MARSHALL COUNTY COMMISSION OF VETERANS AFFAIRS

101 E Main Street, Marshalltown, IA 50158

	Term Ends
Chair Dave Streets	12/31/2028
Commissioner Jeff Grimes	12/31/2030
Commissioner Herschel Edwards	12/31/2029

AGENDA

2:00 PM November 3, 2026

The Marshall County Commission of Veterans Affairs will meet in the Veterans Affairs office conference room, 101 E. Main St, Marshalltown, Iowa. The Commission will consider such necessary business as may come before it. Proposed agenda items must be submitted in writing to the Marshall County Veterans Affairs office, 101 E Main Street, Marshalltown, Iowa 50158.

Commissioners: Chair Dave Streets, Jeff Grimes, Herschel Edwards.
Ex-Officio member Board of Supervisor Representative: J Heil.

PROPOSED AGENDA:

1. Call to Order by Commission Chair Streets. Time: __
2. Pledge of Allegiance.
3. Roll Call.
4. Approval of Minutes: Motion by __, second by ___ to approve minutes as presented. Roll call vote: __. *Documents: Regular Meeting of 10/6/2026*.
5. Presentation of claims and approval. Motion by __ , second by ___ to approve claims as presented. Roll call vote: __. *Document: Year to Date Expenditures*.
6. Consider . Motion by ___, second by ___ to ___ ___ ___ ___ ___ ___ ____. Roll call vote: ___.
7. Consider . Motion by __, second by ___ to [approve]. Roll call vote: __.
8. Veterans Helped Report. *Document: Stats for prior month, State Stakeholder Report summary.*
   September Stakeholder report: 773 veterans receiving monthly VA compensation averaging $1,998.25. Total federal dollars for Marshall County veterans received in August: $1,851,195.
   (in 2021 this monthly amount was $994,349, with 522 veterans receiving average $1,140 per month)
9. Continuing discussion and providing staff direction: Job Description, Executive Director. Motion by ___ to [approve] draft Executive Director Job Description, second by __. Roll call vote:
10. Director's Report.
    a. Coffee & Camaraderie
    b. Outreach Activities
    c. Home Base Iowa update
    d. Legislative update
11. Commissioner's Report.
12. Public comments.
13. Adjourn. Time: __

Kevin Huseboe, Executive Director, Veterans Affairs

OFFICE OF VETERANS AFFAIRS

MARSHALL COUNTY, IOWA

101 E. Main St
Marshalltown, IA 50158
Phone (641) 754-6335
va@marshallcountyia.gov

Commissioners:
David Streets, Chairman
Bob Grimes
Herschel Edwards

MARSHALL COUNTY COMMISSION OF VETERANS AFFAIRS MEETING
Regular Meeting – October 6, 2026

The meeting was called to order at 2:00 pm by Commissioner Grimes. Also in attendance were Commissioners Bob Grimes, Herschel Edwards, Executive Director Kevin Huseboe, County Veterans Service Officer Shari Coughenour, Ex Officio Supervisor Jarret Heil and Grassley Fellow J Remster. Edwards was fully participatory via speakerphone. Grimes led the assembled in the Pledge of Allegiance.

Roll Call: Present: Grimes, Edwards, Heil.

Edwards moved to approve regular minutes dated September 1, 2026, second by Grimes. Motion carried 2-0.

Edwards moved to approve the claims as presented, second by Grimes. Motion carried 2-0.

Edwards moved to regretfully approve the retirement of Commissioner Bob Grimes and nominate Jeff Grimes as Commissioner to fulfill the remaining term and reappoint for an additional three years, through 12/31/2030, seconded by Grimes. Motion carried 2-0.

Edwards moved to approve Home Base Iowa Relocation Application for SSG Godswill Nwankwo, relocating from Texas to Marshalltown, second by Grimes. Motion carried 2-0.

The Commission received the following reports in the packet but did not discuss:

a. Budget / expenses through last month's financial report.
b. Number of Veterans helped, by county and what type of reports were filed to the Veterans Affairs on behalf of the Veterans.
c. State IDVA Stakeholder Report, lists by county number of veterans/survivors receiving VA monies. Discussion of the Stakeholder Report, showing 763 veterans receiving "Live Compensation" with an average of $1971/month. Total monthly Federal VA Compensation to veterans in Marshall County is $1,809,044 for the month of August 2026.

The Commissioners received the draft job description in the agenda packet and advised to place that on the next agenda, taking no action.

