

Marshall County Board of Supervisors  
Regular Meeting May 20, 2026, at 9:00 a.m.  
Courthouse, First Floor Meeting Room  
1 East Main Street, Marshalltown, Iowa  
MINUTES

The Marshall County Board of Supervisors met for the regular meeting according to the notices posted in the Courthouse, First Floor Meeting Room, 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on May 20, 2026, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Carol Hibbs, Member Christian Goodman. Goodman moved to approve the agenda second by Hibbs. Motion carried 3-0.

Hibbs moved to approve the Consent Agenda, second by Goodman. Motion carried 3-0. Items:

1. Approve previous regular session minutes – May 6, 2026
2. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.
3. Personnel Change – Sheriff's Office
  - a. New Hire, Zoey Willey, Sheriff's Office – Jailer, \$24.36 per hour to start on or after May 25, 2026.
4. File Manure Management Plans:
  - a. RCL Farms East Site (Formerly Kelvin Langmaid) #58013, 4716 N 99th Ave, Newton, signed with changes.
  - b. Blue Valley Pork #59449, 5255 140th Street, Marshalltown, signed with changes.
5. Appointment of Jim Goodman to the Marshall County Condemnation Compensation Commission effective May 20, 2026, through December 31, 2026.

End of Consent Agenda.

**Approve State of Iowa Alcohol Beverage License Renewal for West Marshall Golf Course Association DBA Lincoln Valley Golf, LC0010945.**

Motion by Goodman, second by Hibbs to approve State of Iowa Alcohol Beverage License Renewal for West Marshall Golf Course Association DBA Lincoln Valley Golf, LC0010945. Motion carried 3-0.

**Approve State of Iowa Tobacco License Renewal, Prime Stop Inc.**

Motion by Hibbs, second by Goodman to approve State of Iowa retail permit application for cigarette/tobacco/nicotine/vapor, Prime Stop Inc., permit number 304902412, 1659D Marshalltown Blvd, Melbourne, IA, effective July 1, 2026, through June 30, 2027. Motion carried 3-0.

**Approve Training Day Closure of Marshall County Courthouse Offices on May 26, 2026.**

Motion by Goodman, second by Hibbs to approve Training Day Closure of Marshall County Courthouse Offices on May 26, 2026. Marshall County Auditor/Recorder Nan Benson stated that the Board of Supervisors previously approved closure of the Marshall County Courthouse offices for a scheduled all-staff training day in February 2026. The training was later rescheduled to May 26, 2026. Benson stated that all Courthouse offices will be closed for the full day, while the County Engineer and Secondary Road Department will close for half of the day. The Election Center will remain open in preparation for the June Primary Election. Benson further stated that, if the Courts are required to remain open on May 26, 2026, discussions have taken place regarding rescheduling the all-staff training, if necessary. The public will be notified of Courthouse office closures through the County social media page, and County staff will be notified of any date and/or location changes via email and/or text. Motion carried 3-0.

**Discussion and Possible Action on the status of whether the Marshall County and Courthouse will be open or closed on July 22, 2026, when RAGBRAI is in Marshalltown.**

Motion by Hibbs, second by Goodman, to close Marshall County and Courthouse offices on July 22, 2026, during RAGBRAI in Marshalltown, and to encourage Marshall County employees to volunteer during the closure. Marshalltown Area Chamber of Commerce President and CEO John Hall provided an update and general discussion regarding Marshalltown's plans for RAGBRAI when it comes through Marshalltown. Hall proposed that, if the Courthouse and surrounding County offices close for RAGBRAI, County employees would be encouraged to volunteer. Volunteers may sign up through the Marshalltown RAGBRAI website. Marshall County Auditor/Recorder Nan Benson stated that Court offices are unable to close and will have a designee stationed at the doors to unlock and assist individuals needing access to the Courts. Motion carried 3-0.

