

Marshall County Board of Supervisors
Regular Meeting October 8, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Hibbs called the meeting to order on October 8, 2025, at 9:00 a.m. Present: Vice Chair Jarret Heil, Member Kevin Goodman. Absent: Chair Carol Hibbs. Goodman moved to approve the agenda second by Heil. Motion carried 2-0.

Service Awards 10 years:

- Kody Hilderbrand, Buildings & Grounds, Mechanic II
- Bowen Fleming, Buildings & Grounds, Mechanic II
- Kent Hayes, Secondary Roads, Truck Driver 3

Lucas Baedke, Marshall County Buildings & Grounds Director, thanked Hilderbrand and Fleming for their years of service to Marshall County. Paul Geilenfeldt, Marshall County Engineer, thanked Hayes for his hard work over the last 10 years.

Proclamation for Domestic Violence Awareness Month

Lisa Crouch from the Marshall County Attorney's office presented the proclamation.

Goodman moved to approve the Consent Agenda, second by Heil. Motion carried 2-0. Items:

1. Approve Previous Regular Session Minutes- September 24, 2025.
2. Approve Previous Special Session Minutes- September 26, 2025.
3. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
4. Personnel Changes:
 - a. New Hire: Omar Rico Alba, Secondary Roads, TD1, \$31.57 per hour, to start on or after October 9, 2025.
 - b. New Hire: Antonio Ordaz Mendoza, Secondary Roads, TD1, 31.57 per hour, to start on or after October 9, 2025.
5. File Manure Management Plans.
 - a. Hatch Finisher Farm # 70460, 1431 AA Ave, Gladbrook, signed with changes.

End of Consent Agenda.

Discussion and Possible Action: 2026 Calendar - BOS Meeting Dates and Non-Union Floating Holiday.

Motion by Goodman, second by Heil to approve the Non-Union floating holiday on December 24, 2026 as a half day and December 28, 2026 all day and the 2026 Board of Supervisor Meeting dates included on the Auditor/Recorder's business calendar for 2026. Nan Benson, Marshall County Auditor/Recorder Clarified dates on the 2026 Calendar. Motion carried 2-0.

Resolution 2025-0025 Appointing a New Plan Sponsor for the Marshall County 457(b) Deferred Compensation Plan.

WHEREAS, Marshall County (the "County") has established and maintains a 457(b) Deferred Compensation Plan (the "Plan") for the benefit of its eligible employees; and WHEREAS, the Plan identifies Karen Squiers & Mary Stubbs, as the Plan Sponsor and Administrator; and WHEREAS, Karen Squiers & Mary Stubbs have retired and are no longer able to serve in that capacity; and

WHEREAS, it is necessary and in the best interest of the County and its employees to appoint a new Plan Sponsors and Administrators to ensure continued proper administration of the Plan and compliance with applicable laws and regulations;

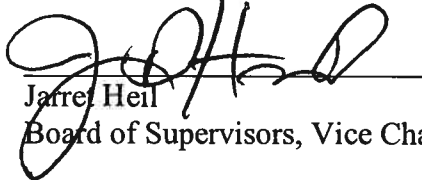
NOW, THEREFORE, BE IT RESOLVED, by the Marshall County Commission that Nan Benson Auditor/Recorder Maria Vargas-Gonzalez, Assistant Auditor-Recorder/Accounting Sup, and Cassandra Gerstandt Aud/Rec Asst -Acct/HR are hereby appointed as the Plan Sponsors and Plan Administrators of the Marshall County 457(b) Deferred Compensation Plan, effective 10/08/2025;

BE IT FURTHER RESOLVED, that the newly appointed Plan Sponsors are authorized and directed to take all necessary actions to administer the Plan in accordance with its terms and applicable law, including signing documents, communicating with service providers, and maintaining records;

BE IT FURTHER RESOLVED, that all actions previously taken by the former Plan Sponsors, Karen Squiers & Mary Stubbs, in good faith in connection with the administration of the Plan are hereby ratified and confirmed;

BE IT FURTHER RESOLVED, that this Resolution shall be filed in the official records of Marshall County and provided to the Plan's recordkeeper, custodian, and other relevant parties. Passed and approved this 8th day of October, 2025.

