

Marshall County Board of Supervisors

Regular Session November 5, 2025 at 9:00 a.m.

Courthouse, First Floor Meeting Room

1 E Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE
https://www.youtube.com/channel/UC2SRE_isBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/J/87136221316?](https://us02web.zoom.us/j/87136221316?pwd=Q0lDZXVVEHPLSVROA3LVRDVTcXHAQT09)
PWD=Q0LDEXVVEHPLSVROA3LVRDVTcXHAQT09

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Hibbs, Vice Chair Heil, Member Goodman.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance

4. Approve Agenda

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Goodman, Hibbs.

5. Approve Memorandum of Understanding Between Marshall County and P.P.M.E. Local 2003, I.U.P.A.T. (Secondary Road) and Authorize the Vice Chair to Sign.

Motion by _____, second by _____ to _____ Memorandum of Understanding Between Marshall County and P.P.M.E. Local 2003, I.U.P.A.T. (Secondary Road) and Authorize the Vice Chair to Sign.

Roll call vote: Heil, Goodman, Hibbs.

Documents:

[DC 81 SCANNER_20251103_103547.PDF](#)

6. Consent Agenda:

6.a. Approve Previous Regular Session Minutes - October 22, 2025

6.b. Approve Previous Special Session Minutes - October 22, 2025

6.c. Approve claims as audited

Approve claims as audited. and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.d. Personnel Changes:

- Status Change, Kent Hayes, Secondary Roads, TD3 to Sign Crew 3 at \$33.06 per hour, effective November 8, 2025.
- Status Change, Raymond Meling, Secondary Roads, TD3 to Sign Crew 2 at \$32.77 per hour, effective November 8, 2025.

Documents:

[SCANNED FROM MARSHALL COUNTY - ENGINEER.PDF](#)

6.e. File Manure Management Plans

- Triple E Farm # 58021, 1722 200th Street, State Center, signed with changes.
- Appelgate G & L Inc. # 59073, 2845 Garwin Road, signed with changes.
- 3K AG # 59278, 5653 West 140th Street South, Mitchellville, signed with changes.

Documents:

[MMP TRIPLE E FARM.PDF](#)

[MMP 3K AG.PDF](#)

[MMP APPELGATE.PDF](#)

6.f. End of Consent Agenda.

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Goodman, Hibbs.

7. Public Health Update.

8. Approve State of Iowa Alcohol Beverage Division License, Durnan Wine LLC dba Madison County Winery.

Motion by _____, second by _____ to _____ State of Iowa Alcohol Beverage Division License, Durnan Wine LLC dba Madison County Winery.

Roll call vote: Heil, Goodman, Hibbs.

9. 2025 County Weed Commissioner Certification Form and Weed Commissioner Report.

Motion by _____, second by _____ to file the 2025 County Weed Commissioner Certification Form and Weed Commissioner Report and authorize the Vice Chair to sign.

Roll call vote: Heil, Goodman, Hibbs

Documents:

[2025 COUNTY WC ANNUAL REPORT.PDF](#)

[2026 WEED COMMISSIONER CERTIFICATION FORM.PDF](#)

10. Approve Purchase of Dump Body, Front Plow, Wing Plow, Underbody Scraper, V-Box Salt and Sand Spreader, Prewet System, and installation of all items on 2027 Volvo VHD64F300 from Henderson Products, Inc. of Manchester, IA for \$208,636.16.

Motion by _____, second by _____ to _____ the purchase of Dump Body, Front Plow, Wing Plow, Underbody Scraper, V-Box Salt and Sand Spreader, Prewet System, and installation of all items on 2027 Volvo VHD64F300 from Henderson Products, Inc. of Manchester, IA for \$208,636.16. This purchase will be paid from the FY2027 equipment budget.

Roll call vote: Heil, Goodman, Hibbs.

11. Approval of Iowa DOT Cooperative Agreement For Primary Road Project, Iowa DOT Agreement No. 2026-16-035.

Motion by _____, second by _____ to _____ the Iowa DOT Cooperative Agreement For Primary Road Project, Iowa DOT Agreement No. 2026-16-035.

Roll call vote: Heil, Goodman, Hibbs.

Documents:

[2026-16-035.PDF](#)

12. Approve Purchase of 2027 Volvo VHD64F300 Tandem Axle Chassis from GATR of Des Moines, Inc. for \$155,256.

Motion by _____, second by _____ to _____ the purchase of 2027 Volvo VHD64F300 Tandem Axle Chassis from GATR of Des Moines, Inc. for \$155,256. This purchase will be paid from the FY2027 equipment budget.

Roll call vote: Heil, Goodman, Hibbs.

13. Public Forum.

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

14. Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation.

Motion by _____, second by _____ to enter into Closed Session pursuant to Section 21.3, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with council in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the office of the Marshall County Attorney and Ahlers & Cooney P.C. Time: _____.

Roll Call Vote: Heil, Goodman, Hibbs.

Motion by _____, second by _____ to end closed session and return to open session. Time: _____.

Roll Call Vote: Heil, Goodman, Hibbs.

Motion by _____, second by _____ to proceed as discussed in closed session, directing staff and attorney's action.

Roll Call Vote: Heil, Goodman, Hibbs.

15. Adjournment.

The next regular session is scheduled for **Wednesday, November 19, 2025** at 9:00 a.m., at the Courthouse, 1st Floor Meeting Room, 1 E Main Street. All business to be acted upon at that session should be submitted to the **County Auditor/Recorder's Office**, the **Board of Supervisors' Office**, or via email to the **Board Clerk** at BOSCLERK@MARSHALLCOUNTYIA.GOV, by **Wednesday, November 12, 2025** at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

