

Marshall County Board of Supervisors
Regular Meeting December 17, 2025 at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room, 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Carol Hibbs called the meeting to order on December 17, 2025, at 9:00 a.m. Present: Chair Carol Hibbs, Vice Chair Jarrett Heil, Member Kevin Goodman. Goodman moved to approve the agenda second by Heil. Motion carried 3-0.

Service Awards 25 years:

- Jill Tompkins, Assistant to the County Engineer, Secondary Roads.

Paul Geilenfeldt, Marshall County Engineer, expressed his sincere gratitude to Jill for her 25 years of dedicated service to Marshall County.

Heil moved to approve the Consent Agenda, second by Goodman. Motion carried 3-0. Items:

1. Approve previous regular session minutes – December 3, 2025
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. Personnel Changes:
 - a. New Hire: Triton Maddox, Sheriff's Office, Jailer, \$ 24.36 per hour, to start on or after January 05, 2026.
 - b. Status Change, Donnie Box III, Secondary Roads, BOP2 to BOP3 at \$33.08 per hour, effective December 11, 2025.
4. File Manure Management Plans.
 - a. Woodford Creek Farms, LLP #58100, 8000 W. 67th Street, Ames, Signed with Changes.
5. Acceptance of the FY 2025 Marshall County - Official Report of County Highway

End of Consent Agenda.

Approval of the Heroin and CAMP(Meth) Hot Spot Grants.

Motion by Goodman, second by Heil to approve the Heroin and CAMP (Meth) Hot Spot Grants. Nan Benson, Marshall County Auditor/Recorder, provided clarification that the matter is subject to annual approval and that the request originated from a deputy member of the task force. Motion carried 3-0.

Approve Tina Nelson to serve as a County Conservation Board member from January 1, 2026, through December 31, 2031.

Motion by Heil, second by Goodman to approve Tina Nelson to serve as a County Conservation Board member from January 1, 2026, through December 31, 2031. Emily Herring, Director of Marshall County Conservation, noted that Tom Mack is stepping down from the Board after 12 years of service and expressed appreciation for his contributions. Herring also spoke in support of Tina Nelson, noting her prior employment with Marshall County Public Health and stating that her experience, including campground operations, would make her a good fit to serve on the Board. Motion carried 3-0.

Approval of the Federal Aid Funding Agreement for the replacement of Bridge O-6 on the 2900 mile of Oaks Avenue over South Timber Creek (FHWA number 241835).

Motion by Goodman, second by Heil to approve the Federal Aid Funding Agreement for the replacement of Bridge O-6 on the 2900 mile of Oaks Avenue over South Timber Creek (FHWA number 241835). Paul Geilenfeldt, Marshall County Engineer, provided an update, noting that this is programmed for Fiscal Year 2027. Motion carried 3-0.

Approve Road Maintenance Agreement between Marshall County and ITC Midwest.

Motion by Heil, second by Goodman to approve the Road Maintenance Agreement between Marshall County and ITC Midwest. Geilenfeldt provided an update on the project, and Jaime Toledo, representing ITC Midwest, also shared additional information and insights related to the matter. Motion carried 3-0.

Resolution 2025-0030 Approving Homestead and Family Farm Credits and Military Service Tax Exemptions.

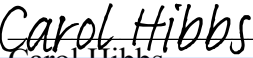
- Whereas, pursuant to Iowa Code 425.3, 425A.3, and 426A.14 the Marshall County Board of Supervisors has received the Homestead Tax Credit claims, Family Farm Tax Credit claims and the Military Service Tax Exemption claims from the County Auditor for the 2025 taxes, payable 2026-2027.
- Be It Resolved that all claims filed are allowed except those recommended for disallowance by the County Assessor, a list of which is on file in the County Auditor's Office.
- Be It Further Resolved that the Chairman of the Board is hereby authorized to sign notices of disallowance to claimants whose applications for Homestead Tax Credits, Family Farm Credits and Military Service Tax Exemptions have been disallowed.