**Light Trespass Concern, Discussion, Possible Action.**

No action taken. City of Haverhill resident Amy Sinclair who resides at 308 3<sup>rd</sup> Avenue, Haverhill, discussed concerns regarding a bright light located at 2806 Oaks Avenue, Haverhill, near her residence and outside Haverhill city limits. Sinclair expressed four primary concerns: 1) adoption of a County lighting ordinance, 2) a commercial audit of the property at issue, 3) a data center ordinance, and 4) a wind turbine ordinance. Sinclair provided informational packets to the Supervisors. She stated that she previously expressed her concerns to an individual at the property at issue and placed a letter in the mailbox at the property. Marshall County Planning and Zoning Director, Sanitarian, and Weed Commissioner Tyler Kelley stated that Marshall County does not currently have a Light Trespass Ordinance; however, Iowa Code allows such an ordinance. The Supervisors and Kelley stated they will discuss the matter further with Marshall County Attorney Jordan Gaffney.

**Adopt Resolution 2026-0018 Noxious Weeds.**

NOTICE TO ALL PROPERTY OWNERS: BE IT RESOLVED by the Board of Supervisors of Marshall County, Iowa, that in accordance with the provisions of Chapter 317 of the Code of Iowa, Chapter 58 of the Iowa Department of Agriculture and Land Stewardship and Land Stewardship Administrative Code, and amendments there to; it is hereby ordered:

Each owner and each person responsible for managing lands shall eradicate all Class A noxious weeds and control all Class B noxious weeds. The owner and or persons responsible for managing any lands shall keep said lands free from the growth of any other weeds that make the streets or highways adjoining said lands unsafe for public travel or may cause harm to agricultural land or natural areas. Control is defined as the prevention of the spread of noxious weeds by limiting the production of reproductive structures.

Noxious weeds listed in Iowa Administrative Code 317 that are present in Marshall County shall be controlled or eradicated as is necessary throughout the growing season. Any landowner with property under CRP contract with the USDA is encouraged to consult with their local office and must abide by contract requirements.

**Class A Noxious Weeds for Eradication: Palmer Amaranth**

At all times: Palmer amaranth must be eradicated. If Palmer Amaranth (*Amaranthus palmeri*) is found on land in Marshall County, the owner or manager of said land is encouraged to cooperate with the United States Department of Agriculture. This also may include the department's farm service agency office for that county, the farm service agency's state office, or any other office or official designated by the department.

**Class B Noxious Weeds for Control: Canada Thistle (*Cirsium arvense*), Teasel (*Dipsacus spp.*) biennial, Leafy Spurge (*Euphorbia esula*), Bull Thistle (*Cirsium vu/gore*), Multiflora rose (*Rosa multiflora*), European morning glory or field bindweed (*Convolvulus orvensis*), all other species of thistles belonging in the genus of Car-duus.**

**Chapter 317.1A also recognizes the following weeds as noxious: Quack grass (*Elymus repens*), Perennial sow thistle (*Sonchus arvensis*), Horse nettle (*Solanum carolinense*), Perennial pepper-grass (*Cardaria draba*), Russian knapweed (*Acroptilon repens*), Buckthorn (*Rhamnus spp.* , not to include *Frangula a/nus*, syn. *Rhamnus frangula*), Butter print (*Abutilon theophrasti*) annual, Cocklebur (*Xanthium strumarium*) annual, Wild mustard (*Sinapis arvensis*) annual, Wild carrot (*Daucus carota*) biennial, Sheep sorrel (*Rumex acetosella*) perennial, Sour dock (*Rumex crispus*) perennial, Smooth dock (*Rumex altissimus*) perennial, Poison hemlock (*Conium maculatum*), Wild sunflower (wild strain of *Helianthus annuus* L.) annual, Puncture vine (*Tribulus terrestris*) annual, Shattercane (*Sorghum bicolor*) annual.**