Director Report: none.

Commissioner Report: none

There were no public comments.

The meeting adjourned at 2:02 pm, Motion by Edwards, second by Grimes. Motion carried 2-0.
Due to the nature of Edward's availability, the assembled continued to have brief discussion of non-business nature and made no other motions.
Respectfully submitted,

Kevin Huseboe, Executive Director

The Mission of the Marshall County Veteran Affairs Commission is to assist all Veterans of Marshall County and other veterans with their VA Disability Claims



Marshall County, IA

Budget Report
Account Summary
For Fiscal: 2026-2027 Period Ending: 10/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 0001 - GENERAL BASIC							
Function: 3200 - ADMINISTRATION							
0001-21-3200-000-10010	SALARIES-OFFICERS	68,800.00	68,800.00	4,539.12	18,156.48	50,643.52	73.61 %
0001-21-3200-000-10020	SALARIES-DEPUTIES/ASSISTANTS	36,900.00	36,900.00	4,255.44	12,880.18	24,019.82	65.09 %
0001-21-3200-000-10030	SALARIES-OTHER HELP	1,900.00	1,900.00	250.00	550.00	1,350.00	71.05 %
0001-21-3200-000-11900	EMP BEN-R-FHRA CO SHARE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-21910	MISC REPAIRS/SERVICE VA DONATI...	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-23000	VOLUNTARY DRIVERS MEETING EXP	800.00	800.00	0.00	0.00	800.00	100.00 %
0001-21-3200-000-26000	OFFICE SUPPLIES	2,200.00	2,200.00	0.00	735.49	1,464.51	66.57 %
0001-21-3200-000-29999	MISCELLANEOUS SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
0001-21-3200-000-40000	OFFICIAL PUB/ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-41200	POSTAGE	600.00	600.00	0.00	0.00	600.00	100.00 %
0001-21-3200-000-41300	TRAVEL EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
0001-21-3200-000-41800	VA COUNTY ALLOCATION PROGRAM	10,000.00	10,000.00	0.00	270.00	9,730.00	97.30 %
0001-21-3200-000-42140	HARDWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3200-000-42210	SCHOOL OF INSTRUCTION	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
0001-21-3200-000-48700	LICENSES/FEES	2,100.00	2,100.00	1,009.00	1,009.00	1,091.00	51.95 %
0001-21-3200-000-62401	VETERANS MEMORIAL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
0001-21-3200-000-63500	MOTOR VEHICLES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
0001-21-3200-000-63600	EQUIPMENT/OFFICE MACHINES	2,500.00	2,500.00	209.28	746.16	1,753.84	70.15 %
0001-21-3200-000-63610	FURNITURE/FIXTURES	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
0001-21-3200-000-64600	SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00 %
	Function: 3200 - ADMINISTRATION Total:	**138,100.00**	**138,100.00**	**10,262.84**	**34,347.31**	**103,752.69**	**75.13 %**
Function: 3210 - GENERAL SERVICES TO VETERANS							
0001-21-3210-000-29800	FUNERAL EXPENSE/GRAVE MARKER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
0001-21-3210-000-30600	MEDICAL CARE-RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3210-000-32300	FAMILY SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00 %
0001-21-3210-000-34000	RENT-RELIEF	2,000.00	2,000.00	0.00	300.00	1,700.00	85.00 %
0001-21-3210-000-34100	UTILITIES-RELIEF	1,500.00	1,500.00	0.00	577.33	922.67	61.51 %
0001-21-3210-000-35400	TRANSPORTATION/RELIEF	500.00	500.00	0.00	0.00	500.00	100.00 %
	Function: 3210 - GENERAL SERVICES TO VETERANS Total:	**5,000.00**	**5,000.00**	**0.00**	**877.33**	**4,122.67**	**82.45 %**
	Fund: 0001 - GENERAL BASIC Total:	**143,100.00**	**143,100.00**	**10,262.84**	**35,224.64**	**107,875.36**	**75.38 %**
Fund: 0002 - GENERAL SUPPLEMENTAL							
Function: 3200 - ADMINISTRATION							
0002-21-3200-000-11000	EMP BEN--FICA CO SHARE	8,100.00	8,100.00	691.95	2,416.46	5,683.54	70.17 %
0002-21-3200-000-11100	EMP BEN--IPERS CO SHARE	10,000.00	10,000.00	830.20	2,929.87	7,070.13	70.70 %
0002-21-3200-000-11300	EMP BEN--HEALTH INS CO SHARE	28,400.00	28,400.00	0.00	0.00	28,400.00	100.00 %
0002-21-3200-000-11310	EMP BEN--LIFE INS CO SHARE	40.00	40.00	1.72	8.58	31.42	78.55 %
0002-21-3200-000-11320	EMP BEN--DENTAL CO SHARE	600.00	600.00	0.00	0.00	600.00	100.00 %
0002-21-3200-000-11710	EMP BEN--LTD CO SHARE	200.00	200.00	6.26	25.04	174.96	87.48 %
0002-21-3200-000-11720	EMP BEN--STD CO SHARE	400.00	400.00	19.99	79.96	320.04	80.01 %
0002-21-3200-000-11901	EMP BEN--R-FHRA ADMIN	0.00	0.00	0.00	0.00	0.00	0.00 %
	Function: 3200 - ADMINISTRATION Total:	**47,740.00**	**47,740.00**	**1,550.12**	**5,459.91**	**42,280.09**	**88.56 %**
	Fund: 0002 - GENERAL SUPPLEMENTAL Total:	**47,740.00**	**47,740.00**	**1,550.12**	**5,459.91**	**42,280.09**	**88.56 %**
	Report Total:	**190,840.00**	**190,840.00**	**11,812.96**	**40,684.55**	**150,155.45**	**78.68 %**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
0001 - GENERAL BASIC	143,100.00	143,100.00	10,262.84	35,224.64	107,875.36	75.38 %
0002 - GENERAL SUPPLEMENTAL	47,740.00	47,740.00	1,550.12	5,459.91	42,280.09	88.56 %
Report Total:	**190,840.00**	**190,840.00**	**11,812.96**	**40,684.55**	**150,155.45**	**78.68 %**

