

Marshall County Board of Supervisors  
Regular Meeting April 22, 2026 at 9:00 a.m.  
Courthouse, First Floor Meeting Room  
1 East Main Street, Marshalltown, Iowa  
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room, 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on April 22, 2026, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Carol Hibbs, Member Christian Goodman. Hibbs moved to approve the agenda second by Goodman. Motion carried 3-0.

Service Awards: April 2026.  
10 Years

- Susan Umbdenstock, Auditor/Recorder's Office, Auditor/Recorder Assistant

Nan Benson, Marshall County Auditor/Recorder, thanked Umbdenstock for her years of service and dedication to Marshall County. Umbdenstock also spoke briefly regarding her time with Marshall County.

Goodman moved to approve the Consent Agenda, second by Hibbs. Motion carried 3-0. Items:

1. Approve previous regular session minutes – April 8, 2026
2. Approve previous special work session minutes – April 8, 2026
3. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
4. Personnel Changes
  - a. New Hire, Aviana Rodriguez Nolte, Auditor/Recorder's Office, Auditor/Recorder Assistant – Accounting/HR, \$22.00 per hour, to start on or after May 4, 2026.

June 2, 2026 Primary Election Hires

- b. Hire Precinct Election Officials, Elections, rate of pay \$12.00 per hour, effective June 2 only, eleven polling locations.
  - c. Hire Precinct Election Official Chairs, Elections, rate of pay \$14.00 per hour, effective June 2 only, eleven polling locations.
  - d. Hire up to 6 additional full-time equivalent people, Election Absentee Voting Workers, rate of pay \$12.00 per hour, effective May 1 or later.
  - e. Hire Election Special Precinct Board, up to 12 people, Elections, rate of pay \$12.00 per hour, effective June 1 through June 9.
5. File Manure Management Plans:
  - a. Marco Pork LP #61016, 1131 140<sup>th</sup> St, St Anthony, signed with changes.
  - b. PI-295 #65971, 1670 170<sup>th</sup> St, Clemons, signed with changes.
  - c. PI-296 #65970, 1813 170<sup>th</sup> St, Albion, signed with changes.
  - d. PI-333 #67102, 1444 148<sup>th</sup> St, Clemons, signed with changes.
6. File Auditor/Recorder Quarterly Report, January - March 2026, Total: \$73,871.66

End of Consent Agenda.

**Approve OPN Architects and Garling Construction Change Order #3 and Authorize the Chair to Sign.**

Motion by Hibbs, second by Goodman to approve OPN Architects and Garling Construction Contract Change Order #3: Dow 758 primary seal in the amount of \$1,669.50 and authorize the Chair to sign. Motion carried 3-0.

**Approve OPN Architects and Garling Construction Contract Change Order #4 and Authorize the Chair to Sign.**

Motion by Goodman, second by Hibbs to approve OPN Architects and Garling Construction Contract Change Order #4: removal of hydrant in the amount of \$726.37 and authorize the Chair to sign. Motion carried 3-0.

**Approve OPN Architects and Garling Construction Contract Change Order #5 and Authorize the Chair to Sign.**

Motion by Hibbs, second by Goodman to approve OPN Architects and Garling Construction Contract Change Order #5: 2- 24x36 Access Panels with Detention Deadlocks Installed in the amount of \$1,363.79 and authorize the Chair to sign. Motion carried 3-0.

**Approve OPN Architects and Garling Construction Contract Change Order #6 and Authorize the Chair to Sign.**

Motion by Goodman, second by Hibbs to approve OPN Architects and Garling Construction Contract Change Order #6: Delete all ceiling work in rooms 66 Med Exam, 69 Storage, and PR 58 A, Scope for room 72 Inmate Issues in unchanged-Remove and reinstall existing ceilings MEP by others in amount of \$4,724.43 and Authorize the Chair to Sign. Lucas Baedke, Marshall County Buildings and Grounds Director, stated that the total increase of all the change orders that were approved at this meeting added around a \$5,000 increase to the total, which falls within the project budget. Motion carried 3-0.

**Approve Donation to the Marshalltown Red, White & Blue Celebration Fireworks Display. Discussion, Possible Action.**

Motion by Goodman, second by Hibbs to approve a \$2,500.00 donation to the Marshalltown Red, White, & Blue Celebration fireworks display. Hibbs provided clarification and stated that the usual ask is for a \$2,000 donation, however with this year being America's 250<sup>th</sup> birthday, they are wanting to do a larger fireworks display. Motion carried 3-0.

