

MINUTES

Marshall County Board of Supervisors
Regular Meeting August 26, 2026, at 9:00 a.m.
Courthouse, First Floor Meeting Room
1 East Main Street, Marshalltown, Iowa

The Marshall County Board of Supervisors met for the regular meeting according to the posted notices in the Courthouse, First Floor Meeting Room 1 East Main Street, Marshalltown, Iowa, and online via ZOOM. Chair Heil called the meeting to order on August 26, 2026, at 9:00 a.m. Present: Chair Jarret Heil, Vice Chair Carol Hibbs, Member Christian Goodman.

Motion by Hibbs, second by Goodman, to approve the agenda, noting that Item No. 9 has an amended attachment. Hibbs stated that the item itself remains the same, but the attachment was amended and added after publication. Motion carried 3-0.

5-Year Service Award(s):

Kevin Huseboe, Executive Director, Veterans Affairs. The Board recognized Kevin Huseboe for five years of service as the Executive Director of Veterans Affairs. It was noted that, in addition to his five years of service to Marshall County, Huseboe has received a letter from the National Association of Counties (NACO) President George Dunlap appointing him to the Veterans and Military Services Advisory Council. The Board recognized this as a significant honor for Huseboe and for Marshall County.

The Board commended Huseboe and the Veterans Affairs Department for their impactful work assisting veterans in navigating the bureaucracy associated with obtaining benefits. It was noted that Huseboe and his staff advocate for veterans and help them access the benefits to which they are entitled. The Board also recognized the appreciation expressed by the offices of Senator Chuck Grassley, Senator Joni Ernst, and Congressman Feenstra for the work performed by the department. It was further noted that legislation has been introduced to improve veterans' services at the county level in Iowa, modeled in part on the work being done by Huseboe and his staff. The Board expressed its appreciation to Huseboe for his five years of service and presented him with his five-year service award.

County Veteran Service Officer Shari Coughenour stated it has been an honor to assist Huseboe and help the veterans in our community. Coughenour also stated Huseboe is an excellent leader.

Consent Agenda:

Goodman moved to approve the Consent Agenda, second by Hibbs. Motion carried 3-0. Items:

1. File Receipt of the 2026 GASB75 Actuarial Valuation Report and Year End Disclosure.
2. Approve Previous Regular Session Minutes – August 12, 2026.
3. Personnel Changes – Status Change(s):
 - a. File Receipt of the 2026 GASB75 Actuarial Valuation Report and Year End Disclosure.
 - b. Donnie Box III, Marshall County Secondary Roads Department, from B-OP3 to Assistant Road Maintenance Superintendent, with a salary increase from \$34.07/hour to \$37.48/hour, effective August 27, 2026.

- c. Tim Pansegrau, Marshall County Secondary Roads Department, from Assistant Road Maintenance Superintendent to TD3, with a salary decrease from \$37.48/hour to \$33.75/hour, effective August 27, 2026.
 - i. Board Member Goodman stated that he wanted to acknowledge Pansegrau and his efforts as the Assistant Road Maintenance Superintendent. Goodman stated that, although he is fairly new to the Board, he has received several phone calls expressing appreciation for the work Pansegrau has done. Goodman noted that it is a stressful, at times thankless, position and stated that the County is fortunate to have Brad Nichlos and Pansegrau. Goodman congratulated and welcomed Donnie Box III on his new position and stated that he looks forward to working with him.

County Engineer Geilenfeldt stated that he echoed Goodman's comments and wanted to clarify that the change in position was Tim's choice, based on what was more compatible with his life. Geilenfeldt stated that Pansegrau chose to return to truck driving.

Community Member Harold Lanning stated that he had the opportunity to work with Pansegrau and found him to be very professional and courteous. Lanning stated that Pansegrau offered suggestions and was receptive to suggestions from others. Lanning expressed that he was glad the change was a mutual decision and noted that Pansegrau had shared some frustrations regarding the overwhelming responsibilities of the position. Lanning stated that Pansegrau is a great employee and that he is happy for him that he was able to make the change he wanted.
 - d. Richard Flege, Marshall County Secondary Roads Department, from TD2 to TD3, with a salary increase from \$33.34/hour to \$33.75/hour, effective August 29, 2026.
4. File Manure Management Plans:
- a. Hibbs, #58019, 2541 280th Street Marshalltown, signed with changes.
 - b. Bill Havelka - Section 28, #61559, 1413 Wallace Avenue, Marshalltown, signed with no changes.
 - c. Burt Farm & Livestock Co. - Seminole, #65507, 2368 140th Street Marshalltown, signed with changes.
 - d. Jeff Breja, #65417, 1951 Hart Avenue, State Center, signed with changes.
 - e. Elder Brothers - Nuese Site, #64799, 18125 West Main Street Road, State Center, signed with no changes.
5. Approve claims as audited and authorize the County Auditor and Recorder to issue payment of the same. The listing of claims paid at this meeting and all claims paid in the current month will be published as part of the first meeting of the following month.