MARSHALL COUNTY - VETERANS SERVED REPORTS FILED

New Veterans Added	2026 TOTALS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
MARSHALL	70	7	6	6	6	4	10	8	7	7	9		
BLACK HAWK	1	1											
BUTLER	0												
CERRO GORDO	0												
GRUNDY	1						1						
HAMILTON	0												
HARDIN	0												
IOWA	1				1								
JASPER	0												
JOHNSON	2						1			1			
KOSSUTH	0												
LINN	0												
MAHASKA	0												
MARION	0												
MUSCATINE	0												
POLK	6		1	1	1	1	2						
POTTAWATTAMIE	0												
POWESHIEK	0												
STORY	4				1	1	1				1		
TAMA	2	1						1					
OTHER STATES	1								1				
	Month Total	9	7	7	9	6	15	9	8	8	10	0	0

New Vets Other States	2026 Totals	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
IOWA	87	9	7	7	9	6	15	9	7	8	10		
COLORADO	0												
IDAHO	0												
FLORIDA	0												
CALIFORNIA	1								1				
	0												
	0												
	0												
	0												
	Month Total	9	7	7	9	6	15	9	8	8	10	0	0

MARSHALL COUNTY - VETERANS SERVED REPORTS FILED

Reports Filed	2026 Totals	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
10-0103	0												
10-10 D	14				2	2			1	2	7		
10-10 EZ	34	1	3	2	5	2	2	3	6	7	3		
*107959c	14	1		3	2	1			1	1	5		
20-0995	143	15	12	18	12	2	12	21	9	22	20		
20-0996	6		2	1			1	1			1		
20-10207	16	2	2	2	1	2	2	1	2	2			
21-0779	1						1						
21-0781	30	1	4	4	6	3	2	5	2		3		
21-0845	22	1	4	2	2	3	3		3	2	2		
21-0966	174	11	17	16	15	11	30	11	14	19	30		
21-0972	6		2			2	1				1		
21-10210	0												
21-22	222	17	22	20	25	18	42	15	14	22	27		
21-2680	4	1	1	1			1						
21-4138	274	30	17	21	20	22	30	36	21	35	42		
21-4142	180	27	16	22	16	12	18	21	12	16	20		
21-4142a	179	26	16	23	14	12	19	25	11	15	18		
21-526EZ	190	22	17	14	10	15	18	25	17	25	27		
21-601	0												
21-674/21-674b	3									2	1		
21-686c	11			2	2	2	3	2					
21-8416	1					1							
21-8940	3						1	1		1			
21P-0847	7		1	1	1	1		1			2		
21P-0969	9	1	1	2		1	3				1		
21P-527EZ	9	3	2	3					1				
21P-530EZ	5		1	1			1				2		
21P-534EZ	14	1		3	1	2	3	1			3		
22-1990									1				
22-5490									1				
26-1880	0												
26-4555	0												
5655	0												
9 Appeal Form	0												
SF-180	0												
	TOTAL	160	140	161	134	114	193	169	116	171	215	0	0