In case of failure to comply in any order of control of weeds, the commissioner, the deputies, or agents may, subsequent to the time after service of the notice provided for in Section 317.6, enter upon the land and control the weeds or impose a maximum penalty of \$10 per day, up to ten days, that the owner or person responsible for managing the land fails to comply. If a penalty is imposed and the owner or person responsible for managing the land fails to comply, the commissioner shall cause the weeds to be controlled. If the commissioner, the deputies, or the agents enter the land and control the weeds, the actual cost and expense of cutting, burning, or otherwise controlling the weeds, along with the cost of serving notice and special meetings or proceedings, shall be paid by the county and together with the additional assessment to apply toward costs of supervision and administration, be recovered by an assessment against the tract of real estate on which the weeds were growing as provided in Section 317.21. Any fine imposed

shall be recovered by a similar assessment. Motion by Goodman, second by Hibbs to adopt Resolution 2026-0018 Noxious Weeds and authorize Chair to sign. Marshall County Planning and Zoning Director, Sanitarian, and Weed Commissioner Tyler Kelley discussed the content of the proposed Noxious Weeds Resolution and stated that there are no changes to this year's Noxious Weed Resolution compared to last year's Resolution. Resolution adopted 3-0.

  
Jarret Heil  
Board of Supervisors, Chair

  
Nan Benson  
Marshall County Auditor / Recorder

**Warrants Outstanding for Over One Year.**

| <u>Warrant</u> | <u>Fund</u>   | <u>Name</u>                        | <u>Amount</u> | <u>Issued</u> |
|----------------|---------------|------------------------------------|---------------|---------------|
| 291415         | General Basic | RK DIXON                           | 937.46        | 04/23/2025    |
| 290621         | General Supp  | Marshalltown Development Group LLC | 1,433.75      | 02/26/2025    |

Motion by Hibbs, second by Goodman to direct the County Auditor and Recorder to cancel the outstanding warrants. Marshall County Auditor/Recorder Nan Benson provided an update on the outstanding warrants. Benson stated that the RK Dixon warrant is for a copier and may have been a duplicate from RK Dixon. Benson also stated that the Marshalltown Development Group, LLC, warrant was a rental payment to the mall. Motion carried 3-0.

**Adopt Resolution 2026-0019 Approving the Appointment of Maria Vargas-Gonzalez to Deputy Auditor and Recorder.**

WHEREAS, the Board of Supervisors of Marshall County finds it necessary and beneficial to appoint a qualified individual to serve as Deputy Auditor and Recorder; and

WHEREAS, the Board of Supervisors of Marshall County has reviewed the qualifications, duties, and responsibilities associated with the position; and

WHEREAS, the Board of Supervisors of Marshall County further finds that an adjustment in compensation is appropriate to reflect the responsibilities and duties of the position.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Marshall County as follows:

1. Appointment

Maria Vargas-Gonzalez is hereby appointed to the position of Deputy Auditor and Recorder effective May 26, 2026.

2. Compensation

Effective May 26, 2026, the compensation for the Deputy Auditor and Recorder position shall be increased to \$85,596.45 per year, representing an increase of \$12,692.45 per year from the previous rate of compensation. This calculation is based on 85% of the Auditor and Recorder salary.

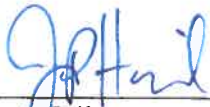
3. Duties

The Deputy Auditor shall perform all duties as prescribed by applicable law, policy, job description, and as assigned by the Auditor and Recorder.

4. Budget Authorization

The Auditor and Recorder and Deputy Auditor and Recorder is authorized and directed to make the necessary payroll and budget adjustments to implement this resolution.

Motion by Goodman, second by Hibbs to adopt Resolution 2026-0019 Approving the Appointment of Maria Vargas-Gonzalez to Deputy Auditor and Recorder in the office of the Marshall County Auditor and Recorder's Office including a Salary Wage Adjustment to \$85,596.45 per year Effective May 26, 2026, and authorize Chair to sign. Marshall County Auditor/Recorder Nan Benson described Vargas-Gonzalez's role and the necessity of her position within the Auditor/Recorder's Office and in working with all Department Heads. Each Supervisor agreed that Vargas-Gonzalez is an excellent Marshall County employee and that the Deputy position is appropriate. Resolution adopted 3-0.



