

Marshall County Board of Supervisors

Regular Session June 17, 2026, at 9:00 a.m.

Courthouse, First Floor Meeting Room

1 E Main Street, Marshalltown, Iowa

AGENDA

1. Call to Order

How to Participate in the meeting

The Board encourages the public to remain engaged and actively participate via the ZOOM process if they are unable to attend the meeting in person. Presenters may provide documentation electronically for inclusion during the meeting prior to the agenda deadline and are requested to participate via ZOOM. There are 4 available options to view and/or participate in the public meetings: Attend in person.

- View on YouTube. View live or replay later. MARSHALL COUNTY YOUTUBE https://www.youtube.com/channel/UC2SRE_jsBm8PyHrZNXf3nsA
- Call in by Phone: 1- 312 - 626 - 6799, Meeting ID 871 3622 1316 Passcode 526957
- Zoom. Participate Live. [HTTPS://US02WEB.ZOOM.US/j/87136221316?pwd=Q0lEXXVhVEhPLSVROA3LVRDVTCXhQT09](https://us02web.zoom.us/j/87136221316?pwd=Q0lEXXVhVEhPLSVROA3LVRDVTCXhQT09)

Notice to the Public

The Board of Supervisors welcomes comments from the public during the time allowed for discussion. You are requested to approach the podium and use the microphone, state your name and address for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chair to read the item from the agenda. The Board is given an opportunity to comment on the issue and/or place a motion on the floor. An opportunity for discussion may be presented at which time the public may participate and a roll call vote will follow.

2. Roll Call. Chair Heil, Vice Chair Hibbs, Member Goodman.

- Present:
- Absent:
- Attended By Zoom:

3. Pledge of Allegiance

4. Approve Agenda.

Motion by _____, second by _____ to _____ agenda.

Roll call vote: Heil, Hibbs, Goodman.

5. Service Awards.

5 Years:

- Rebecca Fleming, Attorney's Office, Victim Witness Coordinator
- Caleb Sheets, Sheriff's Office, Jailer
- Sean Maday, Sheriff's Office, Jailer

6. Consent Agenda:

6.a. Approve Previous Regular Session Minutes - June 3, 2026.

6.b. Personnel Changes:

- New Hire(s)
 - Kami Otto, Full-time Jailer, \$24.36/hour, to start on or after June 22, 2026.
 - Mitchell Cole, Full-time Deputy Sheriff, \$31.21/hour, to start on or after June 17, 2026.
 - Logan Andrews, Full-time Deputy Sheriff, \$32.46/hour, to start on or after July 1, 2026.
- Status Change(s)
 - Derek Kulhavy, Secondary Roads Department, from TD2 to TD3, full-time, from \$32.37/hour to \$32.77, effective June 20, 2026.

Documents:

[PERSONNEL CHANGE - ENGINEER.PDF](#)
[NEW HIRE - JAIL.PDF](#)
[COLE-NEW HIRE.PDF](#)
[ANDREWS-NEW HIRE.PDF](#)

6.c. File Manure Management Plans.

- RCL FARMS EAST SITE, #58013, 4716 North 99th Avenue East, Newton, signed with no changes.
- JARED WHITAKER, #70163, 1458 180th Street, Clemons, signed with changes.

Documents:

[RCL FARMS.PDF](#)
[70163_LONGFORMMMP_1_2026.PDF](#)
[70163_LONGFORMMMP_2_2026.PDF](#)

6.d. Approve claims as audited.

Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

6.e. End of Consent Agenda.

Motion by _____, second by _____ to _____ consent agenda.

Roll call vote: Heil, Hibbs, Goodman.

7. Discussion and Consideration of Animal Rescue League of Marshalltown Agreement and Authorize Chair to Sign.

Motion by _____, second by _____, to _____ the Agreement between Marshall County and the Animal Rescue League of Marshalltown and authorize Chair to sign.

Roll call vote: Heil, Hibbs, Goodman.