KEY

10-0103 VETERANS APPLICATION FOR ASSISTANCE In Acquiring Home Improvements and Structural Alterations	21-674 - Request for Approval School Attendance (High School 18+) or 21-674b (College)
10-10 EZ Application for Health Benefits	21-686c Dependents, Add or Remove
10-10 EZR Health Benefits Renewal	21-8416 Medical Expense Report - Nursing Home, Home Care
10-10HS Request for Hardship Determination	21-8940 Application for Increased Compensation Unemployability
20-0995 Decision Review Request: Supplemental Claim	21P-0847 Request for Substitution of Claimant Upon Death of Claimant
20-0996 Decision Review Request: Higher-Level Review	21P-0969 Income & Asset Statement In Support Of Claim For Pension Or Parents' Dependency And Indemnity C
20-10207 Priority Processing due to qualifying circumstances or status	21P-527 Income-Net Worth and Employment Statement
21-0779 Nursing Home Information Aid & Attendance	21P-527EZ Application for Pension
21-0781 Statement in Support of Claim for PTSD	21P-530EZ Application for Burial Benefits
21-0845 Third Party disclosure PII	21P-534a Application For Dependency And Indemnity Compensation By A Surviving Spouse Or Child - In-Service Death Only
21-0966 Intent to File a Claim	21P-534EZ Application for DIC, Death Pension, and/or Accrued Benefits
21-0972 File for VA to accept Durable Power of Attorney	22-1990 Appliction for VA Education Benefits
21-10210 Lay/Witness Statement	22-5490 Application for Survivors & Dependents Educational Assistance
21-22 Appointment of Veterans Service Organization	26-1880 Request for A Certificate of Eligibility - Home Loan Guaranty
21-4138 Statement in Support of Claim	26-4555 Veteran's Application for Acquiring Specially Adapted Housing or Special Home Adaptation Grant
21-4142, 4142a Private Medical Request	5655 Financial Status Report
21-526EZ Application for Disability Compensation and Related Compensation Benefits	VA FORM 9 - Appeal To Board of Veterans' Appeals
21-601 Application for Accrued Amounts Due A Deceased Beneficiary	SF180 NARA Records Request
21-674 - Request for Approval School Attendance (High School 18+) or 21-674b (College)	*107959c - CHAMP VA other health insurance - timeline for approval delayed, requires online submit with applicant account
21-686c Dependents, Add or Remove	

