

MINUTES

Marshall County Board of Supervisors
Regular Meeting June 17, 2026, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on June 17, 2026, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Carol Hibbs, Member Christian Goodman.

Hibbs moved to amend the agenda by moving Item 15, Public Forum, before Item 14, Closed Session Per Iowa Code 21.5(1)(c), Pending Litigation, second by Goodman. Motion carried 3-0.

5-Year Service Awards:

- Rebecca Fleming, Attorney's Office, Victim Witness Coordinator.

Marshall County Attorney, Jordan Gaffney, thanked Fleming for her five (5) years of service and dedication to Marshall County. Gaffney stated that Fleming began her employment with Marshall County on "Star Wars Day" (May 4, 2021) and transitioned into the Victim Witness Coordinator role approximately one and a half years after starting with the County. Gaffney noted that Fleming has been an essential part of every major case prosecuted by the County over the past four (4) years. He further recognized Fleming's hard work and advocacy on behalf of victims of violent crimes, sexual abuse, and families of homicide victims. Marshall County Supervisor Jarret Heil also thanked Fleming for her years of service and stated that her tender heart and dedication make her a valuable asset to Marshall County and its residents.

- Caleb Sheets and Sean Maday of the Marshall County Jail were also recognized for receiving their five (5) year service awards. Supervisor Jarret Heil thanked both Sheets and Maday for their service and dedication to Marshall County.

Goodman moved to approve the Consent Agenda, second by Hibbs. Motion carried 3-0. Items:

1. Approve Previous Regular Session Minutes - June 3, 2026.
2. Personnel Changes:
 - a. New Hire(s):
 - i. Kami Otto, Full-time Jailer, \$24.36/hour, to start on or after June 22, 2026.
 - ii. Mitchell Cole, Full-time Deputy Sheriff, \$31.21/hour, to start on or after June 17, 2026.
 - iii. Logan Andrews, Full-time Deputy Sheriff, \$32.46/hour, to start on or after July 1, 2026
 - b. Status Change(s):
 - i. Derek Kulhavy, Secondary Roads Department, from TD2 to TD3, full-time, from \$32.37/hour to \$32.77, effective June 20, 2026.

3. File Manure Management Plans.
 - a. RCL FARMS EAST SITE, #58013, 4716 North 99th Avenue East, Newton, signed with no changes.
 - b. JARED WHITAKER, #70163, 1458 180th Street, Clemons, signed with changes.
4. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

End of Consent Agenda.

Discussion and Consideration of Animal Rescue League of Marshalltown Agreement and Authorize Chair to Sign. No action taken.

Marshall County Attorney Jordan Gaffney presented discussion regarding the proposed Animal Rescue League of Marshalltown (ARL) agreement and provided background on the County's prior relationship with ARL. Mr. Gaffney stated that the County has historically maintained an agreement with ARL for services including animal pickup, transportation, and safe housing of animals when assistance was needed by the Marshall County Sheriff's Office.

Mr. Gaffney explained that ARL provided notice of termination of the previous agreement and that the County and ARL had engaged in contract negotiations. He stated that the County's proposed agreement was intended to provide a straightforward arrangement for animal pickup and housing services, while ARL's proposed agreement included broader animal welfare investigation responsibilities.

Mr. Gaffney reviewed concerns regarding the proposed ARL agreement, including:

- The scope and responsibilities of a proposed animal welfare investigator position;
- Lack of clearly defined oversight, training requirements, and accountability provisions;
- Potential delegation of responsibilities that are typically handled by law enforcement;
- Contract termination provisions;
- Insurance requirements;
- Cost structure, including the annual contract amount and additional supplemental fees;
- Contract expectations, performance, and billing practices, citing activity and invoicing from May 5, 2026.

Mr. Gaffney stated that ARL is a valuable community partner and that the County would like to continue discussions; however, he recommended that the Board not approve the proposed agreement as presented due to concerns with the current terms and lack of clarity regarding responsibilities.

Austin Gillis, Executive Director of the Animal Rescue League of Marshalltown, addressed the Board and provided ARL's perspective. Mr. Gillis stated that ARL's intent has been to work collaboratively with law enforcement and the County to assist with animal welfare concerns and provide resources.

Mr. Gillis discussed ARL's concerns regarding animal welfare responses, including situations where ARL believed additional action or intervention was needed. He stated that ARL has attempted to serve as a resource for law enforcement and emphasized the importance of having clear communication and expectations between the organizations.

Mr. Gillis provided additional information regarding ARL's proposed contract, explaining that the requested provisions were intended to provide clarity, protection, and defined processes for

animal welfare situations. He discussed ARL's training and experience in animal welfare services and stated that ARL was willing to provide documentation regarding qualifications and continuing education.

