

# Marshall County Board of Health

May 18th, 2026, 10:00 a.m.

Annex Building

101 East Main St.

**Present:** Dr. Ken Lyons, Jim Goodman, Dr. Wendy Thiessen, Kim Elder

**Staff:** Sydney Grewell

**Guests:** Tyler Kelley (Marshall County Environmental Health), Cristian Goodman (BOS), Emma Krapfl (American Lung Association)

**Zoom:** Teresa Jenkins, Matthew Vogeler (Marshall County EMA), Katie Strub (UnityPoint Health)

| Topic:                                                                                                      | Discussion:                                                                                                                                                                                                                                                                                                                                                                                                   | Action:                                          |
|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| Call to Order                                                                                               | The Marshall County Board of Health meeting was called to order at 10:03 a.m. by Dr. Ken Lyons.                                                                                                                                                                                                                                                                                                               |                                                  |
| Introduction of guests                                                                                      | Dr. Lyons welcomed all the guests.                                                                                                                                                                                                                                                                                                                                                                            |                                                  |
| <b>Presentation:</b>                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                               |                                                  |
|                                                                                                             | Katie Strub, UnityPoint Health-Allen Hospital, Allen and Women's Health and Child Protection Center virtual presentation                                                                                                                                                                                                                                                                                      | Informational.<br>Filed.                         |
|                                                                                                             | Emma Krapfl, American Lung Association                                                                                                                                                                                                                                                                                                                                                                        | Informational.<br>Filed.                         |
| Minutes                                                                                                     | Minutes of March 23, 2026, and April 18 <sup>th</sup> 2026, meetings approved. Jim Goodman/Kim Elder. No abstentions/Unanimous                                                                                                                                                                                                                                                                                | Filed.                                           |
| <b>County Reports</b>                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                               |                                                  |
| Environmental Health                                                                                        | <ol style="list-style-type: none"><li>1. Approve Private Well Grant Contract for FY27 and authorize Tyler to sign.<ol style="list-style-type: none"><li>a. Motion made by Wendy Thiessen. Seconded by Kim Elder. Unanimous, no abstentions.</li></ol></li><li>2. Environmental Health Report given by Tyler Kelley. Report filed with minutes.</li></ol>                                                      | Informational.<br>Filed.                         |
| Emergency Management Agency                                                                                 | Kim Elder reported on EMA activities in the county: <ol style="list-style-type: none"><li>1. Has been working on lots training opportunities that are taking place in Marshall County.</li><li>2. Been able to get training supplies for local EMS providers in the county to rent out.</li><li>3. RABRAI planning is in full swing. Still waiting on a few more plans to be finalized.</li></ol>             | Emergency Management Report included in minutes. |
| <b>Public Health Report</b>                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                               |                                                  |
| Reported using the 10 essential public health services                                                      |                                                                                                                                                                                                                                                                                                                                                                                                               |                                                  |
| Assess and monitor population health status, factors that influence health, and community needs and assets. | <ol style="list-style-type: none"><li>1. Since our last meeting we have had 0 new LTBI patients: Currently monitoring 4 patients.</li><li>2. Following along with the hantavirus and Andes virus updates from CDC and Iowa HHS. Public Health risk currently remains low per CDC HAN alert<ol style="list-style-type: none"><li>a. 10 cases and 3 deaths associated with Hondius outbreak</li></ol></li></ol> | Filed.                                           |