STAKEHOLDER REPORT
MARSHALL COUNTY

YEAR	Live Compensation		Live Pension		Survivor Pension		DIC		Grand Total		Month +/-	Average per Live Compensation
Month	Count	Gross	Count	Gross	Count	Gross	Count	Gross	Count	Gross		
2021-01	522	$ 595,125	174	$ 293,650	56	$ 61,403	30	$ 44,170	782	$ 994,349	$ -	**$ 1,140.09**
2021-02	523	$ 595,398	174	$ 297,296	53	$ 59,244	30	$ 44,170	780	$ 996,108	1,759	**$ 1,138.43**
2021-03	521	$ 593,987	173	$ 295,084	54	$ 61,062	31	$ 45,816	779	$ 995,949	$ (159)	**$ 1,140.09**
2021-04	517	$ 583,258	169	$ 286,053	52	$ 58,753	31	$ 45,864	769	$ 973,928	$ (22,021)	**$ 1,128.16**
2021-05	523	$ 597,982	169	$ 283,783	49	$ 55,734	30	$ 44,555	771	$ 982,054	$ 8,126	**$ 1,143.37**
2021-06	521	$ 597,654	168	$ 282,231	45	$ 50,944	30	$ 44,555	764	$ 975,384	$ (6,670)	**$ 1,147.13**
2021-07	524	$ 597,617	166	$ 279,720	45	$ 51,302	30	$ 44,891	765	$ 973,530	$ (1,854)	**$ 1,140.49**
2021-08	528	$ 609,621	166	$ 283,505	44	$ 50,058	30	$ 44,891	768	$ 988,075	$ 14,545	**$ 1,154.59**
2021-09	530	$ 610,693	162	$ 274,083	43	$ 47,660	31	$ 46,249	766	$ 978,684	$ (9,391)	**$ 1,152.25**
2021-10	529	$ 615,566	161	$ 270,606	43	$ 47,460	33	$ 48,964	766	$ 982,596	$ 3,912	**$ 1,163.64**
2021-11	532	$ 622,301	157	$ 265,949	44	$ 48,494	33	$ 48,964	766	$ 985,708	$ 3,112	**$ 1,169.74**
2021-12	520	$ 652,943	156	$ 277,063	44	$ 51,036	34	$ 53,290	754	$ 1,034,332	$ 48,624	**$ 1,255.66**
2022-01	523	$ 654,192	154	$ 270,707	44	$ 51,036	34	$ 53,290	755	$ 1,029,226	$ (5,106)	**$ 1,250.85**
2022-02	524	$ 660,671	149	$ 260,837	43	$ 49,284	34	$ 53,815	750	$ 1,024,607	$ (4,619)	**$ 1,260.82**
2022-03	525	$ 673,022	146	$ 256,838	40	$ 45,319	34	$ 53,815	745	$ 1,028,994	$ 4,387	**$ 1,281.95**
2022-04	524	$ 672,867	145	$ 252,907	41	$ 45,409	35	$ 55,608	745	$ 1,026,792	$ (2,202)	**$ 1,284.10**
2022-05	531	$ 685,342	141	$ 245,479	41	$ 42,953	35	$ 55,252	748	$ 1,029,026	$ 2,234	**$ 1,290.66**
2022-06	537	$ 692,914	139	$ 241,273	42	$ 44,248	35	$ 55,252	753	$ 1,033,687	$ 4,661	**$ 1,290.34**
2022-07	537	$ 681,985	143	$ 245,731	41	$ 41,702	34	$ 53,153	755	$ 1,022,571	$ (11,116)	**$ 1,269.99**
2022-08	540	$ 683,652	143	$ 241,154	42	$ 42,940	34	$ 53,153	759	$ 1,020,899	$ (1,672)	**$ 1,266.02**
2022-09	540	$ 681,665	142	$ 239,469	44	$ 46,070	34	$ 53,153	760	$ 1,020,357	$ (542)	**$ 1,262.34**
2022-10	543	$ 684,911	141	$ 236,980	45	$ 48,181	34	$ 53,153	763	$ 1,023,225	$ 2,868	**$ 1,261.35**
2022-11	549	$ 692,035	146	$ 244,622	47	$ 48,785	33	$ 51,716	775	$ 1,037,157	$ 13,932	**$ 1,260.54**
2022-12	553	$ 751,603	141	$ 254,029	48	$ 53,345	34	$ 57,778	776	$ 1,116,754	$ 79,597	**$ 1,359.14**
2023-01	551	$ 757,703	139	$ 249,090	49	$ 53,209	34	$ 57,778	773	$ 1,117,779	$ 1,025	**$ 1,375.14**
2023-02	558	$ 766,316	140	$ 251,544	47	$ 50,828	32	$ 53,933	777	$ 1,122,621	$ 4,842	**$ 1,373.33**
2023-03	566	$ 771,305	139	$ 249,840	45	$ 47,964	32	$ 53,933	782	$ 1,123,042	$ 421	**$ 1,362.73**
2023-04	571	$ 777,981	138	$ 247,682	43	$ 46,970	32	$ 53,546	784	$ 1,126,179	$ 3,137	**$ 1,362.49**