**Approve Engagement Letter for River's Edge Subdivision and Authorize the Chair to Sign.**

Motion by Hibbs, second by Goodman to approve an engagement letter for River's Edge Subdivision and authorize the Chair to sign. Nan Benson, Marshall County Auditor/Recorder,

provided clarification on this engagement letter and stated that it is necessary for the legal work to be completed for the River's Edge Subdivision. Motion carried 3-0.

**Approve Renewal of Agreement with HealthPartners Inc for the Marshall County Employee Medical Benefit Plan. Discussion, Possible Action.**

Motion by Goodman, second by Hibbs to approve renewal of HealthPartners Inc. Agreement for the Marshall County Medical Benefit Plan, effective July 1, 2026 - June 30, 2028, and authorize the Chair to sign. Motion carried 3-0.

**Approve Renewal of Contract with Delta Dental Plan of Iowa for the Marshall County Employee Dental Benefit Plan. Discussion, Possible Action.**

Motion by Hibbs, second by Goodman to approve renewal of the contract with Delta Dental Plan of Iowa for the Marshall County Employee Dental Benefit Plan, effective July 1, 2026 - June 30, 2027, and authorize the Chair to sign. Motion carried 3-0.

**Approve Renewal of Contract with Sourcewell for the Marshall County Employee Life, Accidental Death & Dismemberment (AD&D), Long Term (LTD), and Short Term Disability (STD) Benefits. Discussion, Possible Action.**

Motion by Goodman, second by Hibbs to approve renewal of the Employee Benefits Program with Sourcewell for Life, Accidental Death and Dismemberment (AD&D), Long Term (LTD) and Short Term (STD) Disability benefits from July 1, 2026, thru June 30, 2027, and authorize Chair to sign. Nan Benson stated that the three agenda items for the renewal of benefit plans on this agenda are a follow-up to the April 8, 2026 Special Work Session with North Risk Partners for Marshall County employee benefits. Motion carried 3-0.

**Public Hearing: 2025-2026 Budget Amendment.**

Motion by Hibbs, second by Goodman to open the public hearing at 9:16 a.m. Motion carried 3-0.

At the public hearing, any resident may present objections to or arguments in favor of any part of the amendment to the current 2025-2026 county budget. There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 9 individuals attending the public hearing, 0 individual(s) presented oral comments, questions, or objections. Motion by Goodman, second by Hibbs to close the public hearing at 9:17 a.m. Motion carried 3-0.

**Adopt Resolution 2026-0014 2025-2026 Budget Amendment.**

Whereas pursuant to Section 331.435 Code of Iowa, an Amendment to the 2025-2026 County Budget is necessary to permit an increase in any class of expenditures; and

Whereas the Notice of Budget Amendment was published in the Marshalltown Times-Republican and the State Center Mid-Iowa Enterprise on April 09, 2026; and

Whereas there were no written comments, questions or objections were placed on file in the County Auditor and Recorder's Office, and no individuals presented oral comments, questions or objections at the hearing held on April 22nd, 2026.

Now, Therefore, be it Resolved by the Marshall County Board of Supervisors that the 2025-2026 County budget amendment be adopted and the County Auditor and Recorder be authorized to certify and file the budget amendment as published and presented at the hearing.

Passed this 22nd day of April, 2026.

Motion by Hibbs, second by Goodman to adopt Resolution 2026-0014 2025-2026 Budget Amendment. Resolution adopted 3-0.

Jarret P Heil  
Jarret P Heil (May 4, 2026 17:07:23 CDT)  
Board of Supervisors, Chair

Attest: Nan Benson  
Nan Benson, Auditor and Recorder

**Public Hearing: 2025-2026 Decrease in Appropriations.**

Motion by Hibbs, second by Goodman to open the public hearing at 9:18 a.m. Motion carried 3-0.

At the public hearing, any resident may present objections to or arguments in favor of any part of the decrease in appropriations in the current 2025-2026 county budget. There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 9 individuals attending the public hearing, 0 individual(s) presented oral comments, questions, or objections.

Motion by Hibbs, second by Goodman to close the public hearing at 9:18 a.m. Motion carried 3-0.

