

MINUTES

Marshall County Board of Supervisors
Special Meeting June 24, 2026, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on June 24, 2026, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Carol Hibbs, Member Christian Goodman. Goodman moved to approve the agenda second by Hibbs. Motion carried 3-0.

Hibbs moved to approve the Consent Agenda, second by Goodman. Motion carried 3-0. Items:

1. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

End of Consent Agenda.

Approve State of Iowa Alcohol Beverage License for Benson Property DBA Exile Brewing Company, LLC.

Motion by Hibbs, second by Goodman to approve State of Iowa Alcohol Beverage License for Benson Property DBA Exile Brewing Company, LLC. The license request is associated with RAGBRAI activities and is requested for July 21, 2026, through July 25, 2026. Motion carried 3-0.

Adopt Resolution No. 2026-0024 – Resolution Designating the Place at Which Notice of Meetings and Job Postings of Marshall County and All Associated Boards and Commissions Shall Be Posted.

WHEREAS, the Iowa Legislature has amended Iowa's Open Meetings statute to require every governmental body to designate annually a prominent and conspicuous place for posting notice of its meetings; and

WHEREAS, beginning July 1, 2026, notice of meetings must be visible at all times for at least twenty-four (24) hours prior to the meeting for which notice is being given; and

WHEREAS, House File 2490, Open Records and Open Meetings Laws, was signed into law by Governor Kim Reynolds on May 15, 2026, amending Iowa Code Chapters 21 and 22 by modifying public meeting notice requirements, expanding categories of employment-related information subject to disclosure, and creating additional procedures relating to public records requests; and

WHEREAS, Marshall County and all Associated Boards and Commissions and the Marshall County Board of Supervisors recognize the importance of transparency and public participation in government.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS FOR MARSHALL COUNTY, IOWA:

Section 1. Beginning July 1, 2026, and until further action by the Marshall County Board of Supervisors, the Marshall County Auditor/Recorder or Designee shall post notice of all meetings of Marshall County and all Associated Boards and Commissions, including the time, date, and place of the meeting, on the **Marshall County Courthouse First Floor Bulletin Board located in the Rotunda**, which shall remain visible at all times in accordance with applicable Iowa law. If a Marshall County Associated Board and Commission want a different location for posting their Agenda, they will need to do so by Resolution during the Associated Board or Commission's Meeting.

Section 2. Beginning July 1, 2026, and until further action by the Marshall County Board of Supervisors, the Marshall County Auditor/Recorder or Designee shall post Job Postings for all Marshall County Job Openings, on the **Marshall County Courthouse First Floor Bulletin Board located in the Rotunda**, which shall remain visible at all times in accordance with applicable Iowa law.

Section 3. Marshall County and all Associated Boards, Commissions, and Governmental Bodies regulated by Iowa Code Chapter 21 will post meeting agendas on the **Marshall County Courthouse First Floor Bulletin Board located in the Rotunda** and on the Marshall County website, <https://www.marshallcountyia.gov/>, following all applicable posting requirements. If an agenda that was previously posted requires amendment, the amended agenda shall be posted not less than twenty-four (24) hours prior to the meeting, shall be marked "Amended," and shall identify the amended provisions.

Section 4. At its annual organizational meeting, and at each annual organizational meeting thereafter, the Marshall County Board of Supervisors shall designate the place at which notice of its meetings and job postings shall be posted for the calendar year.

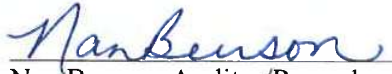
Section 5. This resolution shall remain in effect until amended or repealed by the Marshall County Board of Supervisors.

Passed and approved on this 24th day of June, 2026.