End of Consent Agenda.

Approve OPN Architects and Garling Construction Change Order Number 004 and Authorize the Chair to Sign.

Motion by Goodman, second by Hibbs to approve OPN Architects and Garling Construction Change Order Number 004 and Authorize the Chair to Sign. Motion carried 3-0.

Buildings and Grounds Director Lucas Baedke stated that the change order was the actual contract change being made and that the two items included in the change order were previously approved change order requests. Baedke stated that the change order was an update to the contract and should be the final version.

Approve Amendment No. 1 to the Chapter 28E Agreement for Healthy Hometowns – Combat Cancer: Prevention and Screening Program and Authorize Public Health Director to Sign.

Motion by Hibbs, second by Goodman to approve Amendment No. 1 to the Chapter 28E Agreement for Healthy Hometowns – Combat Cancer: Prevention and Screening Program and Authorize Public Health Director to Sign. Motion carried 3-0.

Auditor/Recorder informed the Board that Public Health Director Sydney Grewell was unable to attend the meeting and requested that a statement be read on her behalf. It was stated that Marshall County received additional funding from Iowa HHS for Healthy Hometowns program, allowing additional funds to be distributed to counties for the services they provide. Marshall County's additional funding is approximately \$19,000.

It was also reported that the County received its first round of radon test kits, which are available to rural Iowans. Information regarding how to request a kit will be posted on the Public Health Department's Facebook page and website.

Approve Contract for Services with Ciro DiIorio Masonry and Landscaping, LLC in the amount of \$72,625 and Authorize the Chair to Sign.

Motion by Goodman, second by Hibbs to approve Contract for Services with Ciro DiIorio Masonry and Landscaping, LLC in the amount of \$72,625 and Authorize the Chair to Sign. Motion carried 3-0.

County Engineer Paul Geilenfeldt presented the proposed Contract for Services with Ciro DiIorio Masonry and Landscaping, LLC in the amount of \$72,625. Geilenfeldt stated that the project involves rebuilding the west wall of the truck shed located just north of the salt dome. Due to decades of use and the increasing size of trucks and equipment, the west wall has deteriorated.

Geilenfeldt explained that the project will include rebuilding the entire west wall and replacing the two existing overhead doors with 18-foot doors. The larger openings will provide additional clearance for equipment, particularly plow trucks equipped with belly blades, which can extend beyond the driver's view and have previously made contact with the doors.

Geilenfeldt stated that he consulted with Buildings and Grounds Director Lucas Baedke regarding the project and requested County Attorney Jordan Gaffney review the contract. Based on Gaffney's recommendations, amendments were made to the contract requiring the contractor to obtain the necessary permits from the City of Marshalltown and adding reciprocal indemnification language.

Geilenfeldt explained that the reciprocal indemnification provision provides for a more equitable arrangement regarding attorney fees and costs should either party be responsible for errors or

other matters requiring legal representation. Geilenfeldt stated that the contractor agreed to the amendments and that the contract amount of \$72,625 had not changed. In response to a question, Geilenfeldt stated that the contractor could potentially begin work the following day, pending clearance from the City of Marshalltown. Geilenfeldt also noted that, although the County may eventually construct a new shop complex, the existing truck shed will continue to be needed for truck storage. He stated that maintaining the building in good condition will allow it to continue serving that purpose.

Approve First Reading of Proposed Ordinance No. 38: An Ordinance Regarding Maximum Hourly Rates for Court-Appointed Personnel Fees.

Motion by Hibbs, second by Goodman to approve First Reading of Proposed Ordinance No. 38: An Ordinance Regarding Maximum Hourly Rates for Court-Appointed Personnel Fees. Motion carried 3-0.