**Adopt Resolution 2026-0015 Budget Decrease in Appropriations 2025-2026.**

Pursuant to Section 331.434(6) Code of Iowa, an Amendment to the 2025-2026 County Budget proposes decreases in departmental appropriations of more than 10%, or \$5,000, whichever is greater; and

The proposed decrease in appropriations for County Supervisors, GIS and General Assistance departments was published in the Marshalltown Times Republican, Marshalltown, Iowa, and the Mid Iowa Enterprise, State Center, Iowa, on April 09, 2026; and

Whereas a public hearing concerning the Budget Decrease in Appropriations 2025-2026 was held on April 22nd, 2026.

Now, Therefore, Be It Resolved by the Marshall County Board of Supervisors that the budget decrease in appropriations be approved as published.

Motion by Goodman, second by Hibbs to adopt Resolution 2026-0015 Budget Decrease in Appropriations 2025-2026. Nan Benson provided clarification on this item and stated that any decreases in appropriations of more than 10% or \$5,000 require action to be taken by the Board of Supervisors. Resolution adopted 3-0.

Jarret P Heil  
Jarret P Heil (May 4, 2026 17:07:23 CDT)  
Board of Supervisors, Chair

Attest: Nan Benson  
Nan Benson, Auditor and Recorder

**Adopt Resolution 2026-0016 Re-Appropriation of Funds for FY 2025-2026.**

Pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following Resolutions for the 2025-2026 decrease in appropriations and budget amendment.

Be It Resolved that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

| <u>Department</u>             | <u>Current<br/>Appropriation</u> | <u>Re-Appropriation</u> |
|-------------------------------|----------------------------------|-------------------------|
| #01 – Supervisors             | 269,480                          | 241,540                 |
| #02 – Auditor and Recorder    | 1,280,080                        | 1,264,460               |
| #03 – Treasurer               | 946,170                          | 870,170                 |
| #04 - County Attorney         | 2,125,937                        | 2,085,437               |
| #05 – Sheriff                 | 8,752,770                        | 8,554,270               |
| #08 – Buildings & Grounds     | 1,224,840                        | 1,224,840               |
| #09 – Zoning                  | 50,470                           | 50,970                  |
| #10 – County Home Farm        | 7,500                            | 7,500                   |
| #15 - Information Systems     | 798,910                          | 858,910                 |
| #16 – GIS                     | 315,185                          | 260,385                 |
| #19 - General Assistance      | 15,500                           | 9,700                   |
| #20 - County Engineer         | 11,578,650                       | 12,184,150              |
| #21 - Veteran Affairs         | 149,230                          | 148,930                 |
| #22 - County Conservation     | 1,909,630                        | 1,916,234               |
| #23 - Local Health Board      | 234,370                          | 300,103                 |
| #24 - Weed Eradication        | 27,230                           | 39,730                  |
| #25 - Dept. of Human Services | 42,300                           | 42,300                  |
| #28 - Medical Examiner        | 215,650                          | 197,650                 |
| #31 - District Court          | 466,100                          | 458,100                 |
| #33 - County Library Contract | 85,000                           | 80,000                  |
| #42 – Gateway TIF             | 70,000                           | 75,000                  |
| #60 - Mental Health Admin     | 4,000                            | 4,000                   |
| #70 - Local Emergency Mgmt.   | 2,072,500                        | 2,072,500               |
| #84 - County Capital Building | 0                                | 215,000                 |
| #87 – E-911 Towers            | 0.00                             | 0.00                    |
| #99 – Non-departmental        | 3,889,996                        | 3,990,836               |
| Total                         | 36,531,498                       | 37,152,715              |

Dated at Marshalltown, Iowa this 22<sup>nd</sup> day of April, 2026.

Motion by Hibbs, second by Goodman to adopt Resolution 2026-0016 Re-Appropriation of Funds for FY 2025-2026. Heil provided clarification on the re-appropriations. Resolution adopted 3-0.

  
Jarret P Heil (May 4, 2026 17:07:23 CDT)  
Board of Supervisors, Chair

Attest:   
Nan Benson, Auditor and Recorder

**Public Hearing: 2026-2027 Budget.**

Motion by Goodman, second by Hibbs to open the public hearing at 9:21 a.m. Motion carried 3-0.

At the public hearing, any resident may present objections to or arguments in favor of any part of the proposed budget. There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office. Of the 9 individuals attending the public hearing, 0 individual(s) presented oral comments, questions, or objections. Goodman thanked everyone involved in the budget process.

Motion by Hibbs, second by Goodman to close the public hearing at 9:22 a.m. Motion carried 3-0.