Motion by Goodman, second by Hibbs to adopt Resolution No. 2026-0024 – Resolution Designating the Place at Which Notice of Meetings and Job Postings of Marshall County and All Associated Boards and Commissions Shall Be Posted. Marshall County Auditor/Recorder Nan Benson explained that due to a change in Iowa law effective July 1, 2026, governmental bodies are required to designate a specific location for posting public notices and job postings. Benson explained that Marshall County has historically posted notices on the bulletin board located in the Rotunda area on the first floor of the Courthouse. The location is visible to the public and will continue to be used. Marshall County Chief Information Officer James Nearing discussed his communication with state officials regarding the interpretation of the new requirements. He explained that the State of Iowa continues to use a similar public posting method near the Capitol and that Marshall County's current process aligns with the intent of the law. Discussion was also held regarding website postings. Mr. Nehring noted that the County website will continue to be used for transparency and accessibility, and all boards and commissions will need to ensure meeting notices are also posted online. Benson discussed that individual boards or commissions may designate a different posting location in the future if desired, but the resolution provides a consistent location for County-wide purposes. Resolution adopted 3-0.


Jarret Heil,
Board of Supervisors, Chair

Attest:


Nan Benson, Auditor/Recorder

Approve Purchase of Temporary Construction Easement from Steven B. Weuve for Project RFM-C064(149)--54-64 and Authorize Chair to Sign.

Motion by Hibbs, second by Goodman to approve Purchase of Temporary Construction Easement from Steven B. Weuve for Project RFM-C064(149)--54-64 and Authorize Chair to Sign. Marshall County Engineer Paul Geilenfeldt presented a request for approval of a temporary construction easement from Steven B. Weuve for project RFM-C064(149)--54-64. Geilenfeldt explained the easement is needed for placement of outlet protection at a culvert crossing associated with roadway improvements. The protection will assist with erosion prevention at the outlet area of the new roadway. The easement purchase amount is \$1,000. Motion carried 3-0.

Approve Purchase of Diamond C HDT Trailer from Thomas Bus Sales, Inc. of Des Moines in the amount of \$20,158.69.

Motion by Goodman, second by Hibbs to approve Purchase of Diamond C HDT Trailer from Thomas Bus Sales, Inc. of Des Moines in the amount of \$20,158.69. Marshall County Engineer Paul Geilenfeldt presented a request to purchase a Diamond C HDT trailer from Thomas Bus Sales, Inc. of Des Moines. Geilenfeldt explained the trailer will replace an existing trailer currently used by the County. Due to equipment increasing in size over the years, the current trailer is no longer adequate for transporting newer skid loaders and equipment. The new trailer is available through Iowa Department of Administrative Services (DAS) state contract pricing. Discussion was held regarding the trailer design, including the tilt deck feature which will provide safer loading and unloading of equipment. Motion carried 3-0.

Discussion and Possible Action Regarding Conditions on 2400 Mile of Knapp Avenue Between US 30 and Iowa 330.

No formal action taken. Marshall County Engineer Paul Geilenfeldt presented a discussion item regarding increased traffic on Knapp Avenue between US 30 and Iowa Highway 330. Engineer Paul Geilenfeldt presented a discussion item regarding increased traffic on Knapp Avenue between US 30 and Iowa Highway 330. Discussion was held regarding safety concerns created by vehicles stopping on US 30, using shoulders, making U-turns, and traveling on Knapp Avenue due to congestion. Geilenfeldt stated he has contacted the Iowa Department of Transportation regarding the interchange and requested information regarding possible improvements or safety measures. Geilenfeldt discussed concerns related to increased traffic volume, dust created from additional vehicles, impacts to adjacent landowners, and possible future damage to Knapp Avenue due to increased traffic. Discussion was held regarding potential dust control measures and associated costs. The Board also discussed the possibility of requesting additional traffic counts or monitoring the area during peak traffic times. Geilenfeldt will continue communication with the Iowa DOT and bring the matter back to the Board if needed.

Approve OPN Architects and Garling Construction Change Order COR No. 0010 and Authorize Building and Grounds Director, Lucas Baedke to Sign.

Motion by Hibbs, second by Goodman to approve OPN Architects and Garling Construction Change Order COR No. 0010 and Authorize Building and Grounds Director, Lucas Baedke to Sign. Building and Grounds Director Lucas Baedke presented Change Order No. 10 from OPN Architects and Garling Construction. Baedke explained that the change order included adjustments to the project scope, including removing certain potential window-related items that were no longer necessary. Marshall County Supervisor Jarret Heil inquired whether the change order remains within the project budget; discussion was held and it was confirmed that the adjustment remains within the project budget. Motion carried 3-0.