County Attorney Jordan Gaffney presented Proposed Ordinance No. 38, an ordinance regarding maximum hourly rates for court-appointed personnel fees. Gaffney explained that the ordinance addresses attorney fee claims in civil commitment cases, guardianships, conservatorships, dependent adult cases, and other proceedings where the County may be ordered to pay attorney fees for individuals who are indigent.

Gaffney stated that attorneys currently submit claims at varying hourly rates and that the proposed ordinance would establish a consistent compensation rate for court-appointed personnel. The proposed rate would be consistent with the rate paid by the State for court-appointed attorneys in criminal cases, currently \$78 per hour. Gaffney stated that the rate would automatically change if the State's compensation rate changes.

In response to a question regarding whether the ordinance would establish a maximum number of billable hours, Gaffney stated that there would be no hourly cap, as the amount of time required can vary significantly depending on the case. Gaffney noted that the County would retain the ability to contest fees when appropriate, while the ordinance would establish a consistent base hourly rate.

Approve Office of Drug Control Policy Methamphetamine Drug Hot Spots and Anti-Heroin Grant Program and Authorize the Chair to Sign.

Motion by Goodman, second by Hibbs to approve Office of Drug Control Policy Methamphetamine Drug Hot Spots and Anti-Heroin Grant Program and Authorize the Chair to Sign. Motion carried 3-0.

Sheriff Phillips stated that the grant programs have been in place for approximately five years and provide supplemental funding to the Mid-Iowa Drug Task Force and participating agencies for overtime related to mid- to large-scale drug investigations.

Phillips stated that Methamphetamine Drug Hot Spots Grant No. 24-CAMP-33 increased from \$3,000 to \$8,000 due to the need for additional funding. Phillips also presented Anti-Heroin Task Force Grant No. 25-Heroin-24 in the amount of \$3,000, which provides overtime reimbursement for officers and deputies involved in mid- to large-scale heroin investigations.

Discussion and Possible Action Regarding Plans for Highway 30 Road Construction at Binford Avenue.

No action taken. Community Member Steve Weuve voiced concerns regarding the proposed left-turn acceleration lane on Highway 30 and its impact on the existing crossover at 1047 240th Street. He stated that the acceleration lane would reduce the usable crossover area by approximately 15 feet, leaving approximately 28 feet, and expressed concern about safely accommodating farm equipment, vehicles, and trucks. Weuve also asked about future plans to hard-surface Canfield Avenue and whether the acceleration lane could instead be located there. County Engineer Paul Geilenfeldt explained that the proposed acceleration lane was developed in coordination with the Iowa Department of Transportation (DOT) and modeled after a similar configuration near United School. He stated that the 2025 traffic impact study showed approximately seven peak-hour left-turn movements, increasing to approximately 11 in the design year. Geilenfeldt stated that the proposed improvements are intended to improve safety by allowing trucks additional distance to accelerate before merging into Highway 30 traffic.

Discussion continued regarding the crossover, potential improvements to Canfield Avenue, and traffic patterns involving farm equipment, silage and haylage trucks, and milk trucks. Sheriff Joel Phillips noted that the area is already a difficult stretch of roadway and expressed concerns about adding complexity to the traffic flow.

Geilenfeldt stated that the project is currently scheduled for October letting, with an anticipated early start date of April 1, 2027, providing additional time to consider possible changes. He agreed to discuss the crossover concerns with the County's consultant and DOT to determine whether workable alternatives could be considered. The Board asked Geilenfeldt to follow up with the DOT and report back on any potential options.

Adopt Resolution No. 2026-0028: A Resolution to Vacate a Portion of Brown Avenue and Authorize the Chair to Sign.

A Resolution to Vacate a Portion of Brown Avenue.

WHEREAS, August 12, 2026, was the date and time set for the hearing on the proposed vacation and closure of a portion of Brown Avenue, Marshall County, Iowa, described as follows:

All of Brown Ave in the Southeast $\frac{1}{4}$ of Section 17, Township 83 North, Range 20 West (State Center Township), and

All of Brown Ave in the North $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 20, Township 83 North, Range 20 West (State Center Township).

WHEREAS, no objections have been received, either in writing or by persons present.

WHEREAS, no objections have been received by persons present regarding lack of access to their properties, if this entire segment is vacated.

NOW THEREFORE BE IT RESOLVED by the Marshall County Board of Supervisors that the subject section of Brown Avenue be ordered vacated and closed.

Dated at Marshalltown, Iowa the 26th day of August 2026.


