbs  
Board of Supervisors, Chair

Attest:



Nan Benson  
Marshall County Auditor / Recorder

# 3-26-25 Reg BOS Minutes for Signature

Final Audit Report

2025-04-03

|                 |                                                 |
|-----------------|-------------------------------------------------|
| Created:        | 2025-04-02                                      |
| By:             | Jeannie Ferneau (jferneau@marshallcountyia.gov) |
| Status:         | Signed                                          |
| Transaction ID: | CBJCHBCAABAAKwGmEljUIMfs7IfjhBmFRG3_p7BurikF    |

## "3-26-25 Reg BOS Minutes for Signature" History

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2025-04-03 - 0:26:20 AM GMT

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Signature Date: 2025-04-03 - 0:26:22 AM GMT - Time Source: server

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2025-04-03 - 5:31:44 PM GMT

 Signer nbenson@marshallcountyia.gov entered name at signing as Nan Benson  
2025-04-03 - 5:32:58 PM GMT

 Document e-signed by Nan Benson (nbenson@marshallcountyia.gov)  
Signature Date: 2025-04-03 - 5:33:00 PM GMT - Time Source: server

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