STAKEHOLDER REPORT
MARSHALL COUNTY

YEAR	Live Compensation		Live Pension		Survivor Pension		DIC		Grand Total		Month +/-	Average per Live Compensation
2023-05	568	$ 777,588	136	$ 241,548	43	$ 47,337	32	$ 53,546	779	$ 1,120,019	$ (6,160)	**$ 1,368.99**
2023-06	574	$ 787,951	134	$ 236,920	41	$ 45,160	32	$ 53,546	781	$ 1,123,577	$ 3,558	**$ 1,372.74**
2023-07	573	$ 781,123	135	$ 240,725	41	$ 45,626	32	$ 53,546	781	$ 1,121,021	$ (2,556)	**$ 1,363.22**
2023-08	578	$ 791,986	135	$ 240,950	40	$ 44,730	33	$ 55,109	786	$ 1,132,775	$ 11,754	**$ 1,370.22**
2023-09	584	$ 792,326	135	$ 239,172	40	$ 45,680	32	$ 53,546	791	$ 1,130,724	$ (2,051)	**$ 1,356.72**
2023-10	585	$ 800,171	130	$ 232,907	38	$ 44,331	32	$ 53,546	785	$ 1,130,955	$ 231	**$ 1,367.81**
2023-11	589	$ 809,072	129	$ 230,385	39	$ 44,856	32	$ 53,546	789	$ 1,137,859	$ 6,904	**$ 1,373.64**
2023-12	596	$ 860,271	127	$ 234,214	38	$ 44,710	32	$ 55,260	793	$ 1,194,455	$ 56,596	**$ 1,443.41**
2024-01	601	$ 881,565	127	$ 227,237	38	$ 44,710	34	$ 58,485	800	$ 1,211,997	$ 17,542	**$ 1,466.83**
2024-02	607	$ 900,355	125	$ 228,466	39	$ 40,720	35	$ 60,098	806	$ 1,229,638	$ 17,641	**$ 1,483.29**
2024-03	610	$ 913,628	127	$ 221,668	35	$ 41,290	35	$ 60,098	807	$ 1,236,684	$ 7,046	**$ 1,497.75**
2024-04	628	$ 945,650	118	$ 215,439	34	$ 39,812	35	$ 60,098	815	$ 1,260,999	$ 24,315	**$ 1,505.81**
2024-05	637	$ 961,180	117	$ 213,493	33	$ 38,334	36	$ 61,521	823	$ 1,274,528	$ 13,529	**$ 1,508.92**
2024-06	650	$ 996,401	117	$ 215,698	33	$ 37,624	36	$ 61,521	836	$ 1,311,244	$ 36,716	**$ 1,532.92**
2024-07	658	$ 1,022,134	112	$ 205,011	31	$ 34,668	36	$ 61,863	837	$ 1,323,676	$ 12,432	**$ 1,553.40**
2024-08	663	$ 1,036,224	113	$ 204,870	30	$ 34,187	37	$ 63,476	843	$ 1,338,757	$ 15,081	**$ 1,562.93**
2024-09	674	$ 1,067,413	112	$ 198,342	30	$ 32,799	36	$ 61,521	852	$ 1,360,074	$ 21,317	**$ 1,583.70**
2024-10	678	$ 1,076,835	113	$ 199,974	29	$ 31,321	36	$ 61,521	856	$ 1,369,651	$ 9,577	**$ 1,588.25**
2024-11	687	$ 1,113,792	112	$ 205,372	28	$ 29,149	36	$ 61,521	863	$ 1,409,834	$ 40,183	**$ 1,621.24**
2024-12	685	$ 1,145,285	113	$ 213,937	28	$ 29,741	36	$ 63,059	862	$ 1,452,022	$ 42,188	**$ 1,671.95**
2025-01	690	$ 1,144,351	107	$ 202,822	28	$ 29,292	35	$ 61,406	860	$ 1,437,871	$ (14,151)	**$ 1,658.48**
2025-02	693	$ 1,158,491	105	$ 199,551	28	$ 28,404	35	$ 61,406	861	$ 1,447,852	$ 9,981	**$ 1,671.70**
2025-03	703	$ 1,176,000	104	$ 198,882	28	$ 28,177	37	$ 64,712	872	$ 1,467,771	$ 19,919	**$ 1,672.83**
2025-04	714	$ 1,202,650	103	$ 196,287	30	$ 32,112	37	$ 64,302	884	$ 1,495,351	$ 27,580	**$ 1,684.38**
2025-05	713	$ 1,203,786	101	$ 193,346	32	$ 33,418	37	$ 64,302	883	$ 1,494,852	$ (499)	**$ 1,688.34**
2025-06	715	$ 1,232,468	101	$ 194,874	32	$ 33,418	37	$ 64,302	885	$ 1,525,062	$ 30,210	**$ 1,723.73**
2025-07	717	$ 1,253,351	106	$ 204,496	30	$ 30,388	37	$ 64,302	890	$ 1,552,537	$ 27,475	**$ 1,748.05**
2025-08	720	$ 1,259,174	107	$ 205,123	29	$ 28,864	38	$ 66,365	894	$ 1,559,525	$ 6,988	**$ 1,748.85**
2025-09	721	$ 1,267,047	107	$ 203,312	31	$ 30,883	41	$ 71,734	900	$ 1,572,975	$ 13,450	**$ 1,757.35**