(Property Owner, Parcel Number Credit, Disallowed, Reason)

Minnie Marie Marble, 8519-20-400-008, Homestead & Military, Homeowner Deceased; Alva L Garr, 8217-06-430-003, Homestead, Homeowner Deceased; Katherine Egenberger, 8217-06-430-004, Homestead, Assessment Roll Returned; Ted L Smith Sr, 8217-06-200-006, Homestead & Military Homeowner, Deceased; SAG Enterprises LLC, 8217-01-305-020, Homestead, LLC Doesn't Qualify for Homestead; Donn J Gould Trust, 8217-36-102-009, Homestead & Military Homeowner, Deceased; Jeffrey Heil Farms, 8218-16-100-006, Homestead, LLC Doesn't Qualify for LLC Homestead; Nancy Lee Ratcliffe, 8218-26-306-003, Homestead, Homeowner Deceased; Aliyah LLC, 8317-29-300-002, Homestead, LLC Doesn't Qualify for Homestead; Marjorie A Raum, 8518-13-300-006, Homestead & Military, Homeowner Deceased; William L Tomlinson, 8419-23-200-005, Homestead & Military, Homeowner Deceased; Donald K Day, 8419-21-200-007, Homestead, Homeowner Deceased; Richard G Ferneau Life Estate, 8417-19-101-007, Homestead, Homeowner Deceased; Bruce

Sanders, 8318-01-103-024, Homestead, Homeowner Deceased; Rick J Devolder, 8318-02-176-011, Homestead, Homeowner Deceased; Edward Jackson, 8318-02-229-005, Homestead, Homeowner Deceased; David B Wedgwood, 8318-02-301-016, Homestead & Military, Homeowner Deceased; James C & Marian J Gauch Living Trust, 8318-02-302-018, Homestead, Assessment Roll Returned; Abby N & Mitchell W Woosley, 8318-02-379-013, Homestead, Assessment Roll Returned; Edith Rankin, 8318-02-380-022, Homestead & Military, Homeowner Deceased; Mary H Knickerbocker, 8318-02-457-004, Homestead & Military, Homeowner Deceased; Evelyn M Thompson, 8318-03-177-007, Homestead & Military, Homeowner Deceased; Loren D West, 8318-05-253-011, Homestead & Military, Homeowner Deceased; Nancy K Ginapp, 8318-11-103-038, Homestead, Homeowner Deceased; Charles A Butcher, 8318-11-451-021, Homestead, Homeowner Deceased; Mary A Peshel, 8418-25-311-006, Homestead, Homeowner Deceased; Salai Tun, 8418-26-360-004, Homestead, Assessment Roll Returned; Jose A Hernandez, 8418-26-429-031, Homestead, Assessment Roll Returned; Joanne R Curley 8418-26-478-006 Homestead Homeowner Deceased; Charles L Jubeck, 8418-27-305-001, Homestead, Homeowner Deceased; Phyllis Simpson, 8418-27-456-013, Homestead, Homeowner Deceased; John Dresser, 8418-28-451-016, Homestead, Homeowner Deceased; Dale E Moore, 8418-28-485-023, Homestead & Military, Homeowner Deceased; Madilyn Abernathy, 8418-34-126-028, Homestead, Homeowner Deceased; Thomas L Dodd, 8418-34-133-003, Homestead, Homeowner Deceased; Dorothy A Moore, 8418-34-134-002, Homestead, Homeowner Deceased; Hagstrand Leasing LLC, 8418-35-202-017, Homestead, LLC Doesn't Qualify for Homestead; Carl Douglas, 8418-36-255-018, Homestead & Military, Homeowner Deceased; Christina Ebongelo, 8418-36-310-004, Homestead Assessment Roll Returned; Richard J Thill, 8220-09-151-601, Homestead, Homeowner Deceased; Carlton E Karns, 8420-05-200-601, Homestead & Military, Homeowner Deceased; Timothy D Eggers, 8320-10-151-010, Homestead, Homeowner Deceased.

Dated in Marshall County, Iowa this 17th day of December 2025.


Carol Hibbs
Carol Hibbs (Dec 20, 2025 04:32:56 CST)
Board of Supervisors, Chair

Attest:


Nan Benson, Auditor and Recorder

Motion by Goodman, second by Heil to adopt Resolution 2025-0030 Approving Homestead and Family Farm Credits and Military Service Tax Exemptions. Sara Bager, Marshall County Auditor/Recorder/Real Estate Assistant, provided an update on the resolution, noting that it disallows certain credits and that letters will be sent for 2025 taxes as part of the annual process. Motion carried 3-0.

2025-0031 Resolution of the Board of Supervisors of Marshall County, Iowa, Establishing the National Incident Management System (NIMS) and the National Qualification System (NQS) as the Standard for Incident Management in Marshall County, Iowa.

