

Marshall County Board of Supervisors
Regular Meeting August 27, 2025 at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room, 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Hibbs called the meeting to order on August 27, 2025, at 9:00 a.m. Present: Chair Carol Hibbs, Vice Chair Jarret Heil, Member Kevin Goodman. Goodman moved to approve the agenda second by Heil. Motion carried 3-0.

Service Awards:

- 5 Years: Alan Naughton, Conservation, Maintenance Technician; Gina Fisher, Assessor's Office, Appraiser
- 15 Years: Todd Borton, Secondary Roads, A Operator 3
- 25 Years: Sherry Giannetto, Assessor's Office, Office Manager

Marshall County Conservation Director Emily Herring, Marshall County Assessor Blaze Wurr, and Marshall County Engineer Paul Geilenfeldt thanked their respective employees for their years of service and dedication to Marshall County.

Heil moved to approve the Consent Agenda, second by Goodman. Motion carried 3-0. Items:

1. Approve previous regular session minutes – August 13, 2025
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. Personnel Changes
 - a. New Hire: Deyson Poweshiek, Sheriff's Office, Jailer, \$24.36 per hour, to start on or after September 2, 2025.
 - b. New Hire: Becky Baedke, Auditor/Recorder's Office, Election Staff – Office, \$15.00 per hour, to start on or after September 2, 2025.
4. File Manure Management Plans:
 - a. AB Facilities #71745, 2518 Binford Ave, State Center, signed with changes.
 - b. Edler Brothers Farm- Section 13 #62427, 1568 180th St, Clemons, signed with no changes.
 - c. Eric Edler #61858, 2115 Canfield Ave, State Center, signed with no changes.
 - d. Mead Family Farms #61407, 2235 Summit Rd, Marshalltown, signed with no changes.
 - e. PAG L.C. #59611 148th St, Clemons, signed with no changes.
5. Approve 2024 Property Tax Rates Payable 2025-2026.

End of Consent Agenda.

Approval of Fleet Safety Manual for Marshall County, Effective August 27, 2025.

Motion by Goodman, second by Heil to approve the Fleet Safety Manual for Marshall County, effective August 27, 2025. Nan Benson, Marshall County Auditor/Recorder, stated that this is an

item for the Secondary Roads department and that the approval of the manual is needed for insurance purposes. Motion carried 3-0.

Approve Contract for RECORDhub Services with Cott Systems for Auditor/Recorder and Engineer Online Records and Authorize the Chair to Sign.

Motion by Heil, second by Goodman to approve a contract for RECORDhub Services with Cott Systems for Auditor/Recorder and Engineer online records and authorize the Chair to sign pending approval from the Marshall County Attorney. Nan Benson provided clarification on this item. There are no additional costs for the change in the infrastructure, but this provides additional safeguards and monitoring. Motion carried 3-0.

Consideration of Construction Bids of the Marshall County Sheriff's Office and Jail - Phase 1 Renovation.

Company Name	Bid Bond Yes/No	Base Bid	Alternate 1	Alternate 2	Alternate 3
Cardinal Construction	Yes	\$1,875,000	-\$200,000	-\$140,000	-\$110,000
R.H. Grabau Construction, Inc.	Yes	\$1,711,000	-\$224,500	-\$136,500	-\$100,000
Henkel Construction Company	Yes	\$1,730,000	-\$260,000	-\$143,000	-\$147,000
Garling Construction Inc.	Yes	\$1,663,000	-\$160,000	-\$151,000	-\$132,000
Ball Team LLC Construction Services	Yes	\$1,931,000	-\$270,000	-\$175,000	-\$145,000
Graphite Construction Group	Yes	\$1,698,000	-\$230,000	-\$114,000	-\$91,000

Lucas Baedke, Buildings and Grounds Director, spoke briefly after the reading of the bids giving his recommendation of awarding the contract to Garling Construction as they were the lowest bid received.

Resolution 2025-0023 Resolution Approving Construction Contract and Bond for the Marshall County Sheriff's Office and Jail – Phase 1 Renovation.

Be It Resolved by the Board of Supervisors of Marshall County, State of Iowa:

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the Marshall County Sheriff's Office & Jail - Phase 1 Renovation, and as described in detail in the plans and

specifications heretofore approved, and which have been signed by the Chairperson and Auditor on behalf of the County be and the same are hereby approved as follows:

Contractor:	Garling Construction Inc.	of	Belle Plaine
Amount of bid:	\$1,663,000.00		
Bond surety:	Yes		
Date of bond:	August 8, 2025		
Portion of project:	All construction work		

Passed and approved this 27th day of August, 2025.

Motion by Heil, second by Goodman to adopt Resolution 2025-0023 Resolution Approving Construction Contract and Bond for the Marshall County Sheriff's Office and Jail – Phase 1 Renovation. Resolution adopted 3-0.

Carol Hibbs
Carol Hibbs 2, 2025 08:29:36 CDT
Board of Supervisors, Chair

Attest: Nan Benson
Nan Benson
Marshall County Auditor / Recorder

Approve Snyder & Associates Professional Services Agreement and Authorize the Chair to Sign.

Motion by Goodman, second by Heil to approve a Snyder & Associates Professional Services Agreement and authorize the Chair to sign. Paul Geilenfeldt, Marshall County Engineer, stated that this is the agreement for the engineering services needed for the RISE and C-STEP projects. Motion carried 3-0.

Approve Consultant Agreement with Calhoun-Burns and Associates for the FEMA Project on 235th St and Authorize the Chair to Sign.

Motion by Heil, second by Goodman to approve a Consultant Agreement with Calhoun-Burns and Associates for the FEMA Project on 235th St and authorize the Chair to sign. Paul Geilenfeldt provided clarification on this item. Motion carried 3-0.

Public Forum. Emily Herring, Marshall County Conservation Director, stated that a portion of the bike trail along Highway 330 will be intermittently closed over the next few weeks due to

maintenance. Paul Geilenfeldt and Carol Hibbs spoke briefly regarding an event on September 18th that will be taking place on Oaks Ave and discussed dust control and grading.

Adjournment. The next regular session is scheduled for Wednesday, September 10, 2025 at 9:00 a.m., at the Courthouse, 1st Floor Meeting Room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor/Recorder's Office, the Board of Supervisor's Office, or via email to the Board Clerk at bosclerk@marshallcountytia.gov, by Wednesday, September 3, 2025 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:38 a.m.

Carol Hibbs

Carol Hibbs (Sep 2, 2025 08:29:36 CDT)
Board of Supervisors, Chair

Attest:

Nan Benson

Nan Benson
Marshall County Auditor / Recorder

2025-08-27 BOS Meeting Minutes

Final Audit Report

2025-09-02

Created:	2025-08-29
By:	Sara Badger (sbadger@marshallcountya.gov)
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"2025-08-27 BOS Meeting Minutes" History

-  Document created by Sara Badger (sbadger@marshallcountya.gov)
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-  Document emailed to chibbs@marshallcountya.gov for signature
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-  Email viewed by chibbs@marshallcountya.gov
2025-09-02 - 1:27:31 PM GMT
-  Signer chibbs@marshallcountya.gov entered name at signing as Carol Hibbs
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-  Document e-signed by Carol Hibbs (chibbs@marshallcountya.gov)
Signature Date: 2025-09-02 - 1:29:36 PM GMT - Time Source: server
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-  Signer nbenson@marshallcountya.gov entered name at signing as Nan Benson
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-  Document e-signed by Nan Benson (nbenson@marshallcountya.gov)
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