|                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                                                                                                                      | b. Iowa doesn't expect to receive any of the cruise ship patients                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |        |
| Investigate, diagnose, and address health problems and hazards affecting the population                              | <ol style="list-style-type: none"> <li>1. We have had two communicable diseases reported through IDSS since our last meeting. One alpha-gal syndrome and one Ehrlichiosis <ol style="list-style-type: none"> <li>a. Seeing increase in tickborne diseases, working on adding education materials to our social media</li> </ol> </li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Filed. |
| Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it. | <ol style="list-style-type: none"> <li>1. On May 5<sup>th</sup> Taylor attended the MHS health fair to educate students about mental health topics, concussions, and other public health topics.</li> <li>2. On May 14<sup>th</sup> I spoke to a class at the MCC education and development center to an advanced class of English learners to give an overview of health services in the county and the role that we play.</li> <li>3. Working on hantavirus posts to educate the public on Facebook. Information that will be shared will come from Iowa HHS presentation given by Dr. Donahue given last Thursday.</li> <li>4. We are getting a new county website that will go live sometime in June. I worked with the company to add some key points and resources that will be more user friendly than our current county website. I will be able to update the website as needed.</li> </ol>                                                                                                                                         | Filed. |
| Strengthen, support, and mobilize communities and partnerships to improve health.                                    | <ol style="list-style-type: none"> <li>1. On March 24<sup>th</sup> along with Marshall County EM provided Stop the Bleed training to Marshall County Secondary Roads employees. 38 employees were present.</li> <li>2. We have begun meeting with BBBS and other community partners to plan our back-to-school event that will take place August 16<sup>th</sup> from 4:00-6:00 at the MHS roundhouse.</li> <li>3. On April 6<sup>th</sup> Marshall County EM provided Stop the Bleed training to Marshalltown Community School District transportation employees and distributed over 70 kits to them. There was a news story done by KCCI that is linked on our social media page.</li> <li>4. On April 20<sup>th</sup> I met virtually with the Ribbons of Hope program who is based out of the Polk County Health Department and provides free breast, cervical and colorectal cancer screening for people who are uninsured or underinsured. They are wanting to extend their services and assist people in Marshall County.</li> </ol> | Filed. |

|                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                                                                                                                | <ol style="list-style-type: none"> <li>On April 21<sup>st</sup> Matt with EM and I did RedCross inspections for local sites to be set up during disasters.</li> <li>On April 28<sup>th</sup> I attended a Townhall regarding Public Health system alignment hosted by Iowa HHS. More details of the day will be covered in our new business section.</li> <li>On April 30<sup>th</sup> we hosted a functional exercise facilitated by our service area. This was a medical response and surge exercise that brought together public health, emergency management, local hospital and long-term care locally. We had great discussions that will led to further follow ups and planning, which is the goal.</li> <li>On May 11<sup>th</sup> Matt with EM and I attended an elopement exercise at IVH. This allowed us to share how we would assist in this situation and also review their plans.</li> <li>On May 12<sup>th</sup> Matt with EM and I visited all local nursing homes and assisted livings to introduce ourselves and get contact information for starting back up the long-term care coalition.</li> <li>On May 15<sup>th</sup> I met with Vision to Learn to see how we can expand their services to Marshall County to provide vision screens, eye exams and free eyeglasses for those in kindergarten through 12<sup>th</sup> grade. I gave them connections to MCSD and other community partners.</li> </ol> |        |
| Create, champion, and implement policies, plans, and laws that impact health.                                  | <ol style="list-style-type: none"> <li>No report.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Filed. |
| Utilize legal and regulatory actions designed to improve and protect the public's health.                      | <ol style="list-style-type: none"> <li>No report.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Filed. |
| Assure an effective system that enables equitable access to individual services and care needed to be healthy. | <ol style="list-style-type: none"> <li>VFC/VFA → current numbers for FY26 from July 1, 2025, to today. <ol style="list-style-type: none"> <li>patient count is 246 with 526 vaccines given.</li> </ol> </li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Filed. |
| Build and support a diverse and skilled public health workforce.                                               | <ol style="list-style-type: none"> <li>On April 8<sup>th</sup> and 9<sup>th</sup> Taylor and I attended the Public Health conference of Iowa. On the 8<sup>th</sup> I presented with Dr. Donahue about the legionella outbreak and it was very well attended and we even got a standing ovation.</li> <li>Starting April 22<sup>nd</sup> until May 13<sup>th</sup> I took part in <b><i>Leading through Engagement, Activities and Discovery</i></b> LEAD. The program was hosted by the Iowa HHS workforce development team. Through this program I learned tools</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Filed. |