Approve OPN Architects and Garling Construction Change Order COR No. 0011 and Authorize Building and Grounds Director, Lucas Baedke to Sign.

Motion by Hibbs, second by Goodman to approve OPN Architects and Garling Construction Change Order COR No. 0011 and Authorize Building and Grounds Director, Lucas Baedke to Sign. A clarification was made regarding the previous motion, noting that Change Order No. 11 was a deductive change order in the amount of \$4,466.98. Motion carried 3-0.

Approve Marshalltown Area Chamber of Commerce County Grounds Application for Use During RAGBRAI.

Motion by Hibbs, second by Goodman to approve the Marshalltown Area Chamber of Commerce County Grounds Application for Use During RAGBRAI beginning July 21, 2026, at 5:00 p.m., through July 23, 2026, at 10:00 a.m., pending insurance issuance. Marshalltown Area Chamber of Commerce CEO John Hall presented the organization's request for use of Marshall County property during RAGBRAI activities. The request included use of portions of the County Courthouse grounds, excluding areas designated for Veterans Affairs activities surrounding the Veterans Memorial. The request also included use of the parking area East of the Courthouse and South of the Annex building for vendor parking. Hall explained that the Courthouse building was requested as a temporary emergency storm shelter location if severe weather were to occur during the event. He explained the intent would be to provide temporary shelter during a storm event while transportation arrangements were coordinated. Hall informed the Board that the Certificate of Insurance was still pending but would be provided prior to the event. Marshall County Sheriff Joel Phillips addressed the Board regarding the storm shelter request. Sheriff Phillips explained that the Courthouse will continue to have court-related responsibilities and emphasized the importance of clear communication regarding the purpose of the shelter. Discussion was held regarding previous storm situations, including concerns that participants may misunderstand the shelter designation as an overnight lodging location. Hall clarified that the Courthouse would not serve as an overnight shelter and would only be used temporarily during an emergency situation until individuals could safely return to designated camping areas. Additional discussion was held regarding employee parking and access to the Courthouse the following morning. Mr. Hall stated vendors should be cleared out by that time and communication would occur with Building and Grounds staff if any issues arise. Motion carried 3-0.

Approve Marshall County Zoning Variance No. 2026-VAR-6035 and Authorize Chair to Sign.

Motion by Goodman, second by Goodman to approve Marshall County Zoning Variance No. 2026-VAR-6035 located in Parcel A, Located in the Northeast Quarter of the Southeast Quarter of Section Thirty-six, Township Eighty-three North, Range Twenty West of the 5th p.m., Marshall County, Iowa, for Joann and Stephen Daters and Authorize Chair to Sign. Clappsaddle-Garber and Associates Professional Land Surveyor Dan Matzinger explained the request was submitted by Steven and Joanne Daters regarding the creation of a new parcel from existing acreage. During the process, it was discovered that an existing shed did not meet the required setback distance from the property line. The existing structure is approximately four feet from the property line where the required setback is fifteen feet. The variance request would allow the parcel transfer to occur but would not allow additional construction or expansion of the existing structure. Discussion was held regarding the purpose of the variance and the limitations associated with approval. Motion carried 3-0.

Approve FY27 Cybersecurity MOU and Upcoming ISU Services Notification and Authorize Chief Information Officer, James Nehring to Sign.

Motion by Hibbs, second by Goodman to approve FY27 Cybersecurity MOU and Upcoming ISU Services Notification and Authorize Chief Information Officer, James Nehring to Sign. Marshall County Chief Information Officer James Nehring presented the FY27 Cyber Security Memorandum of Understanding and upcoming ISU Services Notification. Nehring explained the agreement allows the County to continue participation in a cybersecurity program supported through State of Iowa and federal resources. The program provides software monitoring and access to a 24/7 security operations center. Nehring stated the program assists with identifying potential cybersecurity issues and provides support when security concerns arise. Public comment made by Layne Pieri was received regarding the scope of the agreement and whether information provided to the State would extend beyond election systems. Nehring explained the County has utilized the service on County systems for years and clarified that the information shared is limited to diagnostic information such as system identification, IP address, software, and patch levels. The agreement does not provide outside access to County files or databases. Motion carried 3-0.