**Adopt Resolution 2026-0017 Adopt Budget and Certify Taxes for Fiscal Year 2026-2027.**

Pursuant to Section 331.434(5)a, counties are required to adopt the county budget and certify taxes; and

The proposed 2026-2027 County Budget was published in the Marshalltown Times Republican and State Center Mid Iowa Enterprise, on April 09, 2026; and

There were 0 written comments, questions, or objections on file in the County Auditor and Recorder's Office, and 0 individuals presented oral comments, questions, or objections at the hearing.

Now, Therefore, Be It Resolved that the County Budget for fiscal year 2026-2027 be adopted and the County Auditor and Recorder be authorized to certify and file the budget and certificate of taxes as adopted.

Dated at Marshalltown, Iowa this 22nd day of April, 2026.

Motion by Goodman, second by Hibbs to adopt Resolution 2026-0017 Adopt Budget and Certify Taxes for Fiscal Year 2026-2027. Heil provided a PowerPoint presentation with an overview of the budget and the audit review and provided some details regarding the budget process. He noted that the general supplemental line item increased due to an increase in insurance rates. Resolution adopted 3-0.

*Jarret P Heil*

Jarret P Heil (May 4, 2026 17:07:23 CDT)

Jarret Heil  
Board of Supervisors, Chair

Attest:

*Nan Benson*

Nan Benson, Auditor and Recorder

**Approve Sharps Disposal Interagency Agreement with McFarland Clinic and Authorize the Chair to Sign.**

Motion by Hibbs, second by Goodman to approve the Sharps Disposal Interagency Agreement with McFarland Clinic and authorize the Chair to sign. Kiyoko Kieffer, Assistant Marshall County Attorney, provided information regarding the opioid funded grant initiative to help McFarland Clinic provide safe disposal containers for used needles to the public. Motion carried 3-0.

**Approve Addendum to Memorandum of Understanding for Expansion of MPACT and Authorize the Chair to Sign.**

Motion by Hibbs, second by Goodman to approve the addendum to the Memorandum of Understanding for expansion of MPACT and authorize the Chair to sign. Kiyoko stated that this MOU is granting an extension for the date of use for the opioid grant funds to YSS until December 31, 2026. Motion carried 3-0.

**Public Forum.** Nan Benson provided clarification on a news story run by WHO13 regarding Central Iowa Community IDs. She ensures that these IDs are nothing that Marshall County is distributing themselves. Goodman brought attention to Administrative Professional's Day and thanked everyone for their hard work and dedication.

**Adjournment.** The next regular session is scheduled for Wednesday, May 6, 2026 at 9:00 a.m., at the Courthouse, 1<sup>st</sup> Floor Meeting Room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor/Recorder's Office, the Board of Supervisor's Office, or via email to the Board Clerk at [bosclerk@marshallcountya.gov](mailto:bosclerk@marshallcountya.gov), by Wednesday, April 29, 2026 at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:40 a.m.

*Jarret P Heil*

Jarret P Heil (May 4, 2026 17:07:23 CDT)

Board of Supervisors, Chair

Attest:

*Nan Benson*

Nan Benson

Marshall County Auditor / Recorder

# 2026-04-22 BOS Meeting Minutes (1)

Final Audit Report

2026-05-04

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2026-04-30                                   |
| By:             | Sara Badger (sbadger@marshallcountya.gov)    |
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## "2026-04-22 BOS Meeting Minutes (1)" History

-  Document created by Sara Badger (sbadger@marshallcountya.gov)  
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-  Document emailed to jheil@marshallcountya.gov for signature  
2026-04-30 - 9:09:33 PM GMT
-  Email viewed by jheil@marshallcountya.gov  
2026-05-04 - 10:06:30 PM GMT
-  Signer jheil@marshallcountya.gov entered name at signing as Jarret P Heil  
2026-05-04 - 10:07:21 PM GMT
-  Document e-signed by Jarret P Heil (jheil@marshallcountya.gov)  
Signature Date: 2026-05-04 - 10:07:23 PM GMT - Time Source: server
-  Document emailed to nbenson@marshallcountya.gov for signature  
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-  Email viewed by nbenson@marshallcountya.gov  
2026-05-04 - 10:33:02 PM GMT
-  Signer nbenson@marshallcountya.gov entered name at signing as Nan Benson  
2026-05-04 - 10:33:35 PM GMT
-  Document e-signed by Nan Benson (nbenson@marshallcountya.gov)  
Signature Date: 2026-05-04 - 10:33:37 PM GMT - Time Source: server
-  Agreement completed.  
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