

Marshall County Board of Supervisors
Regular Meeting November 19, 2025 at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room, 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Carol Hibbs called the meeting to order on November 19, 2025, at 9:00 a.m. Present: Chair Carol Hibbs, Member Kevin Goodman. Present by Zoom Vice Chair Jarrett Heil. Goodman moved to approve the agenda second by Heil. Motion carried 3-0.

Service Awards 30 years:

- Christine Kelly, Sheriff's Office, Jailer

Patrick White Marshall County Chief Jailer & Joel Phillips, Marshall County Sheriff, thanked Christine Kelly for her 30 years of service to Marshall County.

Goodman moved to approve the Consent Agenda, second by Heil. Motion carried 3-0. Items:

1. Approve previous regular session minutes-November 5, 2025.
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. Personnel Changes:
 - a. New Hire: Tyler Standley, Secondary Roads, TD1, \$31.57 per hour, to start on or after November 20, 2025.
 - b. New Hire: Nicholas Gould, Secondary Roads, TD1, \$31.57 per hour, to start on or after November 20, 2025.
 - c. New Hire: Daniel Zurschmeide, Sheriff's Office, Jailer, \$27.39 per hour, to start on or after November 24, 2025.

End of Consent Agenda

Approve Recount for the Gladbrook Reinbeck Bond Referendum

Motion by Goodman, second by Heil to approve the Recount for the Gladbrook Reinbeck Bond Referendum. Nan Benson Marshall County Auditor/Recorder provided an update on the recount that's happening November 19, 2025 at 11:00 AM. Motion carried 3-0.

Motion to approve the adoption of the new 457(b) deferred compensation plan and authorize the Auditor/Recorder to sign all related agreements and documents.

Motion by Heil, second by Goodman to adopt the new 457(b) deferred compensation plan and authorize the Auditor/Recorder to sign all related agreements and documents. Sean Monahan, financial advisor with Corbridge Financial, provided a presentation on a government-employee version of a 401(k) plan. Motion carried 3-0.

Approval of Additional Non-Union State Holidays

Motion by Goodman, second by Heil to approve the Additional Non-Union State Holidays Benson provided further details on the additional holiday leave days granted by Governor Kim Reynolds for November 26 and December 24, 2025. Motion carried 3-0.

Marshalltown Library Board Appointment.

Motion by Heil, second by Goodman to appoint Ronnie Manis, to fill vacancy through 06/30/2028. The confirmation by the Marshalltown City Council will be on the 11/24/2025 agenda. Sarah Rosenblum, Marshall County Public Library Director, addressed the Board regarding the appointment of a new county representative to the Library Board of Trustees. John Worden of Green Mountain spoke in opposition to the appointment of Ronnie Manis. Ray Mitchem, retired teacher, also spoke, expressing disappointment with the ongoing situation and supporting the concerns raised regarding the Library Board's handling of the issue. Susan Fink former library board member, spoke in support of Ronnie Manis. Lee Searle, a rural Marshalltown resident, spoke as a frequent library patron. Linda Clark of Marshalltown addressed the Board of Supervisors regarding the Marshalltown Library Board appointment, sharing her concerns and noting her agreement with Worden and Mitchem. Motion carried 3-0.

Approve Paul Geilenfeldt Employment Contract and Agreement Renewal thru 11-30-2028.

Motion by Goodman, second by Heil, to approve the Employment Contract and Agreement Renewal for Paul Geilenfeldt through November 30, 2028. Benson noted the current contract expires at the end of the month. Geilenfeldt reviewed the changes with the Board, who expressed appreciation for his work. Conservation Director Emily Herring also offered her thanks. Motion carried 3-0.

Reappoint Dr. Wendy Thiessen to the Marshall County Board of Health, Term Dates January 1, 2026 Through December 31, 2028.

Motion by Heil, second by Goodman to Reappoint Dr. Wendy Thiessen to the Marshall County Board of Health, term dates January 1, 2026 through December 31, 2028. Motion carried 3-0.

Approve CEO Shared Liability 28E and Authorize the Chair to Sign.

Motion carried by Goodman, second by Heil to approve the CEO Shared Liability 28E and Authorize the Chair to Sign. Goodman provided additional information regarding the CEO Shared Liability 28E Agreement, noting that it relates to the merger with the Mississippi Valley Board. Motion carried 3-0.

Resolution 2025-0027, Re-Appropriation of Funds for FY 2025-2026 Budget.

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

<u>Department</u>	<u>Current Total Budget</u>	<u>Current Appropriation 50%</u>	<u>Re-Appropriation 100%</u>
#01 – Supervisors	269,480.00	137,740.00	269,480.00
#02 – Auditor and Recorder	1,280,079.80	640,039.90	1,280,079.80
#03 – Treasurer	946,170.01	473,085.01	946,170.01
#04 - County Attorney	2,125,936.98	1,062,968.49	2,125,936.98
#05 – Sheriff	8,752,770.00	4,376,385.00	8,752,770.00
#08 – Buildings & Grounds	1,224,840.00	612,420.00	1,224,840.00
#09 – Zoning	50,470.00	25,235.00	50,470.00
#10 – County Home Farm	7,500.00	7,500.00	7,500.00
#15 - Information Systems	798,910.00	399,455.00	798,910.00
#16 – GIS	315,185.00	157,592.50	315,185.00
#19 - General Assistance	15,500.00	7,750.00	15,500.00
#20 - County Engineer	11,578,650.00	5,789,325.00	11,578,650.00
#21 - Veteran Affairs	149,230.00	74,615.00	149,230.00
#22 - County Conservation	1,909,630.00	954,815.00	1,909,630.00
#23 - Local Health Board	234,370.00	117,185.00	234,370.00
#24 - Weed Eradication	27,230.00	13,615.00	27,230.00
#25 - Dept. of Human Services	42,300.00	21,150.00	42,300.00
#28 - Medical Examiner	215,650.00	107,825.00	215,650.00
#31 - District Court	466,100.00	233,050.00	466,100.00
#33 - County Library Contract	85,000.00	85,000.00	85,000.00
#42 – Gateway TIF	70,000.00	70,000.00	70,000.00
#60 - Mental Health Admin	4,000.00	2,000.00	4,000.00
#70 - Local Emergency Mgmt.	2,072,500.00	2,072,500.00	2,072,500.00
#84 - County Capital Building	0.00	0.00	0.00
#87 – E-911 Towers	0.00	0.00	0.00
#99 – Non-departmental	3,889,996.45	3,889,996.45	3,889,996.45
Total	36,531,498.24	21,323,247.35	36,531,498.24