Motion by Goodman, second by Heil to adopt Resolution 2025-0025 Appointing a New Plan Sponsor for the Marshall County 457(b) Deferred Compensation Plan. Nan Benson provided clarification on this resolution. Resolution adopted 2-0.


Jarret Heil
Board of Supervisors, Vice Chair

Attest:


Nan Benson, Auditor and Recorder

Resolution 2025-0026 Authorization for Auditor/Recorder to Sign on Behalf of the Board of Supervisors.

WHEREAS, Marshall County (the "County") sponsors certain employee benefit plans, including but not limited to a 457(b) Deferred Compensation Plan (the "Plans"); and

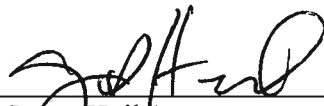
WHEREAS, from time to time, the County is required to execute documents, elect Board or Directors/Trustees and other instruments relating to the Plans and to communicate with plan providers, administrators, and other related entities; and

WHEREAS, the Board of Supervisors desires to authorize the County Auditor/Recorder to sign such documents and act on behalf of the Board for purposes of plan administration and compliance.

NOW, THEREFORE, BE IT RESOLVED, that the Marshall County Auditor/Recorder is hereby authorized and directed to sign, execute, and deliver any and all documents, forms, certifications,

resolutions, or agreements required by the 457(b) Plan or any other benefit plan providers, as may be necessary or desirable for the continued operation and administration of such plans; BE IT FURTHER RESOLVED, that this authorization shall remain in effect unless and until revoked by further action of the Board of Supervisors;

BE IT FURTHER RESOLVED, that any actions previously taken by the County Auditor/Recorder consistent with this authorization are hereby ratified and approved. Adopted this 8th day of October 2025. Motion by Goodman second by Heil to adopt Resolution 2025-0026 Authorization for Auditor/Recorder to Sign on Behalf of the Board of Supervisors. Nan Benson stated that this resolution will be utilized for a vote on proxies for minor health care plan documents. Resolution adopted 2-0.


Jarret Heil
Board of Supervisors, Vice Chair

Attest:


Nan Benson
Marshall County Auditor / Recorder

Marshall Ridge Farms, LLC Construction Permit Application Recommendation.

Motion by Goodman second by Heil to approve the Marshall Ridge Farms, LLC construction permit application for a confinement feeding operation. Heil stated that the Board of Supervisors have reviewed the plans and scoring matrix pertaining to this application and give their approval on the project. Motion carried 2-0.

Approve Use of the Marshall County Courthouse Grounds for Haunt the Block on October 23, 2025.

Motion by Goodman, second by Heil to approve the use of the Marshall County Courthouse Grounds for Haunt the Block on October 23, 2025. Danielle Lakin, Marshalltown Central Business District Director, reviewed the plans for Haunt the Block with the Board of Supervisors and requested use of the horseshoe parking lot. Motion carried 2-0.

Public Forum. Mark Wyant spoke about the conditions of Ridge Rd and 260th St.

Paul Packer provided the Board of Supervisors with a petition to add a no engine break sign on West Main Street Rd and Marsh Ave. The petition will be taken to the Marshall County Engineer and the Marshall County Sheriff's office for their recommendation.

Sydney Grewell, Marshall County Public Health Director, provided an update on the legionella outbreak.

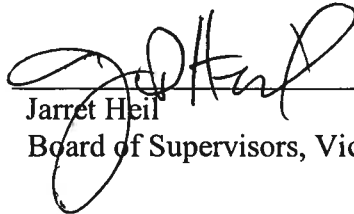
Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation

a. Motion by Goodman, second by Heil to go into closed session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the Office of the Marshall County Attorney and Ahlers & Cooney P.C. Time: 9:49 a.m. Motion carried 2-0.

b. Motion by Goodman, second by Heil to end closed session and return to open session. Time: 10:17 a.m. Motion carried 2-0.

c. Motion by Goodman, second by Heil to proceed as discussed in closed session, directing staff and attorney's action. Motion carried 2-0.

Adjournment. The next regular session is Wednesday, October 22, 2025 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, October 15, 2025 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:18 a.m.


Jarret Heil
Board of Supervisors, Vice Chair

Attest: 
Nan Benson
Marshall County Auditor / Recorder