Jarret Heil  
Board of Supervisors, Chair



Nan Benson  
Marshall County Auditor / Recorder

**Approve Agreement Form with Snyder and Associates for Acquisition Plats and Easement Exhibits.**

Motion by Hibbs, second by Goodman to approve Agreement Form with Snyder and Associates for Acquisition Plats and Easement Exhibits. Marshall County Engineer Paul C. Geilenfeldt stated that Snyder and Associates requested a licensed surveyor to complete this work for the Binford/245th Street project. Motion carried 3-0.

**Approve purchase of Caterpillar M320 Wheeled Excavator for \$346,336.29 from Ziegler CAT in Altoona.**

Motion by Hibbs, second by Goodman to approve purchase of Caterpillar M320 Wheeled Excavator for \$346,336.29 from Ziegler CAT in Altoona with Fiscal Year 2027 Equipment Budget. Marshall County Engineer Paul C. Geilenfeldt stated that the current excavator is ready to be replaced and that the purchase of the Caterpillar M320 Wheeled Excavator will allow for that replacement. Geilenfeldt further stated that delivery of the new excavator is expected within the current calendar year. Motion carried 3-0.

**Approve purchase of FAE BL4/EX/SONIC-125 Forestry Mulcher for \$75,132.00 from Ziegler CAT in Altoona.**

Motion by Goodman, second by Hibbs to approve purchase of FAE BL4/EX/SONIC-125 Forestry Mulcher for \$75,132.00 from Ziegler CAT in Altoona with Fiscal Year 2027 Equipment budget. Marshall County Engineer Paul C. Geilenfeldt stated that the mulcher is an attachment for both the new and existing excavators. Motion carried 3-0.

**Public Forum.** Carol Hibbs stated that a flag from the Iowa Bar Association was presented to Marshall County in recognition of the 250th Anniversary of the Declaration of Independence, and that Marshall County Buildings and Grounds Director Lucas Baedke will display the flag. Jarret Heil stated that City of Ferguson Mayor and Solid Waste Management Commissioner Dale Thompson recently celebrated 50 years of service as a commissioner. Harold Lanning expressed concern regarding the Iowa State Legislature's recent passage of the Property Tax Relief bill and encouraged the Supervisors to take action. Rhonda Braudis of Marshall County Communications discussed SF2472 and the Emergency Management budget changes resulting from the legislation and urged changes to the bill. Braudis stated that a meeting regarding SF2472, 911, and Emergency Management is scheduled for May 22, 2026, at 10:00 a.m. in Meeting Room 3A at the Marshall County Sheriff's Office. Emergency Management Agency Coordinator Kim Elder and Braudis both discussed unintended consequences of the legislation. Marshall County resident Mark Wyant expressed concern regarding a road issue located at Ridge Road and 206th Street that he had presented to the Board six months earlier. At that time, Marshall County Engineer Paul Geilenfeldt stated that he would need six months to resolve the issue. Wyant stated that six months had passed without resolution. Geilenfeldt advised that the Board could hold a Special Meeting on Wednesday, May 27, 2026, to discuss Wyant's concerns further. The Board approved Geilenfeldt's request, and a Special Meeting is scheduled for May 27, 2026, at 10:00 a.m. in the Courthouse First Floor Meeting Room, 1 E Main Street.

**Adjournment.** A special session is scheduled for Wednesday, May 27, 2026, at 10:00 a.m., at the Courthouse, 1<sup>st</sup> Floor Meeting Room, 1 E Main Street. The next regular session is scheduled for Wednesday, June 3, 2026, at 9:00 a.m., at the Courthouse, 1<sup>st</sup> Floor Meeting Room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor/Recorder's Office, the Board of Supervisor's Office, or via email to the Board Clerk at [bosclerk@marshallcountytia.gov](mailto:bosclerk@marshallcountytia.gov), by Wednesday, May 27, 2026, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:24 a.m.



Jarret Heil  
Board of Supervisors, Chair

Attest:



Nan Benson  
Marshall County Auditor / Recorder