

Marshall County Board of Supervisors

Regular Session August 13, 2025 at 9:00 a.m.

Courthouse, First Floor Meeting Room

1 E Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNxf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](https://us02web.zoom.us/j/87136221316?pwd=Q0lDEXVVEHPLSVROA3LVRDVTCXHAQT09)
[PWD=Q0lDEXVVEHPLSVROA3LVRDVTCXHAQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lDEXVVEHPLSVROA3LVRDVTCXHAQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Hibbs, Vice Chair Heil, Member Goodman.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance

4. Approve Agenda

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Hibbs, Heil, Goodman.

5. Consent Agenda:

5.a. Approve Previous Regular Session Minutes - July 30, 2025

5.b. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

5.c. File Manure Management Plans.

- Bill Havelka Section 28 #61559, 1413 Wallace Ave, Marshalltown, signed with changes.

Documents:

[MMP BILL HAVELKA SECTION 28.PDF](#)

5.d. Personnel Changes:

New Hire: Angela Soto, Auditor/Recorder's Office, Auditor/Recorder Clerk - Accounting/HR, \$22.00 per hour, to start on or after August 18, 2025.

Change of Employee Status: Cassandra Gerstandt, Auditor/Recorder's Office, Auditor/Recorder Clerk to Auditor/Recorder Assistant at \$24.85 per hour, effective August 18, 2025.

Documents:

[NEW-CHG EMPLOYEE APPROVAL SOTO.PDF](#)

[NEW-CHG EMPLOYEE APPROVAL - GERSTANDT.PDF](#)

6. End of Consent Agenda.

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Hibbs, Heil, Goodman.

7. Resolution 2025-0021 A Resolution to Approve the Region 6 Housing Trust Fund 2026 Application Cash Contribution.

Motion by _____, second by _____ to _____ Resolution 2025-0021 A Resolution to Approve the Region 6 Housing Trust Fund 2026 Application Cash Contribution.

Roll Call Vote: Hibbs, Heil, Goodman.

Documents:

[RES 2025-0021 REGION 6 .PDF](#)

8. Resolution 2025-0022 Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the Marshall County Sheriff's Office and Jail – Phase 1 Renovation.

Motion by _____, second by _____ to _____ Resolution 2025-0022 Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the Marshall

County Sheriff's Office and Jail – Phase 1 Renovation.

Roll Call Vote: Hibbs, Heil, Goodman.

Documents:

[RES 2025-0022 ADOPTING PLANS AND AWARDED CONTRACT.PDF](#)

9. Approve Purchase of a 2025 Land Pride AP-SC6072 Mulcher from Central Iowa Farm Store in Marshalltown for \$14,250.

Motion by _____, second by _____ to _____ the purchase of a 2025 Land Pride AP-SC6072 Mulcher from Central Iowa Farm Store in Marshalltown for \$14,250.

Roll Call Vote: Hibbs, Heil, Goodman.

10. Approve Purchase of a 2025 OrangeLine SU35-14BK4RG Utility Trailer from Central Iowa Farm Store in Marshalltown for \$2,950.

Motion by _____, second by _____ to _____ the purchase of a 2025 OrangeLine SU35-14BK4RG Utility Trailer from Central Iowa Farm Store in Marshalltown for \$2,950.

Roll Call Vote: Hibbs, Heil, Goodman.

11. Approve Purchase of a 2025 Bandit Intimidator 18XP Chipper from Rexco Equipment in Cedar Rapids for \$75,481.60.

Motion by _____, second by _____ to _____ the purchase of a 2025 Bandit Intimidator 18XP Chipper from Rexco Equipment in Cedar Rapids for \$75,481.60.

Roll Call Vote: Hibbs, Heil, Goodman.

12. Approve Iowa Department of Transportation Agreement for County-State Traffic Engineering Program (C-STEP) Project, Agreement Number 1-25-CSTEP-029 and Authorize the Chair to Sign.

This agreement secures \$200,000 from the Iowa Department of Transportation for the state share of Project CST-030-5(332)—4C-64, Improvements at the Intersection of US 30 and Binford Ave in Marshall County.

Motion by _____, second by _____ to _____ an Iowa Department of Transportation Agreement for County-State Traffic Engineering Program (C-STEP) Project, Agreement Number 1-25-CSTEP-029 and authorize the Chair to sign.

Roll Call Vote: Hibbs, Heil, Goodman.

Documents:

[MARSHALL CO., CST-030-5\(332\)--4C-64 FUNDING AGREEMENT.PDF](#)

13. Canfield Avenue Vacation. Discussion, Possible Action.

Motion by _____, second by _____ to _____.

Roll Call Vote: Hibbs, Heil, Goodman.

14. Approve Tyler Technologies Memorandum of Understanding, Tyler End User Agreement, November 3, 2025 Through November 2, 2026 and Authorize the Chair to Sign.

Motion by _____, second by _____ to _____ Tyler Technologies Memorandum of Understanding, Tyler End User Agreement, November 3, 2025 Through November 2, 2026 and Authorize the Chair to Sign.

Roll Call Vote: Hibbs, Heil, Goodman.

Documents:

[VETRASPECMARSHALL IA MOU 072025.PDF](#)

15. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

16. Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation.

a. Motion by _____, second by _____ to enter into Closed Session pursuant to Section 21.3, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with council in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the office of the Marshall County Attorney and Ahlers & Cooney P.C. Time: _____.

Roll Call Vote: Hibbs, Heil, Goodman.

b. Motion by _____, second by _____ to end closed session and return to open session. Time: _____.

Roll Call Vote: Hibbs, Heil, Goodman.

c. Motion by _____, second by _____ to proceed as discussed in closed session, directing staff and attorney's action.

Roll Call Vote: Hibbs, Heil, Goodman.

17. Adjournment.

The next regular session is scheduled for **Wednesday, August 27, 2025** at 9:00 a.m., at the Courthouse, 1st Floor Meeting Room, 1 E Main Street. All business to be acted

upon at that session should be submitted to the **County Auditor/Recorder's Office**, the **Board of Supervisors' Office**, or via email to the **Board Clerk** at BOSCLERK@MARSHALLCOUNTYIA.GOV, by **Wednesday, August 20, 2025** at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

Subscribe to receive Marshall County notifications: <http://www.marshallcountyia.gov/list.aspx>