Documents:

[ARL INVOICE JUN 3 2026.PDF](#)
[ARL AGREEMENT PROPOSED BY MARSHALL COUNTY MAR 30 2026.PDF](#)
[ARL AGREEMENT PROPOSED BY ARL OF MTOWN MAY 11 2026.PDF](#)

8. Approve State of Iowa Alcohol Beverage License for Singlespeed Brewing Company DBA Myers Property, LC0010674705.

Motion by _____, second by _____ to _____ State of Iowa Alcohol Beverage License for Singlespeed Brewing Company DBA Myers Property, LC0010674705, Sales and Use Permit/License Number 301109636, 2160 Knapp Avenue Marshalltown, effective July 21, 2026, through July 25, 2026.

Roll call vote: Heil, Hibbs, Goodman.

9. Resolution 2026-0023, Approving Intergovernmental Agreement Confirming and Continuing the Solid Waste Management Commission of Marshall County, Iowa, as Amended.

Motion by _____, second by _____ to _____ Resolution 2026-0023, Approving Intergovernmental Agreement Confirming and Continuing the Solid Waste Management Commission of Marshall County, Iowa, as Amended.

Roll call vote: Heil, Hibbs, Goodman.

Documents:

[RESOLUTION 2026-0023 SOLID WASTE MANAGEMENT.PDF](#)

10. **Approve OPN Architects and Garling Construction Change Order #3 and Authorize Chair to Sign.**

Motion by _____, second by _____ to _____ OPN Architects and Garling Construction Change Order #3 in the amount of \$47,396.03 for added brake metal at exterior window gap and added brake metal trim and Authorize Chair to Sign.

Roll Call Vote: Heil, Hibbs, Goodman.

Documents:

[G701 - 2017 - CHANGE ORDER 03_OPN SIGNEDGC.PDF](#)

11. **Approve Purchase of a Temporary Construction Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$3,000 and Authorize Chair to Sign.**

Motion by _____, second by _____ to _____ the purchase of a Temporary Construction Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$3,000 and authorize Chair to Sign Easement.

Roll call vote: Heil, Hibbs, Goodman.

Documents:

[ALLEN TEMPORARY CONSTRUCTION EASEMENT.PDF](#)

12. **Approve Purchase of a Permanent Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$250 and Authorize Chair to Sign.**

Motion by _____, second by _____ to _____ purchase of a Permanent Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$250 and authorize Chair to sign Easement.

Roll call vote: Heil, Hibbs, Goodman.

Documents:

[ALLEN EASEMENT.PDF](#)

13. **Approve Purchase of a Permanent Drainage Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$2,250 and Authorize Chair to Sign.**

Motion by _____, second by _____ to _____ purchase of a Permanent Drainage Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$2,250 and authorize Chair to sign Easement.

Roll call vote: Heil, Hibbs, Goodman.

Documents:

[ALLEN DRAINAGE EASEMENT.PDF](#)

14. **Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation**

Motion by _____, second by _____, to enter into Closed Session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the office of the Marshall County Attorney. Time: _____.

Roll call vote: Heil, Hibbs, Goodman.

Motion by _____, second by _____ to end closed session and return to open session. Time: _____.

Roll call vote. Heil, Hibbs, Goodman.

Motion by _____, second by _____ to proceed as discussion in closed session, directing staff or attorney's action

Roll call vote: Heil, Hibbs, Goodman.

15. **Public Forum.**

Time set aside for the public to make comments on topics of County business other than those listed on this agenda. No action will be taken on any of these topics brought up in the public forum.

16. **Adjournment.**

The next regular session is scheduled for **Wednesday, July 1, 2026**, at 9:00 a.m., at the Courthouse, 1st Floor Meeting Room, 1 E Main Street. All business to be acted upon at that session should be submitted to the **County Auditor/Recorder's Office**, the **Board of Supervisors' Office**, or via email to the **Board Clerk** at BOSCLERK@MARSHALLCOUNTYIA.GOV, by **Wednesday June 24, 2026**, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at _____ a.m.

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