Dated at Marshalltown, Iowa this 19th day of November 2025.

Motion carried by Heil, second by Goodman to approve the Resolution 2025-0027, Re-Appropriation of Funds for FY 2025-2026 Budget. Benson mentioned this reappropriates the 2nd half of the budget. Motion carried 3-0.

Carol Hibbs
Carol Hibbs (Dec 10, 2025 08:26:47 CST)
Board of Supervisors, Chair

Attest: Nan Benson
Nan Benson
Marshall County Auditor / Recorder

Resolution 2025-0028 Elect Unemployment Method after Termination of 28E agreement with ISAC Group unemployment.

WHEREAS, Marshall County wishes to finance its unemployment insurance coverage under the *reimbursable method* as allowed by the Iowa Workforce Development (IWD); and

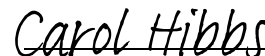
WHEREAS, under this method, the County will reimburse IWD for the actual amount of unemployment benefits paid to former employees instead of paying regular unemployment taxes;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Marshall County elects to participate in the reimbursable unemployment program administered by Iowa Workforce Development.
2. The County Auditor/Recorder is authorized to complete and file all necessary forms with IWD.
3. Marshall County agrees to reimburse IWD for unemployment benefit payments charged to its account as required by law.

Passed and approved this 19th day of November, 2025.

Motion by Goodman, second by Heil to adopt Resolution 2025-0028 Elect Unemployment Method after Termination of 28E agreement with ISAC Group unemployment. Motion carried 3-0.


Carol Hibbs (Dec 10, 2025 08:26:47 CST)
Board of Supervisors, Chair

Attest: 
Nan Benson
Marshall County Auditor / Recorder

Approve Annual Urban Renewal Report, Fiscal Year 2024-2025.

Motion carried by Heil, second by Goodman to Approve Annual Urban Renewal Report, Fiscal Year 2024-2025. Benson provided clarification. Motion carried 3-0.

Review County Attorney Westlaw Contract and Authorize the County Attorney to Sign.

Motion carried by Goodman, second by Heil to Review County Attorney Westlaw Contract and Authorize the County Attorney to Sign. Kyoko Kieffer, Marshall County Assistant Attorney, explained how Westlaw service is being used by the Attorney's office. Keiffer explained this contract would be savings from last contract of \$850.00. Motion carried 3-0.

Public Forum.

Linda Clark, a member of the public addressed the Board regarding Several topics. Blaze Wurr, Marshall County Assessor, spoke about meeting with Vanguard Appraisals Monday November 24, 2025.

Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation

a. Motion by Goodman, second by Heil to go into closed session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the Office of the Marshall County Attorney and Ahlers & Cooney P.C. Time: 10:55 a.m. Motion carried 2-0.

b. Motion by Goodman, second by Hibbs to end closed session and return to open session. Time: 11:19 a.m. Motion carried 2-0.

c. Motion by Goodman, second by Hibbs to proceed as discussed in closed session, directing staff and attorney's action. Motion carried 2-0.

Adjournment. The next regular session is Wednesday, December 3, 2025 at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, November 26, 2025 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 11:20 a.m.

Carol Hibbs
Carol Hibbs (Dec 10, 2025 08:26:47 CST)
Board of Supervisors, Chair

Attest: Nan Benson
Nan Benson
Marshall County Auditor / Recorder

25-11-19 Bos Regular Meeting Minutes

Final Audit Report

2025-12-10

Created:	2025-12-03
By:	Angela Soto (asoto@marshallcountya.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6Ce0MNjrY6ltxjMqBeEqWH0hTDr4g691

"25-11-19 Bos Regular Meeting Minutes" History

-  Document created by Angela Soto (asoto@marshallcountya.gov)
2025-12-03 - 5:53:07 PM GMT
-  Document emailed to chibbs@marshallcountya.gov for signature
2025-12-03 - 5:53:12 PM GMT
-  Email viewed by chibbs@marshallcountya.gov
2025-12-10 - 2:24:25 PM GMT
-  Signer chibbs@marshallcountya.gov entered name at signing as Carol Hibbs
2025-12-10 - 2:26:45 PM GMT
-  Document e-signed by Carol Hibbs (chibbs@marshallcountya.gov)
Signature Date: 2025-12-10 - 2:26:47 PM GMT - Time Source: server
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2025-12-10 - 2:26:49 PM GMT
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2025-12-10 - 2:29:11 PM GMT
-  Signer nbenson@marshallcountya.gov entered name at signing as Nan Benson
2025-12-10 - 2:30:27 PM GMT
-  Document e-signed by Nan Benson (nbenson@marshallcountya.gov)
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