Approve 28E Agreement between Marion County and Marshall County and authorize Public Health Director, Sydney Grewell and Chair to Sign.

Motion by Goodman, second by Hibbs to approve 28E Agreement between Marion County and Marshall County and authorize Public Health Director, Sydney Grewell and Chair to Sign. Marshall County Public Health Direction Sydney Grewell presented a proposed 28E Agreement between Marion County and Marshall County related to the Healthy Hometowns Project. Grewell explained that Marion County Public Health received grant funding through the State of Iowa and extended participation opportunities to local public health agencies. Marshall County will participate in initiatives focused on cancer prevention and screening, including lung cancer, colorectal cancer, skin cancer, and radon awareness. Discussion was held regarding available resources, including free radon test kits; training opportunities for mitigation processes; telehealth tablets for residents; skin cancer screening resources; and future colorectal cancer screening resources. Grewell explained that resources will be available for Marshall County residents and that Marshall County Public Health will also assist residents from Tama County

since they were unable to participate. The agreement amount discussed was \$6,451.70, which will primarily operate through reimbursement. Motion carried 3-0.

Public Forum. Marshall County Assessor Blaze Wurr provided an update regarding recent storm damage. Wurr explained he is working with Emergency Management regarding reported damages and determining whether any properties may qualify for assessment adjustments if repairs are not completed before January 1, 2027. Wurr also reminded residents to respectfully communicate with Vanguard employees conducting property assessments and encouraged residents with concerns to contact the Assessor's Office rather than confronting field staff. Discussion was also held regarding recent legislation changing the default speed limit on certain two-lane paved roads. Marshall County Sheriff Joel Phillips provided comments regarding enforcement considerations related to the speed limit changes. Sheriff Phillips explained that deputies currently provide some discretion when enforcing speed limits; however, the posted speed limit remains the posted speed limit. He noted that the change may create challenges as motorists and law enforcement adjust to the new requirements. Marshall County Engineer Paul Geilenfeldt explained that implementation of the new speed limits will require review, including speed studies, signage considerations, roadway design standards, and safety concerns. He noted that not all County roads will automatically be posted at the new speed limit and that some roads may require additional review due to roadway design, passing sight distance, and safety factors. Discussion was also held regarding coordination with statewide organizations, including the Iowa County Engineers Association and the Iowa Department of Transportation, to obtain additional guidance regarding implementation, signage, and enforcement.

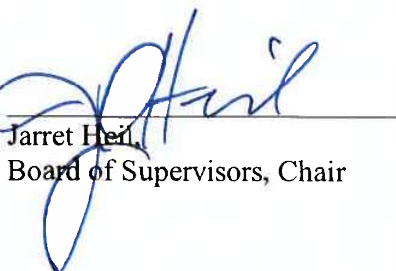
Closed Session Per Iowa Code 21.5(1)(c) Pending Litigation.

Motion by Hibbs, second by Goodman to enter into Closed Session pursuant to Section 21.5, subsection 1, paragraph c, of the Code of Iowa, to discuss strategy with counsel in matters where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the county in that litigation. Marshall County has an attorney-client relationship with the office of the Marshall County Attorney. Time: 9:53 a.m. Motion carried 3-0.

Motion by Hibbs, second by Goodman to end closed session and return to open session. Time: 10:44 a.m. Motion carried 3-0.

Motion by Hibbs, second by Goodman to proceed as discussion in closed session, directing staff or attorney's action. Motion carried 3-0.

Adjournment. The next regular session is Wednesday, July 1, 2026, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, June 24, 2026, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 10:45 a.m.


Jarret Heil
Board of Supervisors, Chair

Attest:


Nan Benson, Auditor/Recorder