Discussion was held regarding:

- The importance of communication between the Sheriff's Office, County Attorney's Office, and ARL;
- The distinction between law enforcement responsibilities and animal welfare expertise;
- The need for clearly defined procedures when responding to animal-related calls;
- Contract terms, funding, insurance, and reimbursement of services.

Mr. Gillis stated that ARL remains willing to continue discussions and work toward a mutually agreeable solution.

Approve State of Iowa Alcohol Beverage License for Singlespeed Brewing Company DBA Myers Property, LC0010674705.

Motion by Hibbs, second by Goodman to approve State of Iowa Alcohol Beverage License for Singlespeed Brewing Company DBA Myers Property, LC0010674705, Sales and Use Permit/License Number 301109636, 2160 Knapp Avenue Marshalltown, effective July 21, 2026, through July 25, 2026. Motion carried 3-0.

Resolution 2026-0023, Approving Intergovernmental Agreement Confirming and Continuing the Solid Waste Management Commission of Marshall County, Iowa, as Amended.

WHEREAS, certain governmental subdivisions of the State of Iowa have been operating the Solid Waste Management Commission of Marshall County, Iowa ("Commission") under provisions of Chapter 28E of the Iowa Code and the terms of agreement previously recorded with the Secretary of State of Iowa and the Recorder of Marshall County, Iowa; and

WHEREAS the full board of the existing Solid Waste Management Commission has proposed to each constituent governmental subdivision an amendment to the Intergovernmental Agreement Creating the Solid Waste Management Commission of Marshall County ("Agreement") to add the municipalities of Roland, McCallsburg, Maxwell, Slater and Kelley as members; and WHEREAS Marshall County, Iowa, wishes to confirm its role as a member of the Commission and express its approval of the proposed amendment to the Agreement.

NOW, THEREFORE, BE IT RESOLVED that Marshall County, Iowa hereby confirms its role as a member of the Agreement and approves the terms and conditions of said Agreement, as amended.

BE IT FURTHER RESOLVED that Marshall County, Iowa be authorized and empowered to enter said Agreement, as amended, and perform all actions necessary to indicate its written consent and approval of said Agreement, as amended, and to do all acts necessary to become a full member of said Commission as a party to the Agreement, as amended.

Motion by Goodman, second by Hibbs, to adopt Resolution 2026-0023, Approving Intergovernmental Agreement Confirming and Continuing the Solid Waste Management Commission of Marshall County, Iowa, as Amended. Marshall County Supervisor Jarret Heil

stated that the amendment is adding the municipalities of Roland, McCallsburg, Maxwell, Slater, and Kelley as members of the Solid Waste Management Commission. Resolution adopted 3-0.

Attest:


Jarret Heil,
Board of Supervisors Chair


Nan Benson, Auditor/Recorder

Approve OPN Architects and Garling Construction Change Order #3 and Authorize Chair to Sign.

Motion by Hibbs, second by Goodman, to approve OPN Architects and Garling Construction Change Order #3 in the amount of \$47,396.03 for added brake metal at exterior window gaps and added brake metal trim and authorize the Chair to sign. Marshall County Building and Grounds Director Lucas Baedke stated that this Change Order was previously approved and that this action was the final step to obtain signatures. Motion carried 3-0.

Approve Purchase of a Temporary Construction Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$3,000 and Authorize Chair to Sign.

Motion by Goodman, second by Hibbs to approve the purchase of a Temporary Construction Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$3,000 and authorize Chair to Sign Easement. Motion carried 3-0.

Approve Purchase of a Permanent Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$250 and Authorize Chair to Sign. Motion by Hibbs, second by Goodman to approve the purchase of a Permanent Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$250 and authorize Chair to sign Easement. Motion carried 3-0.

Approve Purchase of a Permanent Drainage Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)- 54-64 for \$2,250 and Authorize Chair to Sign.

Motion by Goodman, second by Hibbs to approve the purchase of a Permanent Drainage Easement from John K. Allen and Debra Lee Allen for Project RFM-C064(149)--54-64 for \$2,250 and authorize Chair to sign Easement. Motion carried 3-0.

Public Forum. There were no public comments.

Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation.

Motion by Hibbs, second by Goodman, to enter into Closed Session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the office of the Marshall County Attorney. Time: 10:02 a.m. Motion carried 3-0.

Motion by Hibbs, second by Goodman to end closed session and return to open session. Time: 10:52 a.m. Motion carried 3-0.

Motion by Hibbs, second by Goodman to proceed as discussion in closed session, directing staff or attorney's action. Motion carried 3-0.

Adjournment. The next regular session is Wednesday, July 1, 2026, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, June 24, 2026, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:53 a.m.



Jarret Heil,
Board of Supervisors Chair

Attest:



Nan Benson, Auditor/Recorder