|                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
|                                                                                                                                            | for being a better leader and it was an exceptional program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                              |
| Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement.                     | <ol style="list-style-type: none"> <li>1. Our office is now live with Athena our new electronic health record system and things are going well.</li> <li>2. As part of the long-term care coalition Matt and I plan to begin monthly meetings after the summer to discuss emergency plans, health topics and eventually conduct small and large exercises</li> </ol>                                                                                                                                                                                                                                                                                              | Filed.                       |
| Build and maintain a strong organizational infrastructure for public health.                                                               | <ol style="list-style-type: none"> <li>1. Discussed the current budget report of expenditures for MCPH.</li> <li>2. Financial report for grants. <ol style="list-style-type: none"> <li>a. Immunization grant: Funds used \$11,200 Remaining: \$0.00; all funds expended in January 2026</li> <li>b. LPHS grant: Funds used \$64,992.84 Remaining: \$27,512.18</li> <li>c. PHEP grant: Funds used: \$33,321.21 Remaining: \$17,667.79 <ol style="list-style-type: none"> <li>i. EMS of PHEP Funds used: \$7,054.98 Remaining: \$1,445.02</li> </ol> </li> </ol> </li> </ol>                                                                                       | Filed.                       |
| <b>Unfinished Business</b>                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |
| None.                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |
| <b>New Business</b>                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |
| Discussion and possible approval for Public Health department employee salaries as determined by the Marshall County Board of Supervisors. | <ol style="list-style-type: none"> <li>1. Attached in the packet is the current salary breakdown for the public health director and one PRN nurse with wage increases for FY27 to begin July 1<sup>st</sup>, 2026.</li> <li>2. Marshall County Board of Supervisors approved a 3% cost of living raise for PRN nurse position upon approval of department head. Also approving a 7% increase in base salary for the director and a 3% cost of living. Director is presenting to the Board for final approval. <ol style="list-style-type: none"> <li>a. Motion made by Jim Goodman. Seconded by Wendy Thiessen. Unanimous, no abstentions.</li> </ol> </li> </ol> | Informational.<br><br>Filed. |
| Discussion and possible approval for posting of an additional PRN nurse position. Nurse to begin on or after July 1, 2026.                 | <ol style="list-style-type: none"> <li>1. Marshall County Board of Supervisors (BOS) asked at fall budget meeting if our department could utilize a second PRN nursing position which was supported by the BOS.</li> <li>2. After further discussion with Marshall County Deputy Auditor Recorder Maria Vargas-Gonzalez there is room in the current budget of 800 total hours to support two PRN nursing positions.</li> <li>3. Sydney will be reviewing job description with Taylor's assistance. She will also be checking with Maria for proper pay range that will allow for budget purposes.</li> </ol>                                                     | Informational<br><br>Filed.  |

|                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                             |
|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
|                                                                                                                          | <ol style="list-style-type: none"> <li>4. Discussion amongst the Board was regarding how the extra nurse would be used during immunization audit time allowing for director to stay in the office. The other benefit would be having another nurse in the event of sickness or planned vacation time and coverage needed.</li> <li>5. Motion made by Kim Elder. Seconded by Jim Goodman. Unanimous, no abstentions.</li> </ol>                                                                                             |                                                                             |
| Discussion and possible action for revised Sharps Agreement with McFarland Clinic to be signed by Board of Health Chair. | <ol style="list-style-type: none"> <li>1. The Board of Health was presented a sharp's agreement with McFarland Clinic at the previous meeting. After further review Marshall County Attorney Jordan Gaffney found a few errors that needed to be corrected.</li> <li>2. All errors have been corrected and have been signed by the BOS and now need BOH chair signature before going to McFarland for last signature.</li> <li>3. Motion made by Kim Elder. Seconded by Jim Goodman. Unanimous, no abstentions.</li> </ol> | Informational<br>Filed.                                                     |
| Iowa HHS Public Health System alignment updates.                                                                         | <ol style="list-style-type: none"> <li>1. Board of Health provided with one page document made by Iowa HHS to outline important questions for local boards of health.</li> <li>2. Key dates were provided by Sydney and</li> </ol>                                                                                                                                                                                                                                                                                         | Informational<br>Filed.                                                     |
| <b>Next Meeting</b>                                                                                                      | Monday, June 15 <sup>th</sup> , 2026, at 10:00 a.m. at 101 East Main Street, Annex conference room 103. A Zoom link will be provided at the end of the meeting agenda.                                                                                                                                                                                                                                                                                                                                                     |                                                                             |
| <b>Adjournment</b>                                                                                                       | The meeting adjourned at 11:40                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Motion made by Jim Goodman. Seconded by Kim Elder /No abstentions/Unanimous |

Prepared and submitted by,  
Sydney Grewell MS, BS  
Marshall County Public Health Director



**Marshall County  
Public Health**  
Prevent. Promote. Protect