Jarret P Heil (Sep 18, 2026 11:17:21 CDT)

Jarret Heil,
Board of Supervisors Chair

Attest: 
Nan Benson, Auditor/Recorder

Motion by Hibbs, second by Goodman to adopt Resolution No. 2026-0028: A Resolution to Vacate a Portion of Brown Avenue and Authorize the Chair to Sign. Resolution adopted 3-0.

Adopt Resolution No. 2026-0029: A Resolution to Designate Voting Representatives for the Iowa State Association of Counties (ISAC) and Authorize the Chair to Sign.

A Resolution to Designate Voting Representatives for the Iowa State Association of Counties (ISAC).

WHEREAS, Marshall County ("County") is a member of the Iowa State Association of Counties; and

WHEREAS, the ISAC Articles of Incorporation were updated in November 2024 to require the County to designate, through resolution by its Board of Supervisors, its County Voting Representatives; and

WHEREAS, only the designated County Voting Representatives have the power to vote on behalf of the County at ISAC; and

WHEREAS, the County Voting Representatives must be either elected county officials or the principal officer for each county department represented by an Affiliated Association of ISAC.

NOW, THEREFORE, BE IT RESOLVED that the Marshall County Board of Supervisors, effective immediately, hereby designates the following persons as County Voting Representatives for ISAC:

Iowa State Association of County Supervisors: Jarret Heil, Carol Hibbs, Christian Goodman

Iowa State Sheriffs' and Deputies' Association: Joel Phillips

Iowa County Attorneys Association, Inc.: Jordan Gaffney

Iowa State Association of County Auditors: Nan Benson

Iowa State County Treasurers Association: Deann Tomlinson

Iowa County Records Association, Inc.: Nan Benson

Iowa County Engineers Association: Paul Geilenfeldt

Iowa State Association of Assessors: Blaze Wurr

Iowa Community Services Association: Lisa Soder

Iowa Emergency Management Association: Kim Elder

County Conservation Directors Association of Iowa: Emily Herring

Iowa Environmental Health Association, Inc.: Tyler Kelley

Iowa Counties Public Health Association: Sydney Grewell

County Zoning Officials of Iowa: Tyler Kelley

Iowa Counties Information Technology Organization: James Nehring

Iowa Association of County Commissioners and Veterans Service Officers, Inc.: Kevin Huseboe

The County shall forward a copy of this Resolution with the names of the designated County Voting Representatives to support@iowacounties.org.

Passed and approved the 26th day of August 2026.



[Jarret P Heil \(Sep 18, 2026 11:17:21 CDT\)](#)

Jarret Heil,
Board of Supervisors Chair

Attest:



Nan Benson, Auditor/Recorder

Motion by Goodman, second by Hibbs to adopt Resolution No. 2026-0029: A Resolution to Designate Voting Representatives for the Iowa State Association of Counties (ISAC) and Authorize the Chair to Sign. Motion carried 3-0.

Auditor/Recorder Nan Benson informed the Board that the resolution designates voting representatives for the Iowa State Association of Counties. Benson stated that the resolution updates elected officials and department heads serving as voting representatives for the various ISAC affiliates and allows officials to designate someone to vote on their behalf when they are unable to attend.

Public Forum.

Marshall County Assessor Blaze Wurr reminded community members to contact him by phone or email if they do not want Vanguard Reappraisal representatives in their area, rather than threatening to use weapons.

Auditor/Recorder Nan Benson reported that voting is currently underway for the special election concerning West Marshall and that three precincts will be open on September 8, 2026. The public was advised that election-related activity at the Election Center is part of the ongoing special election process.

Community Member Harold Lanning asked whether the Board had received any additional information regarding a possible annexation. The Board stated that no annexation request had been received by the Board or Auditor/Recorder's Office.

Adjournment. The next regular session is Wednesday, September 9, 2026, at 9:00 a.m., at the Courthouse, 1st floor meeting room, 1 E Main Street. All business to be acted upon at that session should be submitted to the County Auditor and Recorder's Office or the Board of Supervisors' Office by Wednesday, September 2, 2026, at 12:00 p.m. There being no further business to come before the Board, the meeting is adjourned at 9:47 a.m.


Jarret P Heil (Sep 18, 2026 11:17:21 CDT)
Jarret Heil,
Board of Supervisors Chair

Attest: 
Nan Benson, Auditor/Recorder

260826 Minutes

Final Audit Report

2026-09-18

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-  Signer jheil@marshallcountyia.gov entered name at signing as Jarret P Heil
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