WHEREAS, The President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local,

and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity; and WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS; and WHEREAS, it is necessary and desirable that all Federal, State, local, and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the county's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the county, including current emergency management training programs and plans; and WHEREAS, Presidential Policy Directive Eight (PPD-8) requires the Federal Department of Homeland Security to coordinate with local governments to facilitate an integrated capabilities based approach to preparedness, which includes a planning framework for prevention, protection, response, recovery, and mitigation with common terminology and approach using NIMS. WHEREAS, FEMA developed the National Qualification System (NQS) which provides: Foundational guidelines and training for jurisdictions on the qualification of personnel resources within the National Incident Management System (NIMS); provides a common language and standardized approach for qualifying, certifying, and credentialing incident management and support personnel; and tools for jurisdictions and organizations to share resources seamlessly. The ability to provide mutual aid accurately and rapidly is critical during disasters and using the NQS ensures personnel have demonstrated the minimum capabilities to perform the duties of their assigned roles. WHEREAS, Marshall County will implement the National Qualification System in a phased approach in accordance with guidelines that FEMA has outlined in the National Qualification System (NQS) Implementation Plan. WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of the National Incident Management System (NIMS) and a standardized Incident Command System (ICS); and WHEREAS, a specific individual needs to be designated as Local Point of Contact (LPOC) to coordinate NIMS and NQS activities and to ensure compliance; NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Marshall County, Iowa, that the National Incident Management System (NIMS) and National Qualification System (NQS) are hereby established and adopted as the standard for incident management in Marshall County, Iowa. BE IT FURTHER RESOLVED that the Marshall County Emergency Management Coordinator is hereby designated as the Local Point of Contact (LPOC). PASSED, APPROVED AND ADOPTED this 17 day of December, year 2025, by the Board of Supervisors of Marshall County, Iowa.

Carol Hibbs
Carol Hibbs (Dec 20, 2025 04:32:56 CST)
Board of Supervisors, Chair

Attest:

Nan Benson
Nan Benson, Auditor and Recorder

Motion by Heil, second by Goodman to adopt 2025-0031 Resolution of the Board of Supervisors of Marshall County, Iowa, Establishing the National Incident Management System (NIMS) and the National Qualification System (NQS) as the Standard for Incident Management in Marshall County, Iowa.

Public Forum John Worden from Green Mountain provided an update on the Library appointment, noting a positive development in the opening—the first progress of this kind in the past three years. Jordan Gaffney, Marshall County Attorney, updated the Board and County on the internal employee funding drive for the Marshelltown Area United Way and gave special recognition to the Sheriff's Office and the Auditor/Recorder's Office for their participation and donations.

Adjournment. The next regular session is scheduled for Wednesday, December 31, 2025 at 9:00 a.m., at the Courthouse, 1st Floor Meeting Room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor/Recorder's Office, the Board of Supervisors' Office, or via email to the Board

Clerk at BOSCLERK@MARSHALLCOUNTYIA.GOV, by Wednesday, December 23, 2025 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:27 a.m.

Carol Hibbs
Carol Hibbs (Dec 20, 2025 04:32:56 CST)
Board of Supervisors, Chair

Attest: Nan Benson
Nan Benson
Marshall County Auditor / Recorder

251217 Reg Bos Mins

Final Audit Report

2025-12-22

Created:	2025-12-19
By:	Angela Soto (asoto@marshallcountya.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAazs-3xxrZvhlCHzgBZX0yblCHxAW_n-k

"251217 Reg Bos Mins" History

-  Document created by Angela Soto (asoto@marshallcountya.gov)
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-  Document emailed to chibbs@marshallcountya.gov for signature
2025-12-19 - 7:57:21 PM GMT
-  Email viewed by chibbs@marshallcountya.gov
2025-12-20 - 10:28:11 AM GMT
-  Signer chibbs@marshallcountya.gov entered name at signing as Carol Hibbs
2025-12-20 - 10:32:54 AM GMT
-  Document e-signed by Carol Hibbs (chibbs@marshallcountya.gov)
Signature Date: 2025-12-20 - 10:32:56 AM GMT - Time Source: server
-  Document emailed to nbenson@marshallcountya.gov for signature
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2025-12-22 - 8:04:54 PM GMT
-  Signer nbenson@marshallcountya.gov entered name at signing as Nan Benson
2025-12-22 - 8:05:43 PM GMT
-  Document e-signed by Nan Benson (nbenson@marshallcountya.gov)
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