STAKEHOLDER REPORT
MARSHALL COUNTY

YEAR	Live Compensation		Live Pension		Survivor Pension		DIC		Grand Total		Month +/-	Average per Live Compensation
2025-10	720	$ 1,260,461	110	$ 208,628	30	$ 30,829	43	$ 75,040	903	$ 1,574,957	$ 1,982	**$ 1,750.64**
2025-11	725	$ 1,287,922	108	$ 204,387	30	$ 30,829	43	$ 74,279	906	$ 1,597,417	$ 22,460	**$ 1,776.44**
2025-12	738	$ 1,375,814	102	$ 197,521	31	$ 32,023	41	$ 72,961	912	$ 1,678,319	$ 80,902	**$ 1,864.25**
2026-01	736	$ 1,390,557	103	$ 198,112	33	$ 34,100	42	$ 74,660	914	$ 1,697,429	$ 19,110	**$ 1,889.34**
2026-02	743	$ 1,412,349	102	$ 199,925	29	$ 30,736	42	$ 74,660	916	$ 1,717,670	$ 20,241	**$ 1,900.87**
2026-03	746	$ 1,423,073	100	$ 199,147	28	$ 30,475	43	$ 76,359	917	$ 1,729,055	$ 11,385	**$ 1,907.60**
2026-04	747	$ 1,423,250	99	$ 196,473	27	$ 28,938	45	$ 80,119	918	$ 1,728,780	$ (275)	**$ 1,905.29**
2026-05	753	$ 1,436,432	96	$ 193,299	28	$ 30,068	46	$ 81,457	923	$ 1,741,256	$ 12,476	**$ 1,907.61**
2026-06	755	$ 1,460,882	97	$ 196,178	29	$ 31,432	45	$ 79,758	926	$ 1,768,250	$ 26,994	**$ 1,934.94**
2026-07	765	$ 1,495,761	97	$ 194,295	29	$ 30,519	45	$ 79,758	936	$ 1,800,333	$ 32,083	**$ 1,955.24**
2026-08	763	$ 1,503,873	97	$ 194,894	29	$ 30,519	45	$ 79,758	934	$ 1,809,044	$ 8,711	**$ 1,971.00**
2026-09	773	$ 1,544,645	95	$ 192,236	31	$ 32,857	46	$ 81,457	945	$ 1,851,195	$ 42,151	**$ 1,998.25**



DRAFT

Marshall County Job Description

Incumbent: Employee Name

Job Title: Executive Director of Veterans Affairs

Reports to: County Commission of Veterans Affairs

Department: Veterans Affairs

Approved by: County Commission of Veterans Affairs

Start Date: First Day of above position

Approved: Date approved

Job Grade: N/A

FLSA Status: ☒ Exempt ☐ Nonexempt

Primary Purpose
To manage the Veterans Affairs Department in an effective and efficient manner. To ascertain eligibility for veteran's assistance. To provide for equitable application of County, State, and Federal laws and guidelines regulating veterans' affairs and benefits, and ensure amounts of assistance rendered conform to guidelines. To serve as an advocate for veterans and their families seeking benefits. To serve as liaison with outside agencies and legislators. Reports to Marshall County Commission of Veterans Affairs.

E-Verify Participation Notice
This organization participates in E-Verify. We will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization. Please note that we do not use E-Verify to pre-screen job applicants, and verification only begins after a formal job offer has been accepted and Form I-9 is completed.

Essential Job Duties
The following duties are not to be construed as exclusive or all inclusive. Other duties are as assigned.

Director's Principal Accountabilities

- Plans, organizes, directs, and controls veterans' affairs functions, consistent with state and federal laws and regulations, Commission guidelines, and county policies and procedures, contributing to the overall effectiveness of the department.
- Interprets laws and regulations as well as implements and administers department goals and objectives.
- Interviews applicants for assistance in person or by telephone to obtain documentation and information required to process an application; assists in completion of application and submission of application.
- Distributes funds to eligible veterans and/or their families for necessities, such as shelter, food or utilities; may obtain emergency funds with Commission approval.
- Provides consultation to clients on VA benefits and eligibility, financial budgeting, job search skills, etc.
- Prepares and manages annual budget.
- Maintains database and files of veterans utilizing services; prepares summaries of county cases on a monthly basis to the Commission, and quarterly to the Board of Supervisors; updates Board of Supervisors on veterans' legislation.
- Networks with other agencies and programs to aid veterans in obtaining assistance which is not provided by Veterans Affairs.
- Works with media to publicize information about benefits to veterans and the general public. Provides information to and advocates for veterans, local veterans organizations with community service organizations.

Job Requirements

Education/ Experience

- Able to obtain accreditation from the National Association of County Veterans Service Officers within one year of date of hire by attending an accredited course, either in person or online. Must maintain accreditation and attend continue education as required. Keep memberships (both the administrator/director and commissioners) to the National Association of County Veterans Service Officers current.
- Thorough understanding and broad background in administration ascertained through three to five years' experience or related degree.
- Executive Directors must be a Veteran.

Certifications/ Licenses

- Must have an Iowa driver's license, provide proof of insurance and operate a motor vehicle.

The above statements are intended to describe the general nature and level of work performed by people assigned to this job classification. They are not intended to be an exhaustive list of all skills, effort, responsibilities, and working conditions required of people assigned to this job classification.



Marshall County Job Description

Knowledge, Skills, & Abilities

- Excellent human relations, verbal and written communication skills, including the ability to make presentations, managerial skills such as planning, directing, organizing, controlling, and coordinating. Excellent mathematical skills, analytical and problem-solving skills. Skilled in the use of various computer and networking programs which are key to the administration and management of data between various departments, agencies, and the general public. Ability to operate office machine s in performing described functions. Ability to demonstrate leadership skills and a desire to lead.
- Continuous mental and visual concentration requiring attention to detail and accuracy. Must plan and lay out complex work. Tasks require constant alertness and considerable mental concentration due to degree of difficulty, irregularity, and variety. Stress associated with working with a great number of personalities, work pace, and pressure.

Working Conditions

Work is generally performed indoors in an office setting. Travel required and exposure to hazards of the road relating to driving. Exposure to illnesses, undesirable living conditions, and nursing home visits are expected. Administrator/ Director may work from home with the commission's approval and at their discretion due to a variety of circumstances including illness, pandemic or natural disaster. Operational hours determined by needs of veterans and their family's availability. Flex time is permitted when working outside normal operational hours.

Physical Demands: "X" indicates the amount of time performing tasks or exposed to conditions daily

None 0%	**S**eldom 1%−6% (up to ½ hour)	**O**ccasionally 7%−33% (up to 3 hours)	**F**requently 34%−66% (3−6 hours)	**C**onstantly 67%−100% (6−8+ hours)

BODY POSITIONS	**N**	**S**	**O**	**F**	**C**	**USE OF HANDS**	**N**	**S**	**O**	**F**	**C**
Standing			X			Grasping/ Handling		X			
Sitting					X	Powerful Grasp		X			
Walking			X			Fine Manipulation			X		
Kneeling		X				Keyboarding - 6 Hours per day					X
MOVEMENTS						**LIFT/ CARRY**					
Bending/ Stooping			X			0 - 10 lbs. Carry 25 ft.				X	
Twisting/ Turning			X			11 - 25 lbs. Carry 25 ft.				X	
Crawling	X					26 - 40 lbs. Carry 10 ft.			X		
Squatting		X				40+ lbs. Lift			X		
Balancing	X					**PUSH/ PULL**					
Reaching Overhead		X				0−10 lbs. – Opening doors/ drawers					X
Reaching Forward		X				11−25 lbs. – Opening doors/ drawers					X
Climbing - Stairs, Stepstool		X				26−50 lbs. -		X			
Neck Flexion/ Extension			X			51−75 lbs. -			X		
ENVIRONMENTAL						76−100 lbs. -	X				
Dust		X				**JOB SPECIFIC**					
Noise		X				Indoors 100%					X
Chemical Agents	X					Outdoors 0%	X				
Chemical Agents	X					Driving − Vehicle/Equipment				X	
Biological Hazards	X					Office Equipment					X
Excessive Heat	X					Sight					X
Excessive Cold	X					Hearing					X
Other: Illness, undesirable living conditions				X		Talking					X
Other:						Other:					

Required Personal Protective Equipment

None

The above statements are intended to describe the general nature and level of work performed by people assigned to this job classification. They are not intended to be an exhaustive list of all skills, effort, responsibilities, and working conditions required of people assigned to this job classification.